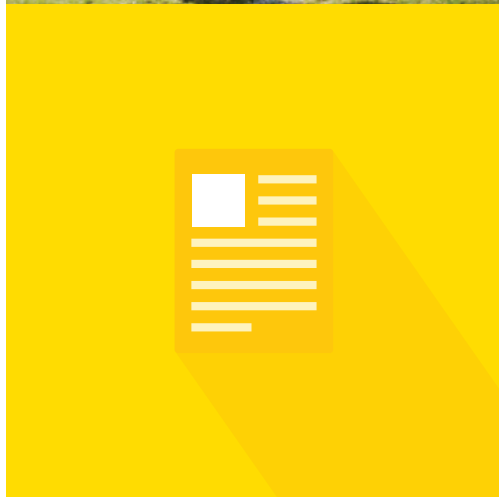




Pension guide.

Giving you the freedom to enjoy your retirement

Product Disclosure Statement 1 December 2019



The purpose of this guide.

This Pension Guide Product Disclosure Statement (guide) explains how the Hostplus Pension works and whether it's right for you. It gives you information about the features, benefits, costs and risks of the Hostplus Pension including how the product works, who manages the product, your investment options, fees and costs and important information about tax and other regulatory matters.

Please read this guide then complete and return the membership form provided in the back section. The information you provide helps us complete your membership and improve our services to you. Please keep a copy of the guide for future reference.

Host-Plus Pty Limited ABN 79 008 634 704 is the trustee and licensee responsible for the Hostplus Superannuation Fund which includes the Hostplus Pension. Host-Plus Pty Limited is licensed to act as the trustee for the fund and also holds an Australian financial services licence (AFSL No. 244392). The registered office of Host-Plus Pty Limited (trustee) is located at Level 9, 114 William St, Melbourne VIC 3000.

This guide dated 1 December 2019 is issued by Host-Plus Pty Limited as trustee for the fund. A reference in this guide to "the trustee", "we" or "us" is to Host-Plus Pty Ltd in that capacity.

Important things to know.

The information in this product disclosure statement is current at the date of publication. It may change due to amendments to legislation or regulations, fund rules and other causes. In the event of a material change occurring in the information contained in this guide, the trustee will notify existing members in writing.

Where a change to information in the guide is not materially adverse, for example, changes to the unit prices and individual manager options, the trustee will provide updated information at hostplus.com.au/retirement

For the most up-to-date information, visit hostplus.com.au/retirement or call **1300 348 546**, 8am–8pm (AEST), Monday to Friday. You can call this number from anywhere within Australia for the cost of a local call.

You may request a printed copy of any change, which will be provided free of charge.

The trustee, the underlying investment managers and the appointed custodian, do not guarantee the performance or success of the product described in this guide, the rate of income or return from, or the repayment of any of your investment in it.

If you are printing an electronic version of this guide you must print all pages including the membership form. If you intend to invest in the Hostplus Pension, you must use the membership form provided in this guide.

A printed copy of this guide is available free of charge upon request by calling **1300 348 546**, 8am–8pm (AEST), Monday to Friday.

Hostplus is not required to accept your application. A 14-day cooling off period applies to your initial investment in the Hostplus Pension for you to reconsider your investment.

In this guide, 'the fund' refers to Hostplus Superannuation Fund and the Hostplus Pension.

The trustee does not recommend that you make decisions concerning your financial arrangements based solely on the information in this guide.

General advice warning.

The information in this guide is of a general nature. It has been prepared without taking into account your particular investment objectives, circumstances, financial situation or needs. Before acting on the information in this guide you should consider your own investment objectives, circumstances, financial situation and needs. You should consider seeking the advice of a licensed tax (financial) adviser. This guide is not intended to be, and should not be construed in any way as, investment, legal or financial advice.

You should also read and understand this guide in full, before making a decision to invest in Hostplus Pension.

There are a number of service providers who assist the trustee to deliver this pension product. For a full list of our service providers, please visit hostplus.com.au/super/about-us/governance-and-disclosures

Throughout this guide you may see references to statements about our service providers. The service providers have consented to these statements being included in this guide, and that consent has not been withdrawn.

For more information or help.

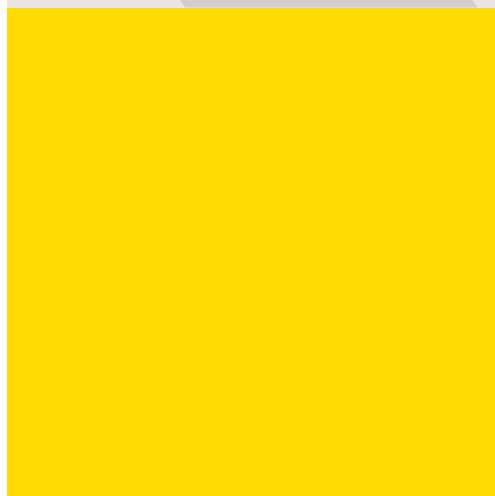
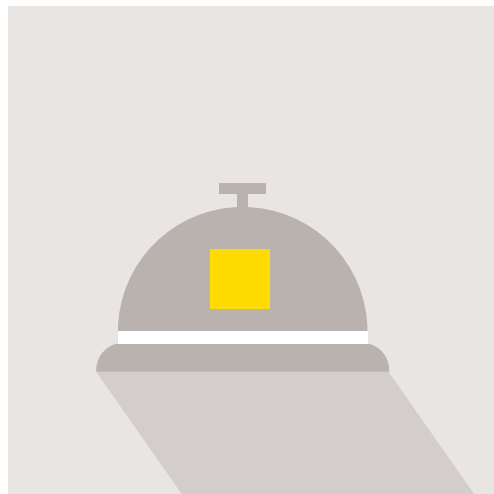
Call **1300 348 546**, 8am–8pm (AEST), Monday to Friday
Fax **1300 655 283**
Visit hostplus.com.au/retirement
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Issued by Host-Plus Pty Limited ABN 79 008 634 704, Australian Financial Services Licence No. 244392 as trustee for the Hostplus Superannuation Fund ABN 68 657 495 890, Registrable Superannuation Entity Licence No. L0000093, Registrable Superannuation Entity No. R1000054 Unique Superannuation Identifier HOS0100AU.

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About Hostplus

Managing more than \$47 billion of members' funds, Hostplus is the industry superannuation fund for the hospitality, tourism, recreation and sport industries – but generally, anyone can join. Founded in 1988, we offer low administration fees, we don't pay commissions to financial planners and we're run to benefit our members – you.

Hostplus is an award-winning fund, recognised often by independent ratings agencies.

Hostplus received Money magazine's Best of the Best awards in 2018 as best Balanced Super Fund (for Hostplus' Balanced Option), Lowest-Cost Pension Fund (for Hostplus' Indexed Balanced Option) as well as best Lowest-Cost Balanced Super Fund (for the Indexed Balanced Option) for six years running, 2013 to 2018.

Rainmaker SelectingSuper chose Hostplus as the 2018 winner of Fund of the Year; Best in Show – MySuper Product; Best Long-term Performance; and, Best-MySuper Performance – Risk Weighted.

Hostplus won Best Industry Fund at the 2018 Super Review Heron Partnership Awards. At the SuperRatings 2019 awards we were delighted to be named SuperRatings' 2019 Career Fund of the Year. Hostplus also holds premium ratings – a AAA Fund Quality rating from Rainmaker, Chant West's highest quality rating – 5 Apples, and a SuperRatings Platinum Rating.

Introducing Hostplus Pension.

You've worked hard to grow your retirement savings over the years. And now you can finally put your feet up and enjoy it. But retirement brings its own set of considerations. To help take some of the complexity out of your decisions, we offer Hostplus Pension, introduced in September 2009, it's a great way to secure a regular income for your retirement. What's more, you can continue to enjoy all the benefits of being a Hostplus member even after you retire.

Competitive fees.

Hostplus Pension members pay a competitive fee of \$7.50 per week. Investment costs also apply.

Number one performance.

The Hostplus Pension Balanced investment option is ranked number one over 3 years and number two over 5 and 7 years to 30 June 2019 (SuperRatings SR50 Balanced Pension (60-76) Index June 2019).

We're here for you.

If you have any questions about Hostplus Pension, our customer service representatives are here to help. Simply call 1300 348 546, 8am–8pm (AEST), Monday to Friday. Or email info@hostpluspension.com.au any time.

Reaping your rewards

Whether you're nearing retirement or fully retired, you can look forward to enjoying a lifetime of saving. But now you've got to decide how you'd like to manage your money. If you'd like to spread your savings over a period of time, then using a pension plan to fund your retirement could be the option you're looking for. Here's why.

What is a pension plan?

A pension plan is simply an investment in a fund that produces a regular income for your retirement – much like your salary while you were working.

And the money you're not using for income can also be invested in a range of investment options.

In most cases, you can withdraw – commute – some or all of your account into a lump sum payment at any point. And in the event of your death, the remaining balance of your account can be paid to your spouse, dependants, estate or beneficiaries.

If you're nearing retirement, Hostplus Pension also gives you the opportunity to take advantage of Transition To Retirement (TTR) rules that allow you to access your super while you're still working. We explain TTR accounts a bit more on page 8.

You can plan for the future but you never know when life is going to throw you a curve ball. That's why Hostplus Pension gives you the flexibility to enjoy your savings the way you want.

How does Hostplus Pension work?

You need to invest a minimum of \$10,000 but no more than the general transfer balance cap in the relevant financial year. The general transfer balance cap is the maximum amount of capital that you can transfer into a tax-free environment such as a pension account. You can invest your Hostplus super monies or roll over a benefit from one or more super funds.

When you invest in Hostplus Pension, we'll start an account in your name. You'll then be able to tell us how much income you'd like to receive and how often. You can choose to change your payment amount or frequency at any time as your needs change, as long as the amounts you choose comply with the limits set by the Federal Government (see page 11 for details).

Your account works on an accumulation basis, which means net investment returns (these can be positive or negative) are applied to your account while fees, taxes (if applicable), costs and pension payments, are deducted from your account, until your account is exhausted.

It is important to note that your pension account in the Hostplus Pension may not provide an income stream for the remainder of your life. Pension payments in accordance with the type of pension you select will only be made while there is enough money in your account.

How long your pension account lasts depends on several factors, including:

- the amount of your initial investment
- the amount taken as income
- any amounts withdrawn or commuted, and
- investment performance.

In the event of your death, the remaining balance in your account can be paid to your beneficiaries.

Once you've started your pension account, you won't be able to make additional contributions to it. If you'd like to invest more funds, you can start a second pension account in your name, as long as you meet the minimum investment requirement. This minimum amount must be transferred directly from a complying super fund.

If you are investing funds from more than one source, your funds will only be invested in your chosen investment option(s) – or the default option – and receive returns from that investment option(s) once all the funds you intend to invest are received by Hostplus Pension.

Refer to the investment section on pages 16 – 48 and the fees section on pages 49 – 55 for more information.



Transfer balance cap.

The general transfer balance cap is \$1.6 million in the 2019-20 financial year, and it represents the amount of money you can have in the tax-free environment such as when you commence a pension, or you reach a condition of release with a nil cashing restriction while you hold a Transition to Retirement account.

If your pension account balance increases as a result of positive investment returns, your pension account balance can exceed the general transfer balance cap by the value of those investment returns. However, if it decreases as a result of pension payments or investment losses, you cannot top up.

Penalties apply if you exceed the general transfer balance cap

You are responsible for ensuring that your commencement value of the pension account is within your personal transfer balance cap. Your personal transfer balance cap includes amounts held in any other superannuation pension plan. Your personal transfer balance cap will equal the general transfer balance cap in the relevant financial year when you commence a pension and enter the tax-free environment.

Tax on amounts that are transferred in excess of the \$1.6 million cap (including earnings on these excess transferred amounts) will apply. Excess amounts can be withdrawn from the pension account and transferred to a superannuation account where you can enjoy concessional tax treatment of investment earnings. If you are over 60 and meet a condition of release, and transfer excess amounts into your super, you can access this money anytime tax free. For more information about the Hostplus superannuation account please read the most recent Member Guide available from the Hostplus website. Alternatively you can withdraw the excess balance from superannuation altogether.

If you exceed your personal transfer balance cap, you may at anytime withdraw the excess amount or the ATO will direct you to commute (reduce) the amount of money you have in the tax-free environment by the amount of the excess (including excess transfer balance earnings) to rectify the breach.

If you do not act with the commutation authority issued to you by the ATO. The ATO will send it to Hostplus directly. Hostplus will contact you requesting instructions for the commutation amount.

Hostplus will send you a letter requesting instructions for the commutation amount. If you do not respond within 15 days of the date of the letter, Hostplus will transfer the amount into your existing Hostplus super account, or create a new Personal Super Plan account.

If a new Personal Super Plan is created on your behalf, the amount commuted will be invested in the Hostplus Balanced (MySuper) option in accordance with the Hostplus Super and Personal Plan Product Disclosure Statement.

Unused cap space in your personal transfer balance cap

If you commence a pension after 1 July, you may add more capital to the tax-free environment in the following situations:

Your personal transfer balance cap is subject to proportional indexation

The general transfer balance cap is subject to indexation of \$100,000 increments on an annual basis in line with the CPI.

If the total amount of money in the tax-free environment in the 2019-20 financial year is less than the general transfer balance cap in that financial year, your personal transfer balance cap will be subject to proportional indexation in line with increases in the general transfer balance cap.

Indexation is only applied to your unused cap percentage which is determined using your highest personal transfer balance. For example, if you commence a pension on 14 July 2019 with \$600,000 and you take out a lump sum of \$100,000 your highest personal transfer balance is \$600,000. Your unused cap percentage at this date is 37.5% (\$600,000/\$1.6 million). If the general transfer balance cap indexes to \$1.7 million in 2020-21 your personal transfer balance cap will index by \$37,500 to \$1,637,500 in the 2020-21 financial year. This is the maximum amount that you can have in the tax-free environment.

Once your cap is reached, it won't be indexed in line with consumer price index, even if you remove capital from your pension account.

You withdraw a lump sum from your pension account

Withdrawing a partial or full lump sum from your Hostplus pension account or from the total amount that is in the tax-free environment will free up the amount of space you can have in the tax-free environment at a future date. However, to work out the total amount of cap space that you can utilise you should consider if any proportional indexation will apply in addition to the lump sum amount withdrawn.

Additional events that may also free up your transfer balance cap space include family law payments, structured settlements, fraud and in some cases bankruptcy.

The benefits of Hostplus Pension.

Hostplus Pension can provide you with these benefits:

- a regular income paid into your bank account
- flexible and tax free income once you reach age 60
- tax free access to your capital once you reach age 60 and have stopped working
- investment choice including access to a range of professional investment managers across different asset classes
- ability to directly buy and sell shares, Exchange Traded Funds (ETFs), Listed Investment Companies (LICs) or invest in term deposits through Choiceplus. **Please note: Choiceplus is not available through TTR accounts – but members may still invest in Choiceplus through a super account.**
- tax free net investment returns (TTR pension accounts however, are taxed at 15%).
- no loss of capital on premature death
- financial planning advice from a Hostplus financial planner licensed by Industry Fund Services (see page 9)
- access to our Additions program.

Hostplus Pension Online.

You can access your Hostplus Pension account online. This service has been developed to provide you with 24 hour, 7 days a week access to all the information you need on your account. You now have access to do the following:

- review your account balance and investment details
- check and update your personal information
- change your investment strategy
- view your transaction history
- Access your Centrelink schedule
- Choiceplus members can buy and sell shares, ETFs, LICs or invest in term deposits. **Please note: Choiceplus is not available through TTR accounts – but members may still invest in Choiceplus through a super account.**

How much can I withdraw from my account?

As long as you withdraw the minimum limit set by the Federal Government (see page 11), you can draw as much – or as little – as you like from your account.

Some people decide on how long they'd like to receive payments and divide their super balance by the number of years of retirement to work out their payment amount.

Others think about how much they'll need each month and use that amount to work out how long they'll receive payments.

We recommend you speak to a licensed financial adviser to work out what's best for you.

Can anyone invest in Hostplus Pension?

To invest in Hostplus Pension, you need to have funds that are currently invested in a super fund and you must meet one of the following conditions of release:

- you have reached the preservation age (see page 58) and permanently retired from the workforce
- you have reached age 60 and terminated employment
- you have reached age 65
- you are totally and permanently disabled
- you are terminally ill
- you are an eligible dependant in receipt of a death benefit income stream.

If you have reached your preservation age but are still working, you can start a Transition to Retirement (TTR) account. Your TTR account will be in a taxed environment until you meet a condition of release with a nil cashing restriction.

Transition to Retirement (TTR) accounts.

The TTR rules allow you to access your super while you're still working. Putting your savings in a TTR account and drawing an income provides you with several benefits as you prepare for retirement.

- You can reduce your hours in full-time employment, still contribute to super and ease into retirement without loss of income.
- You can also make salary sacrifice super contributions, up to the concessional contribution cap, from your current wage and reduce the amount of tax you pay without loss of income.
- The investment returns in a TTR account are subject to a 15% tax rate.

The ability to successfully take advantage of the TTR rules will vary from person to person so we recommend you seek financial and taxation advice to work out what's best for you.

TTR is available to all super fund members who've reached their preservation age (see page 58 for more on preservation age). You won't be able to commute a TTR account into a lump sum payout until you satisfy a condition of release, except for any unrestricted non-preserved component.

If your circumstances change, you can transfer the balance of your TTR account into your superannuation fund.

When is a TTR account in the taxed or tax-free environment?

The Transition to Retirement account will be either in the taxed environment or the tax-free environment.

You may be in the tax-free environment most commonly when you meet the following condition of release with a nil cashing restriction:

- attain 65 years of age; or
- reach preservation age and are retired; or
- are terminally ill or permanently incapacitated.

The restrictions that currently apply with a TTR account when it is in a taxed environment will no longer apply, i.e. there is no maximum limit on withdrawals.

Before 65 years of age the Transition to Retirement account is in the taxed environment where investment earnings are taxed at 15%*. There is no limit on how much money you can have in your Transition to Retirement account.

From 65 years of age, the Transition to Retirement account is automatically in the tax-free environment where investment earnings are tax free and the transfer balance cap is triggered. The general transfer balance cap (currently \$1.6 million) limits how much money you can have in the tax-free environment.

Please refer to page 6 for further information about the Transfer balance cap.

If you have met the other conditions of release with a nil cashing restriction you will need to tell us to ensure your investments are in the tax-free environment.

* Unless you have retired and advised us that you have retired.

Additional membership benefits.

As a Hostplus Pension member, you can take advantage of the following money-saving benefits designed to help you get more out of life today. Our Additions program provides you with great value beyond your pension account, including:

- Competitively priced, high value banking with Members Equity Bank (ME).

Additional services are provided by external suppliers, not Hostplus. For more information visit hostplus.com.au/retirement or call 1300 348 546.

Get expert advice.

Deciding what to do with your super when you retire can be both complex and confusing – not many of us would have managed such a large sum of money before. You need to think about what you'd like to do, how much money you'll need and how long you want your money to last, among other things.

While we've tried to make our Pension guide easy to understand, this guide can only give you general information about how a pension plan works. It doesn't say how a pension plan might work for you personally.

To work out whether or not a pension plan is the right way for you to manage your retirement savings, we recommend you talk to a licensed financial planner. A licensed financial planner will look at your super balance, your other investments and your expenses, and advise you on the best way to achieve the lifestyle you desire.

And it doesn't have to be expensive. Hostplus members across Australia have access to high quality, competitively priced, financial advice from a Hostplus financial planner. Our Hostplus planners are fully qualified and are licensed by Industry Fund Services Ltd ABN 54 007 016 195, AFSL 232514 under its Australian Financial Services Licence. They can provide you with comprehensive advice in plain English. Details of fees can be found on page 54.

For more information or to arrange a consultation, simply call us on 1300 348 546.



Hostplus Pension in detail

Now that you have a better idea of what a pension plan is, read on for more information about how your Hostplus Pension account works. You can also refer to the glossary on page 62 for definitions of the terms used.

Receiving Pension Plan payments.

Payments are made into your nominated Australian bank, building society or credit union account. Your nominated account must be held either in your name or if the nominated account is held jointly, you must be one of the account holders.

You can choose to have your payments fortnightly, monthly, quarterly, half yearly or yearly. Just tick the appropriate box on the membership form. For monthly payments, you can decide if you'd prefer to receive payments on the 15th day or the last day of the month.

For quarterly, half-yearly, or yearly payments, you can pick the month you would like your first payment to occur. Payment in the month chosen can be either mid-month or end of month. Your pension payments will only commence once all funds have been received. In this instance, payments will be made at the end of the month after the funds are allocated to your account.

If you do not nominate payment frequency, the payment frequency will default to an annual payment in June.

Your subsequent payments will then occur on the appropriate date after your initial payment, according to your instructions, unless you advise us in writing or online to alter your next payment.

Where your nominated payment date falls on a weekend or public holiday, payment will be made one working day before the payment date.

Your pension payments must start in the same financial year that you invest in Hostplus Pension. If you invest in Hostplus Pension between 1–30 June, you can choose to start your payments in the following financial year.

If you are invested in more than one investment option you can choose to draw down your investments in one of three ways:

- **Proportional:** you decide the proportion of your payment to be drawn down from your investments eg. 50% Cash (sector investment option), 25% Balanced (pre-mixed option) and 25% Industry Super Property Trust – Property (individual manager option).
- **Priority order:** you choose the order in which your payment is drawn from each option eg. Balanced (pre-mixed option) first, then Property (sector investment option).

- **Pro-rata:** your payment is drawn in the same proportion from each option as your total account balance eg. if 60% of your account balance is invested in Cash (sector investment option), then 60% of your payment is drawn from Cash.

If you don't make a selection, then payment will be Pro-rata.

If the investment option you choose to draw payment from runs out of funds, Hostplus Pension will draw your payments on a pro-rata basis from the remaining investment options – excluding the Choiceplus option.

You cannot draw a payment from the Choiceplus investment option.

Members investing in Choiceplus will need to maintain an income payment reserve in their non Choiceplus investments, allowing Hostplus to pay you at least the minimum annual pension required by legislation. The income payment reserve is further explained on page 62.

Please note: Choiceplus is not available through TTR accounts – but members may still invest in Choiceplus through a super account.

At the start of each financial year, we'll notify you of your new pension payment amount for the year ahead. Your pension payment may increase or decrease from the previous year. You can choose to alter this amount as long as you meet the minimum criteria set out by the Federal Government (outlined below).

Once your account balance reduces to \$1,000, it will be paid to you via direct credit and the account will be closed. This may vary for TTR members.

We recommend you seek financial advice regarding the proportion, frequency and order in which your income payments are paid.

Your payment nomination will remain in place until you advise us in writing to change it.

End of financial year processing.

Due to the end of financial year processing, the declared unit price may not be finalised for up to fourteen days after the end of June.

Fortnightly pension payments falling due in the fortnight after 30 June will be payable the fortnight after 30 June.

This means that you may receive two fortnightly pension payments during this period.

Minimum limits on your Pension Plan payments.

The Federal Government has set a minimum limit on the amount that must be paid to you each year from your pension account. There is no maximum (except for TTR accounts – see page 8). The limit is simply a percentage of your account balance at the beginning of each financial year, or on the commencement date of your pension account in its first year. The percentage is linked to your account at the beginning of the financial year, as indicated in the table below.

Age	Percentage
Under 65	4%
65–74	5%
75–79	6%
80–84	7%
85–89	9%
90–94	11%
95 or more	14%

Example.

Helen is 62 years old and has invested \$80,000 in Hostplus Pension. Generally for 2019-20, the minimum payment she can receive is:

$$\$80,000 \times 4\% = \$3,200$$

Helen can draw as little as \$3,200, or as much as \$80,000 during the year. Of course the more she draws, the less income will be available in later years from her pension account.

This example is provided for illustrative purposes only.

There is no maximum withdrawal amount other than the balance of your Pension account, unless it is a TTR Pension.

When you establish your pension account with Hostplus and you have requested to receive the minimum income limit, the amount paid to you in your first year will be the pro-rated minimum amount from the commencement date of your account to 30 June, unless you request a pre-selected income amount.

Members investing in Choiceplus will need to maintain an income payment reserve in their non Choiceplus investments, allowing Hostplus to pay you at least the minimum annual pension required by legislation. **Please note: Choiceplus is not available through TTR accounts – but members may still invest in Choiceplus through a super account.**

Maximum limits for TTR accounts only.

When you have a TTR account, a maximum annual income limit also applies. This is 10% of your account balance at the beginning of each financial year, or on the start date of your TTR account in its first year.

However this limit does not include payments made to pay:

- superannuation contribution surcharge
- tax on excess contributions.

The maximum income limit applies until you meet a condition of release as set out on page 8 under the heading "Can anyone invest in Hostplus Pension?".

Example.

Ernie is 57 years old and has invested \$150,000 in a Hostplus TTR account. Generally, the minimum payment he can receive is:

$$\$150,000 \times 4\% = \$6,000$$

Because Ernie has commenced a TTR account, the maximum amount he can withdraw for the year is

$$\$150,000 \times 10\% = \$15,000$$

This example is provided for illustrative purposes only.

Keeping up with inflation.

You can nominate to have your Hostplus Pension payments indexed each year to keep up with inflation as measured by the Consumer Price Index (CPI) or indexed by a maximum of 5%. This feature is available only to members who haven't selected minimum or maximum amounts. Remember, a maximum limit only applies if you've selected the TTR option. To have your payments indexed each year, please ensure you complete the details in Step 4 of the membership form.

Withdrawing from Hostplus Pension.

You can fully or partially withdraw or commute your pension account into a lump sum payment at any time, unless you have a TTR account that is in the taxed environment, by making a withdrawal request.

The minimum partial withdrawal you can make from any investment option is \$1,000 unless you are withdrawing your entire balance. Please refer to page 57 for the tax treatment applicable to lump sum withdrawals. Withdrawals can only be paid to pre-nominated bank accounts just like your pension payments. Also, a minimum balance of \$1,000 must be maintained in each chosen investment option.

Simply complete a withdrawal form and mail the signed form to Hostplus Pension or advise us online. You can obtain a form by calling 1300 348 546 or from hostplus.com.au/retirement

Withdrawal requests must be authorised by the appropriate signatories. Unsigned withdrawal requests will not be processed. Please note that once your withdrawal request is received, it can only be cancelled by providing us with written consent. We will process your withdrawal request and transfer your money to your previously nominated rollover institution or bank, building society or credit union account on your behalf.

Members investing in Choiceplus and making partial withdrawals will still need to maintain an income payment reserve.

Email and fax requests cannot be accepted.

The unit price of each investment option is declared and published daily.

Your completed request will usually be paid after two national business days using the latest available unit price. From time to time it may take longer.

Withdrawing money may have tax and/or social security implications.

When you reach age 60, for taxation purposes commutations made from your account do not count towards your total income drawn for the financial year. If you are under age 60 they may count toward your lump sum tax threshold.

Please refer to the section headed, "Taxation" on page 57 for more information.

Commutations made may also affect your Centrelink entitlements. For further information contact your licensed financial adviser or Centrelink.

Lump sum withdrawals from your pension account will increase your transfer balance cap space by the amount withdrawn.

Transferring in or out of an APRA regulated fund.

If you are transferring your monies in or out of the Hostplus Pension Plan to or from an APRA regulated fund, we are required to process your request within 3 days of receiving completed documentation. Your request will be processed using the latest available unit price.

If you have a TTR account, it can only be commuted:

- to pay out an unrestricted non-preserved benefit
- to pay a superannuation contributions surcharge
- to give effect to a payment split under family law
- to purchase another non-commutable pension product
- to rollover to your nominated super fund
- if you meet a condition of release as detailed on page 8.

To find out more about commuting your pension account to a lump sum, simply call 1300 348 546, 8am – 8pm (AEST), Monday to Friday.

Deciding who benefits from your pension account.

In the event of your death, the remaining balance of your Hostplus Pension account may be paid to your dependants or legal personal representative (ie. executor or administrator of your estate).

The benefit may be paid as a lump sum or can generally be paid as a continuing Hostplus pension to certain dependants.

A death benefit paid as a lump sum can be received by the following dependants:

- your spouse (including de facto and same sex spouse)
- your child/children (including an adopted child, a step child, an ex-nuptial child)
- an interdependant

You have an interdependency relationship with another person (whether or not related by family) if all the following conditions are satisfied:

- you have a close personal relationship with the other person, and
- both of you live together, and
- one or each of you provides financial support to the other, and
- one or each of you provides domestic support and personal care to the other.

An interdependant relationship can also exist if a close personal relationship exists but the other requirements for interdependency are not satisfied because of a physical, intellectual or psychiatric disability.

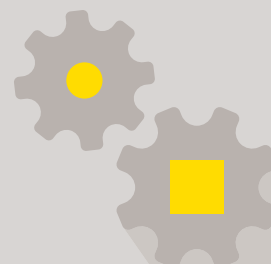
A death benefit paid as a Hostplus pension includes the following dependants:

- your current and any former spouse (including a de facto spouse)
- a permanently disabled child
- a child between 18–25 years of age, who is financially dependant on you*
- a child under 18 years of age.

Make sure your loved ones benefit.

You've worked hard for your retirement savings, so make sure it benefits those who matter most to you by nominating a beneficiary at the time you invest in Hostplus Pension. Nominating a beneficiary helps ensure those close to you are looked after.

* A child aged 18 years or over cannot receive the death benefit in the form of a pension unless financially dependant and then, once the child turns 25 any reversionary pension must be commuted (cashed) as tax free. If the child is permanently disabled, there is no requirement to commute the reversionary pension.



Three ways to make a nomination.

1. Nominate a reversionary beneficiary

If you nominate a reversionary beneficiary when you start your pension account, payments will automatically revert to the nominated person upon your death.*

A reversionary payment will count towards the recipient's personal transfer balance cap. The payment will count towards the personal transfer balance cap 12 months from the day when they start to receive the death benefit income stream.

The general transfer balance cap limits how much money can be in the tax-free environment.

You can only nominate one person as your reversionary beneficiary. This person must be a dependant.

Once a reversionary beneficiary nomination has been accepted by the trustee, it is generally binding.

If you would like to change or remove your reversionary beneficiary at a later date, you can only do so by completing a new nomination form and transferring your existing Hostplus Pension account to a new Hostplus Pension account.

At the time of your death, your beneficiary will need to provide certain documents to the trustee to prove their identity in accordance with the trustee's requirements and any legal requirements including without limitation under the Anti Money Laundering and Counter Terrorism Financing (AML/CTF) Act 2006.

If you have nominated a reversionary beneficiary, they can request to redeem the remaining money in your account as a lump sum payment. However, certain tax implications may apply when this withdrawal is made.

At the time your pension reverts to your nominated beneficiary, the beneficiary will be asked to provide the following information to us:

- a tax file number (TFN) Declaration form if the beneficiary is less than 60 years old
- such personal information about the beneficiary as the trustee requires
- the beneficiary's bank account details, and
- such proof of identity as the trustee requires.

Where your nominated reversionary beneficiary is less than 60 years old and does not provide a TFN Declaration form, the beneficiary may be subject to the highest tax rate. Please refer to the section headed, "Taxation" on page 57 for more information.

All fund rules and laws regulating your pension will continue to apply to the pension following reversion to your nominated beneficiary.

If your reversionary beneficiary takes up the option of a reversionary pension account, and he or she subsequently dies while still entitled to pension payments, the balance of the account will be paid as a lump sum to their estate.

We recommend you seek financial advice if you wish to make a reversionary nomination. Please see page 9 for more information about financial advice from a Hostplus financial planner licensed by Industry Fund Services.

2. Make a binding nomination

When you make a binding nomination, the trustee is required to pay your benefit to the dependants you nominate, regardless of whether your circumstances have changed. While this can provide certainty, you need to be careful to keep your nomination up to date.

For your binding nomination to remain valid under law, it must be:

- reconfirmed – or changed – at least once every three years, and
- signed by two witnesses over the age of 18, neither of whom are the beneficiaries you have nominated.

Your nomination will become invalid if your beneficiary is no longer a dependant at the time of your death and the trustee will use its discretion to make benefit payments. Therefore, you should make a new binding nomination if any of your death benefit nominees is no longer a dependant.

Where you nominate more than one beneficiary you must also clearly state the proportions of the benefit each is to receive.

To help you keep track of your nominations, Hostplus Pension will notify you of your nomination on half yearly statements and provide the opportunity to confirm or change it. Prior to your nomination lapsing, we will notify you in writing. You can also change it at any other time, by completing and returning a binding death nomination form – available from hostplus.com.au/retirement or by calling 1300 348 546.

* A child aged 18 years or over cannot receive the death benefit in the form of a pension unless financially dependant and then, once the child turns 25 any reversionary pension must be commuted (cashed) as tax free. If the child is permanently disabled, there is no requirement to commute the reversionary pension.

At the time of a claim, your beneficiary can choose to receive the pension account as a lump sum payment or if eligible to do so opt to receive an income stream.*

A dependant who chooses to draw an income stream from the superannuation death benefit should ensure not to exceed the general transfer balance cap in the relevant financial year. For more information about the general transfer balance cap refer to the transfer balance cap section.

We recommend your beneficiaries seek financial advice as the applicable tax treatment of their benefits will depend on their circumstances. Please see page 9 for more information about financial advice from a Hostplus financial planner licensed by Industry Fund Services.

If your binding nomination is not valid for any reason, discretion over the benefit payments will revert to the trustee.

3. Make a non-binding nomination or update your Will

You can also nominate a preferred beneficiary using a non-binding nomination to receive a lump sum cash benefit. This is where you can decide who you would prefer the benefit to be paid to and in what proportion. In the event of your death, the trustee will take this into consideration as well as any Will you may have in place. However, it is under no obligation to comply with them. The trustee retains sole discretion as to who any benefit is distributed to.

Unlike binding nominations, a preferred beneficiary nomination doesn't need to be regularly confirmed. However, this means that if your circumstances change and you don't update your nomination, the trustee may not be fully aware of your wishes. So you should review your nominations from time to time and send any changes to Hostplus Pension.

Make no nomination.

If you don't nominate a beneficiary, the balance of your account will be paid to your estate or your dependants or a combination, as determined by the trustee.

Death Benefits Rollover.

Eligible beneficiaries who are able to take a death benefit in the form of an income stream may rollover superannuation death benefit lump sums which must immediately be used to commence a new death benefit income stream in the new fund. A death benefit cannot be rolled over into an accumulation account.

* A child aged 18 years or over cannot receive the death benefit in the form of a pension unless financially dependant and then, once the child turns 25 any pension must be commuted (cashed) as tax free. If the child is permanently disabled, there is no requirement to commute the pension.

If you don't nominate a beneficiary, the balance of your account will be paid to your estate or your dependants or a combination, as determined by the trustee.



Investing with Hostplus

When you invest in Hostplus Pension your funds will be automatically invested in the Cash option – our default investment option – unless you make an investment choice. You're free to invest your savings into one or more of the Hostplus investment options, which you can change daily (effective Monday to Friday only). Read on to find out more.

Making an investment choice.

We recognise that you may want to take more control of your money and choose where your savings are invested. With a wide range of investment options you can mix and match as you wish.

Hostplus also offers our direct investment option, Choiceplus, that allows you to invest in shares, ETFs, LICs or term deposits. For more information on Choiceplus see page 42 or visit our website at hostplus.com.au/choiceplus.

Please note: Choiceplus is not available through TTR accounts – but members may still invest in Choiceplus through a super account.

To help you understand the importance of having the right investment mix, read our introduction to investing on page 17, then compare our options on pages 30 – 45.

You can choose how your pension account is notionally invested when you join, by simply selecting your investment choice on the membership form at the back of this guide. See the section below, headed "Choose one option or more". For an explanation of what is meant by being "notionally invested", please refer to the section below headed, "How your investment choice works" and if you do not make a choice, we will automatically invest your pension account in the default option which is the Cash option.

Of course, you can change your selected investment options in the manner set out in this guide. Please refer to the section (page 17) headed, "Switching investment options is easy and free".

How your investment choice works

When you make a choice, Hostplus does not acquire an interest in the investment option on your behalf. Instead, you are notionally invested in the investment option.

As part of our investment strategy, we would have predetermined an amount to be invested with any particular investment manager. Therefore, we have pre-existing contractual relationships with our underlying investment managers. We select managers and invest money with them via direct investment mandates or pooled trusts.

Accordingly, the investment managers named in this guide provide the trustee with financial services. But they do not have a contractual relationship with our members.

As a member of Hostplus, you receive the notional net investment returns (positive or negative) allocated to your member account. This is made up of a combined

net investment return of the underlying investment manager(s) from your selected investment option(s), less any applicable costs.

For example, Hostplus may have invested \$10 million in Balanced Equity Management – Australian Shares. A member then exercises investment choice, and directs us to invest \$10,000 of their account balance in that investment option. We do not invest a further \$10,000 (on top of the \$10 million already invested), but notionally allocate the net investment returns received from that investment option to the member's account.

We may in our absolute discretion vary the available investment options from time to time by adding or removing investment options. Please refer to the section Change of investment managers on page 26 for further information on what happens if we change an individual investment manager.

Choose one option or more

You can choose one or more of any of the investment options detailed on pages 30 – 45. For example, you can have 50% notionally invested in Shares Plus (Pre-mixed option), 25% in Property (Sector investment option) and 25% invested in Paradise Investment Management (Small Cap) (Individual manager option). The only requirement is that you must have a minimum of 1% in any selected option.

For information about our direct investment option Choiceplus, see page 42.

Three easy steps to help you make your investment choice

- | | |
|---|---|
| 1 | Learn how the process works by reading this section and determine your investment style. |
| 2 | Take a look at the investment choices offered by Hostplus on pages 30–45. |
| 3 | Make your investment choice through your online account at hostplus.com.au/retirement , or call us on 1300 348 546 8am–8pm (AEST) Monday to Friday. |

Please ensure you consider your individual portfolio (including assets/investments outside of superannuation) to minimise risks associated with investments that are not diversified in their own right.

i The Hostplus Pooled Superannuation Trust (PST).

Hostplus invests via a wholly owned Pooled Superannuation Trust (PST) which then invests into a variety of underlying investments.

Members should note that their net investment return will be based on changes in the PST's investment values.

Switching investment options is easy.

When you join Hostplus Pension you can make an initial investment choice on the Hostplus Pension membership form. After this initial investment choice you can switch between investment options through your online account at hostplus.com.au/retirement. You can also request a switch over the phone by calling us on 1300 348 546, 8am–8pm (AEST), Monday to Friday.

The minimum amount you can switch in each of the options is 1% of the balance of your account at the time of the switch, unless you are switching your entire balance.

We process your switching request and send you a letter confirming the details of your switch. Before you request a switch, we strongly advise you consult a licensed financial planner. Please see page 9 for more information about financial planning from a Hostplus financial planner licensed by Industry Fund Services.

We process a switch as a withdrawal from one investment option and an investment into another option.

Switches between investment options and/or to Choiceplus made through your online account must be made by 4.00pm (AEST), otherwise they are not considered to have been received until the following day. Investment switches take effect two national business days after receipt.

If you choose to invest in the Choiceplus option you will be asked to transfer funds into your transaction account from your current Hostplus investment option(s). You must hold a minimum of \$200 in your Choiceplus transaction account at all times.

You will need to ensure that you have enough money available in your Choiceplus transaction account to invest. You can 'top up' your transaction account at any time subject to maintaining the minimum amounts in your other Hostplus investment options. The Hostplus investment platform will automatically calculate and display the amount of money you have available to invest in your transaction account.

If you are investing in Choiceplus, you must also ensure you have an income payment reserve (IPR). This is the amount you must retain in non Choiceplus investments, allowing Hostplus to pay you at least the minimum annual pension required by legislation. The IPR is reset each year when the new minimum pension amount is calculated for your pension plan.

Transfer your Choiceplus shares, ETFs and LICs when commencing your Pension account.

Existing Choiceplus superannuation members may (as a once off when commencing a new Hostplus Pension) transfer their Choiceplus held shares, exchange traded funds (ETFs)

and listed investment companies (LICs) to their new Pension account. For more information please see page 44. **Please note: Choiceplus is not available through TTR accounts – but members may still invest in Choiceplus through a super account.**

Multiple switch requests.

A limit of one switch per day applies. In the case of multiple investment switch requests received including cash transfers to or from Choiceplus, your latest request will override all previous requests.

Where you have made an investment switch or cash transfer request as well as a benefit withdrawal request in the same week, the benefit withdrawal instruction will override the investment switch or cash transfer and therefore your existing investment choice will apply.

An introduction to investing.

Before making your investment choices, you should consider:

- your attitude to risk and return
- your age and how long you will be investing for
- how prepared you are to accept variable returns in the short term in the interest of possibly getting a better potential long term result
- your attitude to the different types of investments
- other investments you may have and your future financial plans.

It also pays to do your homework. You could start with a licensed financial adviser. Good books about investing and pension products are also available, so ask at your local library, or do some research online, for example www.moneysmart.gov.au. But for now, here's just a brief overview of investing.

What are asset classes?

You can invest your super in different types of assets. An asset is an investment used to gain a return. Assets are divided into asset classes such as cash, fixed income, property, infrastructure, equity and other (alternatives). They are generally described as 'growth' or 'defensive'.

- **Growth assets.** Growth assets generally provide relatively higher returns over the longer term with a corresponding higher level of risk (increased chance of a negative return and volatility). A high proportion of their returns are derived from capital growth. Examples include shares and some property investments.

Basic asset classes make up your investment portfolio

	Equity		Infrastructure
What is it?	Represents an ownership interest in a business, trust or partnership. Equity investments include shares and private equity.		Represents the basic physical systems of a country, state or region including transportation, communication, utilities, and public institutions. Infrastructure assets can also take the form of social infrastructure assets such as hospitals, schools and aged care facilities.
	Shares Represent part-ownership of a company through holding shares.	Private equity Private equity involves investments in entities or vehicles that are not listed on a stock exchange. They can be based in Australia and overseas.	
How does the investment work?	Because shares represent a part of the company, returns vary according to how the company performs. Returns can come in two ways – dividends paid to shareholders (revenue) and the increase in value of the shares (capital gain). Shares can also decrease in value resulting in a capital loss.	Private equity investments are usually made to finance one or more stages of a company's growth cycle, ranging from those in early stages of development to more mature businesses seeking capital. Private equity vehicles are used for many purposes including buying out the owners or founders of an existing business or asset.	Investments in infrastructure can be through direct investments in single assets, listed or unlisted pooled funds and investment through a fund of funds vehicle.
What's the risk/return?	Inflation, interest rates, exchange rates (for international shares) and changes in market conditions will all have an effect on the value of shares, as does the performance of the company itself. Shares are considered the highest risk investment because they may experience significant changes in value. Despite their short-term volatility, shares have traditionally provided higher returns to investors – over the longer term – than all other asset classes.	The private equity market is less efficient and less regulated than the listed market. This inefficiency creates opportunities for skilled managers to add value. Given the greater risk associated with private equity, a return premium of at least 4 – 5% above listed markets is generally considered necessary.	The investment objective for investing in infrastructure is typically to provide returns of inflation plus 6 – 8% per annum, but with the chance of a return that's lower than Australian and international shares, over a 5 – 10 year term.

- **Defensive assets.** Defensive assets generally are lower risk (less chance of a negative return), with a corresponding expectation of lower returns over the longer term. A high proportion of their returns are derived from income (cash) flows. Examples include cash, term deposits and some fixed income investments. Some asset classes, such as infrastructure, property and alternatives may have growth and defensive characteristics.

Where assets such as infrastructure, property and alternatives derive a high proportion of their returns from strong income (cash) flows rather than capital growth, these assets may be classified as defensive. Where they derive a high proportion of their returns from capital growth rather than income (cash) flows these assets may be classified as growth.

Investment markets are difficult, if not impossible, to predict. Often, different asset classes will not all perform well or poorly at the same time because they react differently to influences such as economic growth, inflation, interest rates and exchange rate movements. A change which is positive for one asset class can have a negative effect on another.

Basic asset classes make up your investment portfolio

	Property	Fixed income	Cash	Other (Alternatives)
What is it?	Represents an investment in real estate where the earnings and capital value are dependent on cash flows generated by the property through sale or rental income. The investment in property could be made either directly or via property trusts.	Represents a loan, placement or debt security. Loans are financial assets that are created when a creditor lends funds directly to a debtor, and are evidenced by documents that are non-negotiable. Placements are liabilities of entities not described as authorised deposit-taking institutions, eg. State treasuries. Debt securities are securities which represent borrowed funds which must be repaid by the issuer with defined terms including the notional amount (amount borrowed), an identifiable return and maturity/renewal date.	Represents cash on hand and demand deposits, as well as cash equivalents. Cash equivalents represent short-term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Cash investments may include deposits in a bank, investments in short-term money markets and other similar investments.	Almost any non-traditional investment strategy could be classified as an alternative investment. For example, hedge funds or credit investments (see Investment terms for further information on Hedge Funds and Credit investments).
How does the investment work?	There are two ways that property can provide returns – by earning rental income (revenue) or by increasing in value over time (a capital gain). Property can also decrease in value resulting in a capital loss.	The investment is used to finance the operations of Governments, organisations or businesses, and is paid back on an agreed date with interest, which is also agreed or 'fixed' before the loan commences.	Cash investments, such as your own bank account, don't necessarily earn high returns, but they are usually very stable.	Alternative investments generally aim to achieve a return objective, rather than to outperform a specific sector goal.
What's the risk/return?	Property is considered a moderate to high risk investment. Returns rely on general economic factors like inflation, interest rates and employment, as well as location and quality. While returns are generally higher than cash or fixed income, the value of property investments is also liable to change suddenly.	Fixed income is seen as a moderate risk investment. If interest rates change during the term of the loan, there will be capital gains or losses. Fixed income investments are generally less volatile over the short term than property or equity.	Cash is considered to be the lowest-risk investment because of its limited potential to rise and fall in value over the short term. However, this perceived safety comes at a price – cash investments typically may not earn enough to meet long-term goals like retirement.	Alternatives aim to produce returns in excess of cash over the long term. However its volatility over the long term is generally higher than that of fixed income.

Not making sense? Go to page 22 for more information about investment terms. Or call us to arrange a consultation with a Hostplus licensed financial planner.

Risk versus return.

Risk and return are related, so the lower the risk usually the lower the expected return (or the lower the likelihood of a negative return). For a higher possible return, you increase the risk and the possibility of a negative return from year to year.

Hostplus investment options contain a mix of asset classes, to achieve their different risk/return objectives. Choosing to invest in sector investment options puts you in charge of selecting percentages of asset classes in your portfolio, depending on your investment objectives.

Asset classes are invested according to a style.

Just as the different asset classes explain some of the different types of investments, there are many investment styles that describe how an investment is made, not just the form it takes. Here are some of the more common investment styles.

Passive: Sometimes referred to as 'index management', passive management seeks to achieve investment performance that aims to replicate an index or market returns (like the S&P/ASX100, for example). The investment manager does not make judgements on future market movements or which investments may grow in value, so the expenses associated with passive management are generally lower than other investment styles.

Active: This is the opposite of passive management and seeks to achieve returns above an index or other set benchmark. Active managers achieve this through asset allocation and investment selection. Active management is often paired with growth or value investment styles.

Enhanced passive: This investment style is between passive and active management. It is actively managed within the benchmark stocks but the risks are also tightly controlled. Enhanced indexing is essentially risk-controlled, active management.

Growth: A growth manager seeks to achieve capital gains from investments in companies they expect will have future growth in earnings. Typically, growth managers care less about price-earnings ratio and other ways of assessing the value of an investment, but focus purely on the earnings potential of an investment.

Value: Value managers seek to buy investments that are temporarily underpriced, and to take profits when they appear overpriced. The price-earnings ratio is a key valuation measure.

Top-down: A form of analysis that begins with forecasting broad economic trends, then assessing the impact on industries and finally, on individual companies. It is the opposite of bottom-up analysis.

Bottom-up: A form of analysis that begins with forecasting returns for individual companies, then moves to industries and finally the economy as a whole. It is the opposite of top-down analysis.

How the asset classes have performed.

Investment markets are unpredictable. Past performance shows that over shorter periods, it's almost impossible to predict which asset class will earn the highest rate of return. However, over the long-term, growth assets, like equity, have consistently earned a higher rate of return than defensive assets such as cash and fixed income.

Looking at the Benchmark returns over 25 years by traditional asset class table on page 21, you can see that the returns for growth assets are more unpredictable than the returns for defensive assets. Australian and international shares have usually provided the highest returns over the long-term. Clearly, someone who invested in these asset classes would have done better than someone who put all their money in cash or fixed income over the same period.

While past performance is not a reliable indicator of future performance, it does give an insight into how each asset class has performed.

So, while it remains true that investment markets are hard to predict, different asset classes tend not to all move in the same direction, at the same time, or at the same speed. This is because the main asset classes react differently to influences such as growth, inflation, interest rates and exchange rates. A change that is good for one asset class can be bad for another. That's why diversification is so important to investors. Using diversification you may capture the returns you want to keep, and reduce the volatility, or risk, you want to avoid.

It makes sense to diversify your investment mix – and with Hostplus Pension it's easy. We have provided a broad range of investment options which give you the opportunity to create your own mix based on your financial needs and personal circumstances.

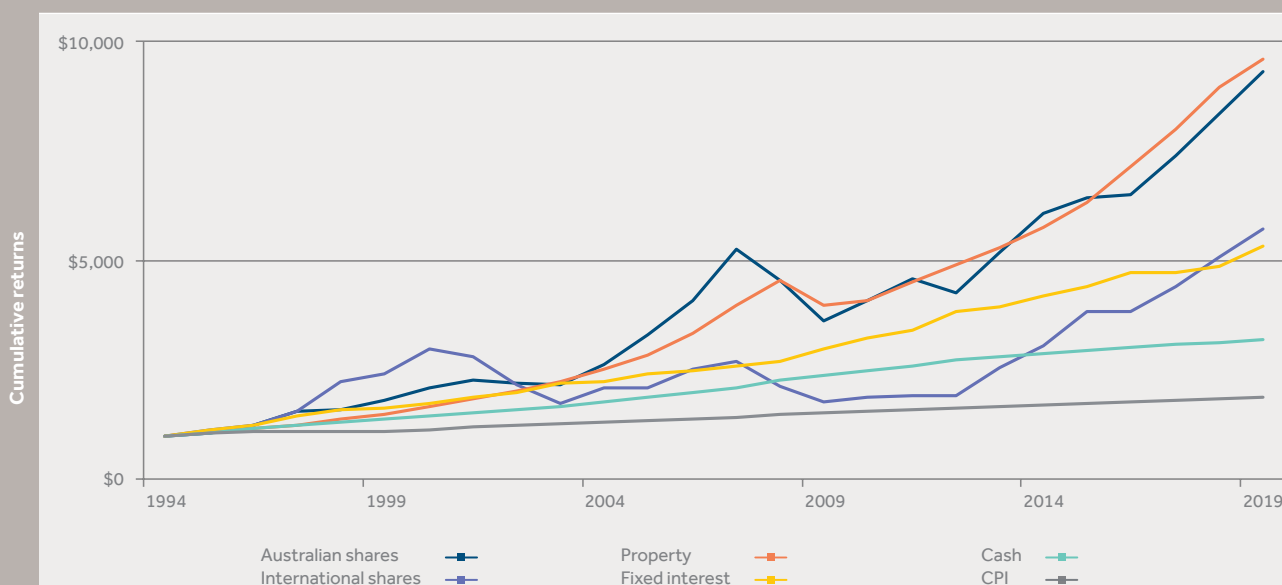
Benchmark returns over 25 years by traditional asset class

	Growth Assets			Defensive Assets	
Year ending 30 June	Australian Shares	International Shares	Property*	Fixed income	Cash
1995	5.7%	14.2%	9.2%	11.9%	7.1%
1996	15.8%	6.7%	6.9%	9.5%	7.8%
1997	26.6%	28.6%	6.3%	16.8%	6.8%
1998	1.6%	42.2%	10.2%	10.9%	5.1%
1999	15.3%	8.2%	9.4%	3.3%	5.0%
2000	15.1%	23.8%	10.9%	6.2%	5.6%
2001	9.1%	-6.0%	10.4%	7.4%	6.1%
2002	-4.5%	-23.5%	9.9%	6.2%	4.7%
2003	-1.6%	-18.5%	11.1%	9.8%	5.0%
2004	21.7%	19.4%	11.9%	2.3%	5.3%
2005	26.0%	0.1%	13.4%	7.8%	5.6%
2006	24.0%	19.9%	17.2%	3.4%	5.8%
2007	29.2%	7.8%	19.1%	4.0%	6.4%
2008	-13.7%	-21.3%	14.7%	4.4%	7.3%
2009	-20.3%	-16.2%	-12.4%	10.8%	5.5%
2010	13.1%	5.2%	3.0%	7.9%	3.9%
2011	11.9%	2.7%	9.8%	5.6%	5.0%
2012	-7.0%	-0.5%	8.8%	12.4%	4.7%
2013	21.9%	33.1%	8.3%	2.8%	3.3%
2014	17.3%	20.4%	8.8%	6.1%	2.7%
2015	5.6%	25.2%	10.0%	5.6%	2.6%
2016	0.9%	0.4%	12.7%	7.0%	2.2%
2017	13.8%	14.7%	12.1%	0.3%	1.8%
2018	13.2%	15.4%	12.0%	3.1%	1.8%
2019	11.4%	12.0%	7.2%	9.6%	2.0%

* Property assets may have both growth and defensive characteristics. Past performance is not a reliable indicator of future performance. Source: JANA Investment Advisers Pty Ltd. Market indices: Australian shares – S&P/ASX300 Accumulation Index, International shares – MSCI World Ex-Australia Index (Unhedged), Property – Mercer Unlisted Property Trust Index, Fixed income – Bloomberg AusBond Composite Bond Index, Cash – Bloomberg AusBond Bank Bill Index. These indices relate to investment markets and do not relate directly to Hostplus investment options.

Benchmark returns

Cumulative value of \$1,000 invested over the past 25 years



This is an example only and assumes \$1,000 was invested on 1 July 1994 in each of the respective asset classes (using the relevant market indices – see Benchmark returns over 25 years by traditional asset class) and all money earned has been reinvested. The valuations are nominal, don't take into account CPI, tax payable, fees or costs and are for illustrative purposes only. Actual investment returns are not guaranteed, and can be higher or lower than set out in this example. Past performance is not a reliable indicator of future performance. Source: JANA Investment Advisors Pty Ltd.

Investment terms.

Alternative Investments

Almost any non-traditional investment strategy could be classified as an alternative investment. For example, hedge funds or credit investments.

Assets

In investment terms, assets are investments used to gain a return. Assets are generally described as growth or defensive. They are also divided into asset classes such as cash, fixed income, property, infrastructure, equity and other (alternatives) (see page 18 for more details).

Asset allocation

This means the spread of investments within an investment portfolio across various asset classes. As part of the strategy of the portfolio, this involves periodically rebalancing the mix in order to maintain a long term goal for asset allocation.

Asset allocation ranges

The investment strategy is an asset allocation of each option set within ranges by the trustee. The trustee will regularly monitor aggregate asset allocation of the option.

Benchmark

A standard against which the performance of a security, asset class or investment manager can be measured. For example, a share market index (which represents a broad mix of shares listed on a stock exchange) can be used as a benchmark for listed equity investments.

Credit

Credit covers a broad range of debt that is typically issued by non-government entities. The corporate bond market is the largest sector within credit markets and consists of debt issued by corporations. Other credit sectors include mortgage-backed and asset-backed securities. Credit ratings are typically assigned to debt issues/securities and can either be investment grade or sub-investment grade rated.

Custodian

An independent organisation that safeguards the fund's assets. There are comprehensive rules governing who can issue instructions to the custodian, in particular how money can be released to investment managers.

Developed markets/countries

A developed market is a country with a relatively high level of economic growth and security.

Diversification

As the saying goes, it doesn't pay to put all your eggs in one basket. The same is true for investing. The key to successfully managing risk is through diversification.

Diversification means spreading your investments across a range of different types of investments so you have exposure to different asset classes. This could help offset poor performance that may occur in any individual asset class. For example, if one asset class is not performing well, another asset class may be experiencing better returns helping to offset the losses of the poorer performing asset class.

Emerging markets/countries

The financial markets of developing countries are known as 'emerging markets/countries'. Emerging markets can be very volatile but have strong growth potential.

Hedge Fund

A fund that pools capital from a number of investors and invests in complex strategies in shares and other securities. It aims to achieve positive returns in both rising and falling markets, while using strategies to reduce the chance of loss.

Inflation

Inflation is the increase in the general price level of goods and services in the economy. It is usually measured using the movements of the consumer price index (CPI).

Portfolio

A portfolio is a spread of investments across the various sectors, managed as a whole to achieve a particular investment strategy.

Returns

Returns may include both the income received from the investment and/or an increase or decrease in the capital value of the investment.

SAA (Strategic Asset Allocation) Benchmark

SAA is a target mix of asset classes (such as shares, property, and cash) which is used to implement an investment strategy for a fund's investment portfolio. It takes into account the portfolio's investment return objective, risk tolerance and time horizon.

Standard risk measure

The Standard Risk Measure (SRM) has been adopted to assist members in comparing investment options (both within and across superannuation funds) using a simplified risk measure.

The SRM is based on industry guidance to allow members to compare investment options that are expected to deliver similar negative net investment returns over a 20 year period.

The SRM is not a complete assessment of all forms of investment risk; for instance, it does not detail what the size of a negative return could be or the possibility of returns not being adequate to meet a member's investment objectives. Further, it does not take into account the impact of administration fees and tax on the likelihood of a negative return.

Members should still ensure they are comfortable with the risks and potential losses associated with their chosen investment option/s.

Volatility

The short-term fluctuations such as in share prices, exchange rates and interest rates that affect an investment. The higher the volatility, the less certain an investor is of the return within a set time frame and hence volatility is one measure of risk.

Risks.

Each asset class and investment option has its own level of risk and return. Typically, the greater an investment risk, the greater its potential return over the long term. Risks can be divided into two main categories: investment risks and operational risks.

Investment risks

All investments are subject to varying risks and can change in value. There are risks in choosing to invest in superannuation and each investment option has different risk characteristics and volatility.

The most significant risks are:

- **Inflation risk** – inflation may exceed the return on your investment. Inflation is measured by the Consumer Price Index (CPI). Where the CPI increases, money has less purchasing power. When an investment provides a lower return than the increase in inflation, it actually loses value in terms of purchasing power. Therefore, it is important to invest in assets that are expected to generate returns in excess of inflation over the medium to long term.
 - **Market risks** – economic, technological, political or legal conditions and even market sentiment can change and affect the value of investments.
 - **Changes in interest rates** – interest rate changes can have a positive or negative impact on investment returns across asset classes.
 - **Foreign exchange** – if we invest in other countries there is a risk their currencies could change in value relative to our dollar and so, increase or reduce the value of the investment.
 - **Investment styles** – when choosing individual fund managers, varying investment styles will perform differently depending on the markets and other factors.
 - **Risks associated with each individual investment** – including the risk of financial loss. Individual investments can fall in value for many reasons. For example:
 - **Australian shares** – inflation, interest rates and changes in market conditions will all have an effect on the value of shares, as does the performance of the company itself.
 - **International shares** – the risks relating to international shares are the same as for Australian shares. There are also additional risks relating to foreign exchange, and political risks associated with investing in overseas countries.
 - **Property** – returns on property rely on general economic factors such as inflation, interest rates and employment, as well as factors unique to the property such as its location and quality.
 - **Australian fixed income** – changes in interest rates in particular will have an impact on fixed income investments so that, if interest rates change during the term of a loan, there could be capital gains or capital losses. Depending on the nature of the issuer of the investment, there is a varying level of risk that the borrower may default on repayment of the loan.
 - **International fixed income** – similar to Australian fixed income but with additional risks associated with foreign exchange and political developments.
- Other risks may also affect the accessibility or value of your investment with any super fund. These include:
- **Liquidity risks** – this refers to the ability to convert an investment into cash with little or no loss of capital and minimum delay. Some investments, such as direct property and private equity, are relatively illiquid. As such, the fund makes these investments for the long term and limits the exposure of any investment option to these sectors.
 - **Security specific risks** – where an individual company or asset fails, for example through bankruptcy, fraudulent activity or the business environment in which it operates, the value of the investment can fall sharply.
 - **Derivatives risks** – derivatives are used by the PST for many purposes, including hedging to protect an asset against market fluctuations, reducing costs of achieving a particular market exposure, and specifically using derivative overlays to manage the PST's exposure to foreign currency movements against the Australian dollar. Hostplus has appointed various external investment managers who can directly invest in derivatives in order to assist with the effective management and protection of Hostplus assets. To satisfactorily manage this risk we set appropriate terms, levels of usage and constraints. Hostplus also obtains confirmation from these investment managers that they have the appropriate risk management processes in place in relation to the use of derivatives.
 - **Market failure** – there is a risk of broad market failure or significant financial collapse that affects investments broadly eg. the global financial crisis. Such events are outside the control of the trustee. Consequently, even long term investors like superannuation fund members should be mindful of the risk that if such high impact events occur, their benefits may be less than the total amount of contributions invested.

It is wise to seek professional advice when making decisions about selecting and changing your investment options as each option has a different risk/return profile.

Operational risks.

Operational risks include the possibility of:

- adequacy of resources (human, financial and technological)
- business continuity / disaster recovery
- fraud and theft
- administrative errors
- inappropriate advice
- unit pricing errors, or
- failure of outsourced providers.

Most operational risks can be controlled by the trustee through their internal control framework.

The trustee has a compliance and risk management program in place to manage these risks. In addition to the operational risks that may arise, there is also the possibility for legal or legislative risks to occur. These risks include:

- superannuation legislation changes that may affect your benefit or ability to access a benefit
- taxation changes that may affect the value of your investment
- economic or political climate changes
- Government policy and law changes
- particular events being excluded from insurance cover
- insurance terms changes, or
- a fund's termination, the trustee being replaced or investment managers changing.

Unitised investment options.

The Hostplus Pension investment options are unitised.

When you invest, we allocate units to you based on the investment options you have selected. We will redeem units from your investment options to pay withdrawals, process switches, make pension payments, to deduct account keeping fees and any other charges.



The value of your investment in an investment option is equal to the number of units held for you multiplied by the unit price at that time. Separate unit prices are calculated for each investment option.

The unit price you will receive.

Switches between investment options and/or to Choiceplus made through your online account must be made by 4.00pm (AEST), otherwise they are not considered to have been received until the following day. Investment switches take effect two national business days after receipt.

Setting unit prices.

Hostplus values the assets in each investment option at the latest available market prices. In valuing assets, we make allowances (based on estimates) for:

- the investment managers' fee
- any performance based fees payable to investment managers
- the effects of imputation credits (where applicable)
- custodian and asset consulting fees
- fees and expenses specifically relating to the management of investments.

The result of this valuation is then divided by the total number of units in the investment option to give the unit price. Unit prices will generally rise and fall with movements in the value of the underlying assets.

Calculating unit prices.

Citigroup Pty Limited, the custodian of Hostplus Pension calculates unit prices each day (Monday to Friday only).

The unit prices are published daily.

The calculation is based on the most recent valuation of the assets, less any liabilities, divided by the total number of units in the investment option.

On occasion, events beyond the control of Hostplus and Citigroup may occur which delay the release of unit prices.

Unit prices for TTR members.

TTR members receive unit prices which are calculated to include the 15% earnings tax.

Buy/sell spread.

There are no buy/sell spreads for any investment option.

Choiceplus.

The value of your investment in Choiceplus is the combined total of money you hold in the Choiceplus transaction account, the holding you have in any shares, Exchange Traded Funds (ETFs) or Listed Investment Companies (LICs) calculated using the previous market close price and any un-matured term deposits. **Please note: Choiceplus is not available through TTR accounts – but members may still invest in Choiceplus through a super account.**

Expertly and professionally managed.

With the exception of Choiceplus, our direct investment option, each investment option is designed with different investment objectives, strategies and risk profiles established by the trustee in consultation with our asset consultant, JANA Investment Advisers Pty Ltd (JANA). Together, we closely monitor and regularly review the performance of each investment as well as individual managers. Investment portfolios that make up the respective investment options are managed by professional, reputable managers selected by the trustee in consultation (where appropriate) with the trustee's professional advisers including its asset consultant.

Hostplus investments are held by a custodian, Citigroup Pty Limited. They report on the performance of the investment managers selected by Hostplus.

Change of investment managers.

Hostplus is responsible for selecting investment managers, monitoring their progress and determining the overall investment profile. Sometimes, a decision may be made to remove an investment manager as a result of poor investment performance, change in key personnel, or a shift in a manager's style or Hostplus investment strategies.

When an investment manager is removed, a manager with a similar or different investment style can replace it. Alternatively, the assets in which that manager was investing may also be allocated to one or more of our existing managers.

As part of Hostplus fiduciary duties, investment managers are constantly reviewed and monitored. There may be circumstances where Hostplus will decide to terminate an individual investment manager option at short notice or due to an unforeseen event. In these instances, Hostplus reserves the right to remove the individual investment manager option immediately and transfer the funds to the Cash (default) option. Hostplus will notify affected members of the change after the event, but within 30 days of the change.

See pages 46 – 48 for a list of current Hostplus investment managers.

Environmental, social and governance considerations when investing.

As a profit-for-member superannuation fund, Hostplus is run only to benefit members. Our primary duty is to deliver the best retirement outcomes to our members. We also widely support, and invest in, the hospitality, tourism, recreation and sport sectors our members work in, live and love. These responsibilities guide every decision we make, and great care is taken to ensure each action fulfils these duties.

To meet these obligations, and to protect and optimise the fund's investments over the long-term, Hostplus assesses and manages risk as effectively as possible. In doing so, we recognise the importance of considering environmental, social and governance (ESG) opportunities and risks in our investment decision making processes. Hostplus believes that entities who prudently manage ESG opportunities and risks will deliver better long-term financial performance to their members.

Central to Hostplus' ESG approach is our preference for engagement over divestment from an asset class, industry, sector or company. We believe engagement is an effective strategy that allows Hostplus to use its ownership to help change behaviour, whereas divestment means losing influence. These stewardship activities are critical to the governance of our investments over the long-term.

ESG Integration

Hostplus' investment manager research is conducted by Hostplus' asset consultant, JANA Investment Advisers (JANA'). Investment managers have their own ESG policies, which describe how ESG information is taken into account when they make investment decisions.

When selecting investment managers for Hostplus, JANA pays due consideration to each manager's ESG approach and ensures that ESG matters are included as part of the investment decision-making conducted by most of Hostplus' investment managers.

Our position on climate change

As a global long-term investor and signatory to the Principles for Responsible Investment, Hostplus acknowledges that climate change will have a wide range of consequences which may impact our investment portfolio. We are committed to improving our understanding of our fund's exposure to material climate change risks across companies, sectors, regions and asset classes.

Climate change is one component of Hostplus' ESG considerations, however it is one of the largest economic challenges facing investors today – physically, socially and legally.

As a fund, we respect the concern and commitment shown by members of our community who are working to confront this problem, as well as those who have different investment preferences. While we share many community members' belief in the importance of addressing climate change, we do not believe that full divestment from the fossil fuel industry is the best approach.

As individuals and as a community, we extensively rely on these companies' products and services for so much of what we do every day – the heating and lighting of our buildings, fuelling our transportation, as well as running our computers and appliances. As a long-term investor, it is difficult for us to reconcile boycotting a whole class of companies as we do not believe this represents a 'silver bullet' approach to the investment challenges posed by climate change.

Furthermore, divestment can cause company valuations to fall where they are more likely to shift from public markets to private equity funds, which have lower reporting obligations. Such a shift could hurt transparency and limit everyone's ability to engage the management of these companies in discussion around climate change. We prefer to exercise these rights ourselves and that's what our ownership of these companies allows us to do.

As a responsible trustee, we are committed to improving our understanding of our fund's exposure to material climate change opportunities and risks across companies, sectors, regions and asset classes. Such risks and opportunities are complex, often global in nature, and addressing them effectively frequently entails collaborative approaches.

Engagement over withdrawal

As a shareholder, Hostplus greatly favours engagement over withdrawal.

In this context, engagement means two-way constructive communication between us and investee companies on matters such as the organisation's performance, strategy, ESG issues, leadership, quality and level of reporting. This is a big task and we do not have the resources to do all the necessary work alone.

We therefore primarily engage with companies collectively through the Australian Council of Superannuation Investors (ACSI). ACSI seeks to influence companies through constructive engagement with their boards about material ESG issues, with the aim of promoting long-term shareholder value and minimising risk. Some examples of ESG risks discussed are board diversity and independence, remuneration report recommendations, carbon asset risk, human rights in supply chains and sustainability reporting disclosure.

By taking a collective engagement approach, we are able to exert greater influence beyond our own shareholding in the company and to manage resources more effectively. As an ACSI member, Hostplus also actively influences ACSI's priority engagement themes and companies each year.

Proxy voting

We also take our proxy voting rights very seriously. It is Hostplus' policy to vote the proxy rights associated with all of our Australian and international equities holdings, and we are committed to publicly disclosing all proxy voting records which are available at hostplus.com.au.

Principles for Responsible Investment

Hostplus is a signatory to the Principles for Responsible Investment (PRI). These principles establish a collective international framework for institutional investors to integrate ESG considerations into their investment decision-making. We believe that the PRI provides an important universal framework for signatories to work together, learn from each other and to provide a collective voice on ESG issues.

What is the relationship between Hostplus and the companies it invests through?

We have an arm's length commercial relationship with the companies we invest in.

The trustee undertakes that it will not deal with any companies in which it has an interest, more favourably than it would deal with any other independent service provider.

Hostplus Pension investment options explained.

There are three main categories of investment options.

Pre-mixed options

The pre-mixed options comprise different mixes of Australian shares, international shares, property, diversified fixed income and cash that we've put together for you. They are:

- Capital Stable
- Conservative Balanced
- Socially Responsible Investment (SRI) – Balanced
- Indexed Balanced
- Balanced
- Shares Plus.

Sector investment options

Our sector investment options allow you to focus on sector-specific asset types. They are:

- Cash (default)
- Diversified Fixed Interest
- Property
- Infrastructure
- Australian Shares
- International Shares
- International Shares – Indexed
- International Shares (Hedged) – Indexed.

Individual manager options

Going one step further, you can also decide to invest based on an individual investment manager for maximum control. They are:

- Macquarie Investment Management – Australian Fixed Interest
- BlackRock Asset Management – International Fixed Interest
- Industry Super Property Trust – Property
- Lendlease managed Australian Prime Property Funds (Retail, Commercial & Industrial) – Property
- IFM – Australian Infrastructure
- Balanced Equity Management – Australian Shares
- IFM – Australian Shares
- Paradise Investment Management (Small Cap) – Australian Shares
- Neuberger Berman – International Shares.

Pages 30-45 give an overview of each investment option including:

- return target
- level of investment risk
- investment style
- asset mix, and
- past performance.

Direct investment option – Choiceplus

Choiceplus is our direct investment option that offers you a greater level of control and choice in investing your pension. See page 42. **Please note, the Choiceplus investment option is not available to TTR members.**

Investment objectives and strategies.

With the exception of Choiceplus, our direct investment option, Hostplus bases its objectives on professional advice from our independent asset consultant. The asset consultant takes into account the possible impact of economic forecasts on the different asset classes in which the options invest.

Investment strategies are developed by the Hostplus board in conjunction with the asset consultant to create a high probability of attaining the outlined objective of each investment option.



Strategies are amended from time to time to reflect changing circumstances in different markets.

The investment objectives are not an indicator of the future performance of the options, and in no way predict returns. They are provided in order to give members an indication of the level of net investment returns that the options could produce based on the historical, long-term experience of the different asset classes in which the options invest.

However, past performance is not a reliable indicator of future performance and investors should be aware that changing market conditions can cause the value of investments to change.





A closer look at our pre-mixed options

	Capital Stable			Conservative Balanced		
Return target	CPI plus 3.5% per annum on average over 20 years.			CPI plus 4.0% per annum on average over 20 years.		
Level of investment risk*	Low to medium. (Negative returns expected in between 1 to less than 2 out of every 20 years)			Medium to high. (Negative returns expected in between 3 to less than 4 out of every 20 years)		
Investment style	Most conservative and low-risk of the Hostplus pre-mixed investment options.			Contains roughly equal proportions of growth and defensive assets.		
Who is this investment suitable for?	This Option may suit members who have a three year plus investment time horizon.			This option may suit members who have a four year plus investment time horizon.		
Minimum Suggested Time Frame [#]	3 years plus.			4 years plus.		
Asset Mix	Asset Class	Range	Strategic Asset Allocation Benchmark	Asset Class	Range	Strategic Asset Allocation Benchmark
	Australian Shares	5 – 20%	8%	Australian Shares	10 – 30%	16%
	International Shares - Developed Markets	5 – 15%	8%	International Shares - Developed Markets	10 – 25%	16%
	International Shares - Emerging Markets	0 – 5%	3%	International Shares - Emerging Markets	0 – 10%	6%
	Property	0 – 20%	10%	Property	0 – 20%	10%
	Infrastructure	0 – 20%	7%	Infrastructure	0 – 20%	8%
	Private Equity	0 – 5%	1%	Private Equity	0 – 10%	2%
	Credit	0 – 10%	8%	Credit	0 – 10%	6%
	Alternatives	0 – 20%	10%	Alternatives	0 – 20%	6%
	Diversified Fixed Interest	10 – 50%	20%	Diversified Fixed Interest	10 – 40%	15%
	Cash	10 –40%	25%	Cash	5 –25%	15%
	 33% Growth Assets 67% Defensive Assets			 52% Growth Assets 48% Defensive Assets		
Past Performance	Net investment returns to 30 June			Net investment returns to 30 June		
	2019		4.24%	2019		5.68%
	2018		7.75%	2018		10.59%
	2017		9.16%	2017		12.02%
	2016		3.58%	2016		4.20%
	2015		7.30%	2015		9.35%
	Compound average to 30 June 2019			Compound average to 30 June 2019		
	3 year		7.03%	3 year		9.40%
	5 year		6.38%	5 year		8.32%
	Transition to Retirement Net investment returns to 30 June**			Transition to Retirement Net investment returns to 30 June**		
	2019		3.71%	2019		5.02%
	2018		6.81%	2018		9.41%



*The Level of investment risk is based on an industry-wide Standard Risk Measure. It shows the number of expected negative annual returns over a 20-year period. #The Minimum Suggested Time Frame is based on the risk and return profile of the option. The time frame considers volatility and the likelihood of negative annual returns in any one year. Past performance is not a reliable indicator of future performance. Net investment returns represent the rate of return on investments, net of investment-related fees, costs and taxes. The above net investment returns are for comparison purposes only. To view previous Hostplus Pension unit prices, please visit hostplus.com.au/investment/our-investment-performance/investment-returns. Please note that the Pension Plan commenced on 21 September 2009. ** Transition to Retirement was offered by Hostplus from 30 June 2017.

A closer look at our pre-mixed options

	Socially Responsible Investment (SRI) – Balanced ¹			Indexed Balanced		
Return target	CPI plus 4.0% per annum on average over 20 years.			CPI plus 3.5% per annum on average over 20 years.		
Level of investment risk*	High. (Negative returns expected in between 4 to less than 6 out of every 20 years)			High. (Negative returns expected in between 4 to less than 6 out of every 20 years)		
Investment style	Responsible investment option that invests in companies that contribute to a socially and environmentally sustainable world by integrating environmental, social and ethical considerations, labour standards and corporate governance factors into the investment analysis.			Investments through diversified investment portfolio, including some growth assets and some lower risk investments.		
Who is this investment suitable for?	This option encourages corporate practices that promote environmental stewardship, consumer protection, human rights, and diversity, and seeks to limit exposure to companies which have a material exposure to the most carbon intensive fossil fuels. This option may suit members who have a three year plus investment time horizon.			This option may suit members who have a six year plus investment time horizon.		
Minimum Suggested Time Frame [#]	3 years plus.			6 years plus.		
Asset Mix	Asset Class	Range	Strategic Asset Allocation Benchmark	Asset Class	Range	Strategic Asset Allocation Benchmark
	Australian Shares	15 – 45%	25%	Australian Shares	25 – 55%	32%
	International Shares - Developed Markets	15 – 45%	34%	International Shares - Developed Markets	25 – 55%	43%
	International Shares - Emerging Markets	0 – 20%	3%	International Shares - Emerging Markets	0 – 10%	0%
	Property	0 – 20%	5%			
	Infrastructure	0 – 20%	4%			
	Private Equity	0 – 20%	0%			
	Credit	0 – 20%	8%			
	Alternatives	0 – 20%	2%			
	Diversified Fixed Interest	0 – 30%	17%	Diversified Fixed Interest	10 – 30%	15%
	Cash	0 – 20%	2%	Cash	0 – 20%	10%
	 69% Growth Assets 31% Defensive Assets			 75% Growth Assets 25% Defensive Assets		
Past Performance	Net investment returns to 30 June			Net investment returns to 30 June		
	2019	8.10%		2019	9.59%	
	2018	9.74%		2018	10.84%	
	2017	–		2017	12.09%	
	2016	–		2016	1.82%	
	2015	–		2015	12.21%	
	Compound average to 30 June 2019			Compound average to 30 June 2019		
	3 year	–		3 year	10.83%	
	5 year	–		5 year	9.23%	
	Transition to Retirement Net investment returns to 30 June**			Transition to Retirement Net investment returns to 30 June**		
	2019	7.20%		2019	8.47%	
	2018	8.63%		2018	9.58%	

1. The Socially Responsible Investment (SRI) – Balanced investment option commenced on 28 March 2017. *The Level of investment risk is based on an industry-wide Standard Risk Measure. It shows the number of expected negative annual returns over a 20-year period. # The Minimum Suggested Time Frame is based on the risk and return profile of the option. The time frame considers volatility and the likelihood of negative annual returns in any one year. Past performance is not a reliable indicator of future performance. Net investment returns represent the rate of return on investments, net of investment-related fees, costs and taxes. The above net investment returns are for comparison purposes only. To view previous Hostplus Pension unit prices, please visit hostplus.com.au/investment/our-investment-performance/investment-returns. Please note that the Pension Plan commenced on 21 September 2009. ** Transition to Retirement was offered by Hostplus from 30 June 2017.

A closer look at our pre-mixed options

	Balanced			Shares Plus		
Return target	CPI plus 3.5% per annum on average over 10 years. CPI plus 5.0% per annum on average over 20 years.			CPI plus 5.5% per annum on average over 20 years.		
Level of investment risk*	Medium to high. (Negative returns expected in between 3 to less than 4 out of every 20 years)			High. (Negative returns expected in between 4 to less than 6 out of every 20 years)		
Investment style	Investments through a diversified investment portfolio, including some growth assets and some lower risk investments.			Pre-mixed option. Contains the highest investment in assets with potential for capital growth.		
Who is this investment suitable for?	The Balanced option is diversified across a range of growth and defensive assets and aims to produce consistent returns over time. This option may suit members who have a four year plus investment time horizon.			This option may suit members who have a four year plus investment time horizon.		
Minimum Suggested Time Frame#	4 years plus.			4 years plus.		
Asset Mix	Asset Class	Range	Strategic Asset Allocation Benchmark	Asset Class	Range	Strategic Asset Allocation Benchmark
	Australian Shares	15 – 45%	22%	Australian Shares	30 – 50%	30%
	International Shares - Developed Markets	10 – 30%	22%	International Shares - Developed Markets	20 – 40%	30%
	International Shares - Emerging Markets	0 – 15%	8%	International Shares - Emerging Markets	0 – 15%	11%
	Property	0 – 30%	13%	Property	0 – 20%	8%
	Infrastructure	0 – 30%	12%	Infrastructure	0 – 20%	6%
	Private Equity	0 – 15%	8%	Private Equity	0 – 15%	7%
	Credit	0 – 20%	7%	Credit	0 – 10%	6%
	Alternatives	0 – 20%	8%	Alternatives	0 – 10%	2%
	Diversified Fixed Interest	0 – 20%	0%	Diversified Fixed Interest	0 – 10%	0%
	Cash	0 – 10%	0%	Cash	0 – 10%	0%
	 76% Growth Assets 24% Defensive Assets			 86% Growth Assets 14% Defensive Assets		
Past Performance	Net investment returns to 30 June			Net investment returns to 30 June		
	2019		7.08%	2019		7.34%
	2018		13.54%	2018		15.48%
	2017		15.13%	2017		17.68%
	2016		4.66%	2016		3.96%
	2015		12.28%	2015		12.21%
	Compound average to 30 June 2019			Compound average to 30 June 2019		
	3 year		11.86%	3 year		13.41%
	5 year		10.46%	5 year		11.21%
	Transition to Retirement Net investment returns to 30 June**			Transition to Retirement Net investment returns to 30 June**		
	2019		6.32%	2019		6.58%
	2018		12.37%	2018		14.03%



*The Level of investment risk is based on an industry-wide Standard Risk Measure. It shows the number of expected negative annual returns over a 20-year period. #The Minimum Suggested Time Frame is based on the risk and return profile of the option. The time frame considers volatility and the likelihood of negative annual returns in any one year. Past performance is not a reliable indicator of future performance. Net investment returns represent the rate of return on investments, net of investment-related fees, costs and taxes. The above net investment returns are for comparison purposes only. To view previous Hostplus Pension unit prices, please visit hostplus.com.au/investment/our-investment-performance/investment-returns. Please note that the Pension Plan commenced on 21 September 2009. ** Transition to Retirement was offered by Hostplus from 30 June 2017.

A closer look at our sector investment options

	Cash (default)			Diversified Fixed Interest		
Return target	CPI plus 1.0% per annum on average over 20 years.			CPI plus 1.0% per annum on average over 20 years.		
Level of investment risk*	Very low. (Negative returns expected in between less than 0.5 out of every 20 years)			Medium to high. (Negative returns expected in between 3 to less than 4 out of every 20 years)		
Investment style	Cash investments could include deposits in a bank, investments in short-term money markets and other similar investments.			Usually a loan to a Government or business with a fixed interest rate and the length of the loan agreed in advance.		
Who is this investment suitable for?	This option may suit members who have a short term investment horizon.			This option may suit members who desire lower return volatility over the medium term.		
Minimum Suggested Time Frame#	1 year plus.			4 years plus.		
Asset Mix	Asset Class	Range	Strategic Asset Allocation Benchmark	Asset Class	Range	Strategic Asset Allocation Benchmark
	Cash	0 – 100%	100%	Diversified Fixed Interest	0 – 100%	100%
	<div><div></div><div>0% Growth Assets</div><div>100% Defensive Assets</div></div>			<div><div></div><div>0% Growth Assets</div><div>100% Defensive Assets</div></div>		
Past Performance	Net investment returns to 30 June			Net investment returns to 30 June		
	2019		2.26%	2019		6.77%
	2018		1.68%	2018		3.53%
	2017		1.69%	2017		5.81%
	2016		2.15%	2016		7.98%
	2015		2.55%	2015		7.06%
	Compound average to 30 June 2019			Compound average to 30 June 2019		
	3 year		1.88%	3 year		5.36%
	5 year		2.07%	5 year		6.22%
	Transition to Retirement Net investment returns to 30 June**			Transition to Retirement Net investment returns to 30 June**		
	2019		1.93%	2019		5.76%
2018		1.43%	2018		3.02%	

*The Level of investment risk is based on an industry-wide Standard Risk Measure. It shows the number of expected negative annual returns over a 20-year period. #The Minimum Suggested Time Frame is based on the risk and return profile of the option. The time frame considers volatility and the likelihood of negative annual returns in any one year. Past performance is not a reliable indicator of future performance. Net investment returns represent the rate of return on investments, net of investment-related fees, costs and taxes. The above net investment returns are for comparison purposes only. To view previous Hostplus Pension unit prices, please visit hostplus.com.au/investment/our-investment-performance/investment-returns. Please note that the Pension Plan commenced on 21 September 2009. ** Transition to Retirement was offered by Hostplus from 30 June 2017.

A closer look at our sector investment options

	Property			Infrastructure ¹		
Return target	CPI plus 3.5% per annum on average over 20 years.			CPI plus 3.5% per annum on average over 20 years.		
Level of investment risk*	High. (Negative returns expected in between 4 to less than 6 out of every 20 years)			High. (Negative returns expected in between 4 to less than 6 out of every 20 years)		
Investment style	An investment in property or buildings, either directly or via property trusts.			Long-term direct investment option that invests in tangible infrastructure assets, such as airports, seaports, toll roads, renewable energy and utilities, both within Australia and globally.		
Who is this investment suitable for?	This Option aims to achieve income returns and capital growth over the longer term. This Option may suit members who have a three year plus investment time horizon.			This option has a higher risk and return profile than the Fund's Balanced Option and aims to achieve income returns and capital growth over the longer term. This Option may suit members who have a four year plus investment time horizon.		
Minimum Suggested Time Frame [#]	3 years plus.			4 years plus.		
Asset Mix	Asset Class	Range	Strategic Asset Allocation Benchmark	Asset Class	Range	Strategic Asset Allocation Benchmark
	Property	0 – 100%	100%	Infrastructure	0 - 100%	100%
	 <div><div></div> 30% Growth Assets</div> <div><div></div> 70% Defensive Assets</div>			 <div><div></div> 55% Growth Assets</div> <div><div></div> 45% Defensive Assets</div> <p>Investment managers may invest a proportion of this option's assets in cash for management purposes from time to time.</p>		
Past Performance	Net investment returns to 30 June			Net investment returns to 30 June		
	2019		8.69%	2019		–
	2018		12.96%	2018		–
	2017		10.20%	2017		–
	2016		11.30%	2016		–
	2015		12.59%	2015		–
	Compound average to 30 June 2019			Compound average to 30 June 2019		
	3 year		10.60%	3 year		–
	5 year		11.14%	5 year		–
	Transition to Retirement Net investment returns to 30 June**			Transition to Retirement Net investment returns to 30 June**		
	2019		7.65%	2019		–
2018		11.58%	2018		–	



1. The Infrastructure investment option was introduced on 1 December 2019. The option may be closed to new investors if a cap of 3% of total funds under management for the Fund is reached. *The Level of investment risk is based on an industry-wide Standard Risk Measure. It shows the number of expected negative annual returns over a 20-year period. #The Minimum Suggested Time Frame is based on the risk and return profile of the option. The time frame considers volatility and the likelihood of negative annual returns in any one year. Past performance is not a reliable indicator of future performance. Net investment returns represent the rate of return on investments, net of investment-related fees, costs and taxes. The above net investment returns are for comparison purposes only. To view previous Hostplus Pension unit prices, please visit hostplus.com.au/investment/our-investment-performance/investment-returns. Please note that the Pension Plan commenced on 21 September 2009. ** Transition to Retirement was offered by Hostplus from 30 June 2017.

A closer look at our sector investment options

Australian Shares				International Shares		
Return target	CPI plus 6.5% per annum on average over 20 years.			CPI plus 5.0% per annum on average over 20 years.		
Level of investment risk*	High. Negative returns expected in between 4 to less than 6 out of every 20 years)			High. (Negative returns expected in between 4 to less than 6 out of every 20 years)		
Investment style	Active management.			Active management.		
Who is this investment suitable for?	This option may suit members who have a four year plus investment time horizon.			This option may suit members who have a five year plus investment time horizon.		
Minimum Suggested Time Frame#	4 years plus.			5 years plus.		
Asset Mix	Asset Class	Range	Strategic Asset Allocation Benchmark	Asset Class	Range	Strategic Asset Allocation Benchmark
	Australian Shares	0 – 100%	100%	International Shares - Developed Markets	0 – 100%	73%
				International Shares - Emerging Markets	0 – 100%	27%
	<div><div></div><div>100% Growth Assets</div><div>0% Defensive Assets</div></div> <p>Investment managers may invest a proportion of this option's assets in cash for management purposes from time to time.</p>			<div><div></div><div>100% Growth Assets</div><div>0% Defensive Assets</div></div> <p>Investment managers may invest a proportion of this option's assets in cash for management purposes from time to time</p>		
Past Performance	Net investment returns to 30 June			Net investment returns to 30 June		
	2019		6.20%	2019		6.60%
	2018		17.69%	2018		17.06%
	2017		16.23%	2017		24.20%
	2016		5.88%	2016		-3.29%
	2015		8.76%	2015		14.47%
	Compound average to 30 June 2019			Compound average to 30 June 2019		
	3 year		13.26%	3 year		15.73%
	5 year		10.83%	5 year		11.40%
	Transition to Retirement Net investment returns to 30 June**			Transition to Retirement Net investment returns to 30 June**		
	2019		5.61%	2019		5.80%
	2018		16.02%	2018		15.33%

*The Level of investment risk is based on an industry-wide Standard Risk Measure. It shows the number of expected negative annual returns over a 20-year period. #The Minimum Suggested Time Frame is based on the risk and return profile of the option. The time frame considers volatility and the likelihood of negative annual returns in any one year. Past performance is not a reliable indicator of future performance. Net investment returns represent the rate of return on investments, net of investment-related fees, costs and taxes. The above net investment returns are for comparison purposes only. To view previous Hostplus Pension unit prices, please visit hostplus.com.au/investment/our-investment-performance/investment-returns. Please note that the Pension Plan commenced on 21 September 2009. ** Transition to Retirement was offered by Hostplus from 30 June 2017.

A closer look at our sector investment options

	International Shares – Indexed ¹			International Shares (Hedged) – Indexed ²		
Return target	CPI plus 3.0% per annum on average over 20 years.			CPI plus 3.0% per annum on average over 20 years.		
Level of investment risk*	Very high. (Negative returns expected in between 6 or greater out of every 20 years)			Very high. (Negative returns expected in between 6 or greater out of every 20 years)		
Investment style	Passive management.			Passive management.		
Who is this investment suitable for?	This option is less diversified than the Fund's Default Option and has a higher risk and return profile. This Option may suit members who have a six year plus investment time horizon.			This option is less diversified than the Fund's Default Option and has a higher risk and return profile. This Option may suit members who have a five year plus investment time horizon.		
Minimum Suggested Time Frame[#]	6 years plus.			5 years plus.		
Asset Mix	Asset Class	Range	Strategic Asset Allocation Benchmark	Asset Class	Range	Strategic Asset Allocation Benchmark
	International Shares - Developed Markets	0 – 100%	100%	International Shares - Developed Markets	0 - 100%	100%
	 100% Growth Assets 0% Defensive Assets Investment managers may invest a proportion of this option's assets in cash for management purposes from time to time.			 100% Growth Assets 0% Defensive Assets Investment managers may invest a proportion of this option's assets in cash for management purposes from time to time.		
Past Performance	Net investment returns to 30 June			Net investment returns to 30 June		
	2019		12.40%	2019		8.61%
	2018		–	2018		–
	2017		–	2017		–
	2016		–	2016		–
	2015		–	2015		–
	Compound average to 30 June 2019			Compound average to 30 June 2019		
	3 year		–	3 year		–
	5 year		–	5 year		–
	Transition to Retirement Net investment returns to 30 June**			Transition to Retirement Net investment returns to 30 June**		
	2019		10.45%	2019		7.56%
	2018		–	2018		–



1. The International Shares – Indexed option is unhedged and is fully exposed to currency fluctuations. This option was introduced on 27 September 2017. 2. The International Shares (Hedged) – Indexed option is fully hedged and is not exposed to currency fluctuations. This option was introduced on 27 September 2017. *The Level of investment risk is based on an industry-wide Standard Risk Measure. It shows the number of expected negative annual returns over a 20-year period. #The Minimum Suggested Time Frame is based on the risk and return profile of this option. The time frame considers volatility and the likelihood of negative annual returns in any one year. Past performance is not a reliable indicator of future performance. Net investment returns represent the rate of return on investments, net of investment-related fees, costs and taxes. The above net investment returns are for comparison purposes only. To view previous Hostplus Pension unit prices, please visit hostplus.com.au/investment/our-investment-performance/investment-returns. Please note that the Pension Plan commenced on 21 September 2009. ** Transition to Retirement was offered by Hostplus from 30 June 2017.

A closer look at our individual manager options

	Macquarie Investment Management – Australian Fixed Interest			BlackRock Asset Management – International Fixed Interest ¹		
Return target	CPI plus 1.0% per annum on average over 20 years.			CPI plus 1.0% per annum on average over 20 years.		
Level of investment risk*	Medium to high. (Negative returns expected in between 3 to less than 4 out of every 20 years)			Medium to high. (Negative returns expected in between 3 to less than 4 out of every 20 years)		
Investment style	Passive management.			Passive management. The manager invests in securities that form the Barclays Global Aggregate Index, using an index tracking approach to manage securities.		
Who is this investment suitable for?	This option may suit members who desire lower volatility over the medium term.			This option may suit members who desire lower volatility over the medium term.		
Minimum Suggested Time Frame [#]	2 years plus.			2 years plus.		
Asset Mix	Asset Class	Range	Strategic Asset Allocation Benchmark	Asset Class	Range	Strategic Asset Allocation Benchmark
	Diversified Fixed Interest	0 - 100%	100%	Diversified Fixed Interest	0 - 100%	100%
	<div><div></div> 0% Growth Assets</div> <div><div></div> 100% Defensive Assets</div> <p>Investment managers may invest a proportion of this option's assets in cash for management purposes from time to time.</p>			<div><div></div> 0% Growth Assets</div> <div><div></div> 100% Defensive Assets</div> <p>Investment managers may invest a proportion of this option's assets in cash for management purposes from time to time.</p>		
Past Performance	Net investment returns to 30 June 2019			Net investment returns to 30 June 2019		
	2019		9.28%	2019		7.04%
	2018		2.51%	2018		1.34%
	2017		0.48%	2017		0.07%
	2016		6.38%	2016		9.24%
	2015		5.93%	2015		5.78%
	Compound average to 30 June 2019			Compound average to 30 June 2019		
	3 year		4.02%	3 year		2.77%
	5 year		4.87%	5 year		4.63%
	Transition to Retirement Net investment returns to 30 June**			Transition to Retirement Net investment returns to 30 June**		
	2019		7.87%	2019		5.99%
	2018		2.14%	2018		1.15%

*The Level of investment risk is based on an industry-wide Standard Risk Measure. It shows the number of expected negative annual returns over a 20-year period. #The Minimum Suggested Time Frame is based on the risk and return profile of the option. The time frame considers volatility and the likelihood of negative annual returns in any one year. Past performance is not a reliable indicator of future performance. Net investment returns represent the rate of return on investments, net of investment-related fees, costs and taxes. The above net investment returns are for comparison purposes only. To view previous Hostplus Pension unit prices, please visit hostplus.com.au/investment/our-investment-performance/investment-returns. Please note that the Pension Plan commenced on 21 September 2009.

1. This option was introduced on 1 June 2011. From the option's inception on 1 June 2011 to 14 January 2014, this option was invested in the BlackRock Indexed World Government Bond Fund, which tracked the Citigroup World Government Bond Index (hedged in AUD with net dividends reinvested). From 15 January 2014, this option has been invested in the BlackRock Global Bond Index Fund, which tracks the Barclays Global Aggregate Index (hedged in AUD with net dividends reinvested). ** Transition to Retirement was offered by Hostplus from 30 June 2017.

A closer look at our individual manager options						
	Industry Super Property Trust – Property			Lendlease managed Australian Prime Property Funds (Retail, Commercial & Industrial) – Property		
Return target	CPI plus 3.0% per annum on average over 20 years.			CPI plus 3.0% per annum on average over 20 years.		
Level of investment risk*	High. (Negative returns expected in between 4 to less than 6 out of every 20 years)			High. (Negative returns expected in between 4 to less than 6 out of every 20 years)		
Investment style	The Fund has an income bias aiming to offer investors lower relative earnings volatility and a higher income yield.			Long-term direct investment in a quality portfolio of major regional core retail assets, commercial assets and industrial assets across Australia.		
Who is this investment suitable for?	This option may suit members who have a three year plus investment time horizon.			This option may suit members who have a three year plus investment time horizon.		
Minimum Suggested Time Frame [#]	3 years plus.			3 years plus.		
Asset Mix	Asset Class	Range	Strategic Asset Allocation Benchmark	Asset Class	Range	Strategic Asset Allocation Benchmark
	Property	0 - 100%	100%	Property	0 - 100%	100%
	 30% Growth Assets 70% Defensive Assets			 30% Growth Assets 70% Defensive Assets		
	Investment managers may invest a proportion of this option's assets in cash for management purposes from time to time.			Investment managers may invest a proportion of this option's assets in cash for management purposes from time to time.		
Past Performance	Net investment returns to 30 June			Net investment returns to 30 June		
	2019		8.50%	2019		10.53%
	2018		12.27%	2018		14.13%
	2017		13.86%	2017		11.36%
	2016		13.48%	2016		11.28%
	2015		10.79%	2015		8.64%
	Compound average to 30 June 2019			Compound average to 30 June 2019		
	3 year		11.52%	3 year		12.00%
	5 year		11.76%	5 year		11.17%
	Transition to Retirement Net investment returns to 30 June**			Transition to Retirement Net investment returns to 30 June**		
	2019		7.49%	2019		9.26%
	2018		10.89%	2018		12.61%

*The Level of investment risk is based on an industry-wide Standard Risk Measure. It shows the number of expected negative annual returns over a 20-year period. #The Minimum Suggested Time Frame is based on the risk and return profile of the option. The time frame considers volatility and the likelihood of negative annual returns in any one year. Past performance is not a reliable indicator of future performance. Net investment returns represent the rate of return on investments, net of investment-related fees, costs and taxes. The above net investment returns are for comparison purposes only. To view previous Hostplus Pension unit prices, please visit hostplus.com.au/investment/our-investment-performance/investment-returns. Please note that the Pension Plan commenced on 21 September 2009. ** Transition to Retirement was offered by Hostplus from 30 June 2017.

A closer look at our individual manager options

	IFM – Australian Infrastructure			Balanced Equity Management – Australian Shares		
Return target	CPI plus 3.5% per annum on average over 20 years.			CPI plus 6.0% per annum on average over 20 years.		
Level of investment risk*	High. (Negative returns expected in between 4 to less than 6 out of every 20 years)			Very high. (Negative returns expected in between 6 or greater out of every 20 years)		
Investment style	Long-term direct investment option that invests in tangible infrastructure assets, such as airports, seaports, toll roads, renewable energy and utilities, across Australia.			Active management style based on fundamental analysis of stocks within the S&P/ASX100 Accumulation Index.		
Who is this investment suitable for?	This option has a higher risk and return profile than the Fund's Balanced Option and aims to achieve income returns and capital growth over the longer term. This Option may suit members who have a four year plus investment time horizon.			This option may suit members who have a four year plus investment time horizon.		
Minimum Suggested Time Frame [#]	4 years plus.			4 years plus.		
Asset Mix	Asset Class	Range	Strategic Asset Allocation Benchmark	Asset Class	Range	Strategic Asset Allocation Benchmark
	Infrastructure	0 - 100%	100%	Australian Shares	0 - 100%	100%
	<div><div><div></div><div></div></div><div>55% Growth Assets</div><div>45% Defensive Assets</div></div> <p>Investment managers may invest a proportion of this option's assets in cash for management purposes from time to time.</p>			<div><div><div></div><div></div></div><div>100% Growth Assets</div><div>0% Defensive Assets</div></div> <p>Investment managers may invest a proportion of this option's assets in cash for management purposes from time to time.</p>		
Past Performance	Net investment returns to 30 June			Net investment returns to 30 June		
	2019		16.19%	2019		13.11%
	2018		11.70%	2018		11.84%
	2017		9.63%	2017		22.03%
	2016		24.63%	2016		-7.28%
	2015		-0.1% ¹	2015		7.55%
	Compound average to 30 June 2019			Compound average to 30 June 2019		
	3 year		12.47%	3 year		15.57%
	5 year		–	5 year		9.00%
	Transition to Retirement Net investment returns to 30 June**			Transition to Retirement Net investment returns to 30 June**		
	2019		12.71%	2019		11.61%
2018		11.27%	2018		10.76%	

1. This option was introduced on 25 May 2015, therefore this performance figure is for the period of five weeks to 30 June 2015. The option may be closed to new investors if a cap of 3% of total funds under management for the Fund is reached. *The Level of investment risk is based on an industry-wide Standard Risk Measure. It shows the number of expected negative annual returns over a 20-year period. # The Minimum Suggested Time Frame is based on the risk and return profile of the option. The time frame considers volatility and the likelihood of negative annual returns in any one year. Past performance is not a reliable indicator of future performance. Net investment returns represent the rate of return on investments, net of investment-related fees, costs and taxes. The above net investment returns are for comparison purposes only. To view previous Hostplus Pension unit prices, please visit hostplus.com.au/investment/our-investment-performance/investment-returns. Please note that the Pension Plan commenced on 21 September 2009. ** Transition to Retirement was offered by Hostplus from 30 June 2017.

A closer look at our individual manager options

	IFM – Australian Shares			Paradice Investment Management (Small Cap) – Australian Shares		
Return target	CPI plus 5.5% per annum on average over 20 years.			CPI plus 6.0% per annum on average over 20 years.		
Level of investment risk*	Very high. (Negative returns expected in between 6 or greater out of every 20 years)			Very high. (Negative returns expected in between 6 or greater out of every 20 years)		
Investment style	Enhanced passive management.			Specialises in investing in companies outside the ASX top 100 stocks as defined by market capitalisation, as well as having the capacity to invest in New Zealand stocks.		
Who is this investment suitable for?	This option may suit members who have a five year plus investment time horizon.			This option may suit members who have a four year plus investment time horizon.		
Minimum Suggested Time Frame [#]	5 years plus.			4 years plus.		
Asset Mix	Asset Class	Range	Strategic Asset Allocation Benchmark	Asset Class	Range	Strategic Asset Allocation Benchmark
	Australian Shares	0 - 100%	100%	Australian Shares	0 - 100%	100%
	<div><div></div><div></div><div>100% Growth Assets</div><div>0% Defensive Assets</div></div> <p>Investment managers may invest a proportion of this option's assets in cash for management purposes from time to time.</p>			<div><div></div><div></div><div>100% Growth Assets</div><div>0% Defensive Assets</div></div> <p>Investment managers may invest a proportion of this option's assets in cash for management purposes from time to time.</p>		
Past Performance	Net investment returns to 30 June			Net investment returns to 30 June		
	2019		12.56%	2019		-3.84%
	2018		14.01%	2018		26.70%
	2017		15.40%	2017		2.50%
	2016		2.05%	2016		33.71%
	2015		7.86%	2015		11.86%
	Compound average to 30 June 2019			Compound average to 30 June 2019		
	3 year		13.98%	3 year		7.69%
	5 year		10.26%	5 year		13.30%
	Transition to Retirement Net investment returns to 30 June**			Transition to Retirement Net investment returns to 30 June**		
	2019		11.27%	2019		-3.32%
	2018		12.53%	2018		24.14%

*The Level of investment risk is based on an industry-wide Standard Risk Measure. It shows the number of expected negative annual returns over a 20-year period. #The Minimum Suggested Time Frame is based on the risk and return profile of the option. The time frame considers volatility and the likelihood of negative annual returns in any one year. Past performance is not a reliable indicator of future performance. Net investment returns represent the rate of return on investments, net of investment-related fees, costs and taxes. The above net investment returns are for comparison purposes only. To view previous Hostplus Pension unit prices, please visit hostplus.com.au/investment/our-investment-performance/investment-returns. Please note that the Pension Plan commenced on 21 September 2009. ** Transition to Retirement was offered by Hostplus from 30 June 2017.

A closer look at our individual manager options

	Neuberger Berman – International Shares		
Return target	CPI plus 5.5% per annum on average over 20 years.		
Level of investment risk*	Very high. (Negative returns expected in between 6 or greater out of every 20 years)		
Investment style	Neuberger Berman seeks to maximise performance by constructing its portfolios with high quality, growing companies trading at attractive valuations, which have the potential to outperform the MSCI Emerging Markets Index at lower risk. The style can best be characterised by Growth at a Reasonable Price (GARP).		
Who is this investment suitable for?	This option may suit members who have a five year plus investment time horizon.		
Minimum Suggested Time Frame [#]	5 years plus.		
Asset Mix	Asset Class	Range	Strategic Asset Allocation Benchmark
	International Shares - Emerging Markets	0 - 100%	100%
	<div><div><div></div></div><div><div></div></div></div> <div>100% Growth Assets 0% Defensive Assets</div>		
	Investment managers may invest a proportion of this option's assets in cash for management purposes from time to time.		
Past Performance	Net investment returns to 30 June		
	2019		5.59%
	2018		12.81%
	2017		20.67%
	2016		-3.37%
	2015		15.10%
	Compound average to 30 June 2019		
	3 year		12.86%
	5 year		9.83%
	Transition to Retirement		
	Net investment returns to 30 June**		
	2019		4.45%
2018		11.52%	

The Neuberger Berman - International Shares option is unhedged and is fully exposed to currency fluctuations.

*The Level of investment risk is based on an industry-wide Standard Risk Measure. It shows the number of expected negative annual returns over a 20-year period. #The Minimum Suggested Time Frame is based on the risk and return profile of the option. The time frame considers volatility and the likelihood of negative annual returns in any one year. Past performance is not a reliable indicator of future performance. Net investment returns represent the rate of return on investments, net of investment-related fees, costs and taxes. The above net investment returns are for comparison purposes only. To view previous Hostplus Pension unit prices, please visit hostplus.com.au/investment/our-investment-performance/investment-returns. Please note that the Pension Plan commenced on 21 September 2009. ** Transition to Retirement was offered by Hostplus from 30 June 2017.

Choiceplus.

Choiceplus is our direct investment option that offers you a greater level of control and choice in investing your pension.

It provides you with access to real time trading, extensive market information, independent research and investment tools to assist you in making an informed investment decision and manage your portfolio.

The Choiceplus investment option offers many of the features available to a self-managed super fund (SMSF) at a low cost – and you continue to be invested in an APRA regulated fund with all the prudential protections that it provides – unlike an SMSF which does not provide the same protections.

It is important to bear in mind that investment decisions made in the Choiceplus investment option are made by you – not Hostplus.

Who can invest?

To be able to invest in Choiceplus, you must:

- Be a Hostplus pension account member with more than \$10,000 in your account.
- Have access to the internet and a current email address.
- Read and accept the terms and conditions during the registration process.
- Maintain a balance of at least \$2,000 in one or more of your Hostplus premixed, sector or individual investment options; noting you must keep enough funds outside of Choiceplus allowing Hostplus to pay you at least the minimum annual pension required by legislation
- Transfer and maintain at least \$200 into your Choiceplus transaction account from your other Hostplus investment options.
- Make an initial Choiceplus investment of \$200 minimum.

Please note: Choiceplus is not available through TTR accounts – but members may still invest in Choiceplus through a super account.

What you should know...

Like any investment, Choiceplus carries its own level of investment and market risk. When choosing to invest in the sharemarket or any investment vehicle, you should be aware of the risks involved and be comfortable with the strategy you are putting in place. Here are a few considerations for you to think through before investing in Choiceplus, or any other investment option for that matter:

- Level of diversification (spreading your investment risk across different assets or asset classes). By pooling your money into one investment or class of investment, you could suffer from concentration risk – that is the risk of having your money tied up in too few assets as opposed to spreading it across a number of investment classes and options. You need to be aware of, and comfortable with, this type of investment risk.
- Short-term price volatility (volatility risk). This refers to the amount of uncertainty or risk about the size and frequency of changes in a security or assets value.
- The consequences of trading too often (frequency risk). With shares each trade incurs at the very least a brokerage fee. If you are continually buying and selling your shares you should really think about the costs involved and whether you are investing or speculating and if this is the right strategy for you.
- Tax impacts (financial or tax risk) – tax is not applied to your account when in the retirement phase
- Investing based upon your feelings (emotional risk) – chasing the market and emotionally buying or selling shares will not assist you in achieving your long-term financial and investment goals.

If you are continually concerned or wanting to change your mind then perhaps reconsider your investment in this option. investing for the long-term.

You should read the Terms and conditions for investing in the Choiceplus investment option in the Choiceplus guide available at hostplus.com.au/retirement/pension-investment-options

Choiceplus is accessed via your online Pension account at hostplus.com.au/retirement

Choiceplus allows you to invest directly in:

- Australian Shares (S&P/ASX 300 Index)
- Exchange Traded Funds (ETFs)
- Listed Investment Companies (LICs), and
- Term Deposits.

Australian Shares (S&P/ASX 300 Index)

The S&P/ASX 300 Index incorporates the largest 300 companies on the Australian Stock Exchange (by market capitalisation). Through the S&P/ASX 300 Index you can invest directly in well known Australian companies and some less well known or niche companies over a range of industries.

Exchange Traded Funds (ETFs)

ETFs are traded like shares, but are a collection of securities and generally represent a particular market index, (eg. ASX Small Caps). ETFs provide a low cost way to access a wide range of securities in Australian and international markets and different industry sectors without having to select shares yourself.

Listed Investment Companies (LICs)

LICs are listed managed investments, are traded like shares and are close-ended. This means they do not regularly issue new shares or cancel existing shares as investors join or leave. LICs enable investment into a collection of securities and provide a low cost way to access a diverse and professionally managed portfolio of assets, which can include shares, property and deposits.

Term Deposits

The Choiceplus investment option allows you to invest your pension in term deposits provided by Members Equity Bank (ME). Hostplus is a shareholder in ME which is owned by some of the largest industry super funds in Australia.

Money invested in this investment has a locked in term and interest rate, which accrues interest daily and is credited to your account at the end of the selected term along with the original invested capital. The interest rate is generally higher than a normal bank deposit interest rate.

Choiceplus provides you with agreed maturity terms of 90 days, 180 days and 365 days on your term deposits.

You can establish automatic investment instructions that apply when your term deposit matures, as well as receive pre-maturity alerts.

It is important to bear in mind that investment decisions made in the Choiceplus investment option are made by you – not Hostplus.



Term deposits are deemed to be 'illiquid' investments, because once you have agreed on a term and locked your investment in, you cannot redeem your cash earlier without incurring a penalty on your interest rate.

Term Deposits cannot be transferred into your Pension account from your super account.

Hostplus reserves the right to change or add to the selection of investments available through the Choiceplus investment option as required.

Choiceplus features:

- easy to use online investment platform
- central transaction account
- access to Australian shares in the S&P/ASX 300 Index, selected ETFs, LICs and term deposits
- real time online share trading
- competitive administration and brokerage fees
- transfer your Choiceplus shares, ETFs and LICs when commencing your Pension account
- latest information, share prices and stock market news as it becomes available including independent research
- live share quotes and 20 minute delayed market data
- ability to participate in share dividend reinvestment plans
- ability to check the value of your investments when it suits you
- access to personalised share trading information and history
- consolidated portfolio and tax reporting for your Choiceplus investments
- comprehensive company and market information
- access to end of day market wrap up, and
- investment tools, including watchlists and charting.

Moving between Hostplus Pension investment options and Choiceplus

When you choose to invest in Choiceplus, you will nominate the amount of your existing Hostplus Pension investment that is to be transferred to your Choiceplus transaction account. This value will be deducted proportionately from your current non Choiceplus investment options, effective two national business days following receipt of your instruction.

When you choose to sell and transfer some or all of your Choiceplus holdings back into Hostplus Pension options, the transfer amount will be applied to your Hostplus investments proportionately across your current investment allocation.

Transfer your Choiceplus Shares, Exchange Traded Funds (ETFs) and Listed Investment Companies (LICs) when commencing your Hostplus Pension

You can transfer your Choiceplus held shares, exchange traded funds (ETFs) and listed investment companies (LICs) from your super to your pension account without the need to sell down. This transfer can only be achieved as a 'once only' when you commence a new Hostplus Pension, and does not include any Term Deposits you may hold.

Transfers for members with Term Deposits are not permitted and will result in the rejection of your application. Transfers cannot be initiated until Term Deposits reach full maturity.

Please note: Choiceplus is not available through TTR accounts – but members may still invest in Choiceplus through a super account.

Benefits of a transfer are:

- you don't have to sell and repurchase your super Choiceplus investments, thereby saving on buy and sell costs
- you will not have to pay any transfer or other transaction activity fees, meaning you enjoy a fee free transfer
- you are not exposed to out of the market risks because you remain invested throughout the transfer
- you may save on tax because the transfer occurs without the realisation of capital gains and the assets are transferred into a tax-free environment.

Additional matters you should consider:

- Term deposits cannot be broken in order to set-up your Pension account, meaning you may wish to consider delaying the commencement of your Hostplus Pension account until your Term Deposit(s) reach full maturity.
- Your super Choiceplus transaction account will be transferred to your new Pension account upon completion of the asset transfer.
- Your Choiceplus shares, ETFs and LICs cannot be transferred until any pending buy or sell orders have either been executed and settled or cancelled.
- Corporate actions and other asset specific events, such as pending cash transfers, pending trades, and pending non-income corporate actions may delay transfers.
- Tax credits associated with any trust distributions you received during a financial year may be lost when you close and exit your Choiceplus super account (including as a result of an asset transfer) if done prior to the Fund's annual true up calculation.
- The value of the transfer will be calculated at close of business the day before the transfer is completed.

For full information on tax and your investments in Choiceplus (including details on the 'annual true up' please refer to the Choiceplus guide.

Transfers from Pension to super or Pension to Pension are at the absolute discretion of the Trustee. Consideration will be given on application. The Trustee may also, from time to time, vary the available Choiceplus investment options available for transfer.

To elect to transfer your Choiceplus investments simply tick the Transfer my Choiceplus shares, exchange traded funds (ETFs) and listed investment companies (LICs) into my Hostplus Pension box in the Pension membership application form.

For more information see the Choiceplus guide at hostplus.com.au/retirement/pension-investment-options

Seek advice from a financial planner

While many people feel they have the ability to take a more active role in managing their super or pension, the reality is often quite different. We strongly recommend that you obtain advice from a licensed financial planner before investing in the Choiceplus investment option. Our Hostplus financial planners licensed by Industry Fund Services Ltd, ABN 54 007 016 195, AFSL 232514 can work with you to determine if a Choiceplus investment strategy is right for you. Visit hostplus.com.au/advice to make an appointment online or contact us on (1300 348 546) to have one of our Member Services Consultants organise an appointment for you. For information about financial planning, see page 9.

Our investments and investment managers at 30 June 2019.

Australian Shares
Airlie Funds Management Pty Ltd (Active Australian Equity)
Airlie Funds Management Pty Ltd (Industrial Australian Equity)
Allan Gray Australia Pty Ltd
Balanced Equity Management Pty Limited
Greencape Capital Pty Ltd (Australian Equity)
Firetrail Ltd (High Conviction)
IFM Investors Pty Ltd (Buyback)
IFM Investors Pty Ltd (Enhanced Indexed)
IFM Investors Pty Ltd (Small Cap)
L1 Capital Pty Ltd
Paradise Investment Management Pty Ltd (Small Cap)
Paradise Investment Management Pty Ltd (Mid Cap)
Paradise Investment Management Pty Ltd (Large Cap)
Pendal Group
Vinva Australian Equity Alpha Extension Fund – Vinva Investment Management Limited
Yarra Capital Management Limited (Australian Equities)
Yarra Capital Management Limited (Emerging Leaders)

International shares
Apostle Dundas Global Equity Fund – Dundas Global Investors Limited
Baillie Gifford Overseas Limited
Citigroup Transition International Equities
Hosking Partners LLP
IFM Investors Pty Ltd (Indexed Global Equities)
Independent Franchise Partners, LLP
Investec Asset Management Australia Pty Limited
Martin Currie Investment Management Ltd
Maverick Long Enhanced Fund Ltd – Maverick Long Enhanced Ltd
Northcape Capital Pty Ltd
Neuberger Berman Australia Pty Limited
Orbis Global Equity Fund – Orbis Investment Management Limited
Paradise Investment Management Pty Ltd (Global Small Cap)
RWC Asset Management LLP
T. Rowe Price Australia Limited
Vaughan Nelson Investment Management LP
Wellington International Management Company Pte Ltd (Asia ex-Japan Contrarian Equity)
Wellington International Management Company Pte Ltd (Global Contrarian Equity)

Private equity
Artesian Hostplus VC Fund 1, ILP – Artesian Venture Capital Fund of Funds Management, I.L.P
Artesian Hostplus China Venture Capital Fund 1 – Artesian Venture Capital Fund of Funds Management, I.L.P
Artesian Venture Capital Fund of Funds, ILP – Artesian AFOF Pty Ltd
Australia Private Equity Fund No.1 – Continuity Capital Partners Pty Limited
Australia Private Equity Fund No.2 – Continuity Capital Partners Pty Limited
Blackbird Ventures 2015 Follow-On Fund – Blackbird Ventures Pty Limited
Blackbird Ventures 2015, LP – Blackbird Ventures Pty Limited
Blackbird Hostplus Trust – Blackbird Ventures Pty Limited
Blackbird Ventures 2018 Follow-On Fund – Blackbird Ventures Pty Limited
Blackbird Ventures 2018, LP – Blackbird Ventures Pty Limited
Blackbird After The Car Trust – Blackbird Ventures Pty Limited
Carnegie Healthcare Fund, LP – M.H. Carnegie & Co. Pty Limited
Carnegie Innovation Fund, LP – Carnegie Venture Capital Pty Limited
Carnegie Innovation Fund II, LP – Carnegie Venture Capital Pty Limited
Carnegie Private Opportunities Fund No.1 – M.H. Carnegie & Co. Pty Limited
Carnegie Private Opportunities Fund No.2 – M.H. Carnegie & Co. Pty Limited
Carthona Capital Venture Fund 1 (Part A) – Carthona Capital FS Pty Ltd
Carthona Capital Venture Fund 1 (Part B) – Carthona Capital FS Pty Ltd
Carthona Capital Venture Fund 1 (Part C) – Carthona Capital FS Pty Ltd
Crown Co-Investment Opportunities PLC II – LGT Capital Partners (Ireland) Limited
Crown Europe Middle Market II Plc – LGT Capital Partners (Ireland) Limited
Crown European Buyout Opportunities II Plc – LGT Capital Partners (Ireland) Limited
CSIRO Innovation Fund 1, LP – Main Sequence Ventures Ltd
Hermes GPE PEC III LP – Hermes GPE LP
Hermes GPE PEC IV LP – Hermes GPE LP
Hostplus ROC Private Equity Trust – Roc Capital Pty Limited
Hostplus US EM CI LP - Flexstone Partners, LLC
Hostplus US EMP, LLC - Series 1 – Flexstone Partners, LLC
Hostplus US EMP, LLC - Series 2 – Flexstone Partners, LLC
HP Special Investment Fund S.C.Sp – LGT Capital Partners (Ireland) Limited
Industry Super Holdings Pty Ltd
IFM Australian Private Equity Fund 3 – IFM Investors Pty Ltd
IFM Australian Private Equity Fund 4 – IFM Investors Pty Ltd
IFM International Private Equity Fund 1 – IFM Investors Pty Ltd
IFM International Private Equity Fund 2 – IFM Investors Pty Ltd
IFM International Private Equity Fund 3 – IFM Investors Pty Ltd

Private equity (continued)
IPG Hostplus 2018 Trust Class A – IP2IPO Australia HP Pty Ltd
IPG Hostplus 2018 Trust Class H – IP2IPO Australia HP Pty Ltd
Kelso Investment Associates X, LP – Kelso & Company, L.P.
Lexington Capital Partners VIII, L.P. – Lexington Partners L.P.
Lexington Co-investment Partners III, L.P. – Lexington Partners L.P.
Lexington Co-investment Partners IV, L.P. – Lexington Partners L.P.
Members Equity Bank Pty Limited
MHC Hostplus Co-Investment Trust – M.H. Carnegie & Co. Pty Limited
MRCF 3 (HP) Trust – BCP3 Pty Ltd
MRCF 5 – BCP3 Pty Ltd
MRCF Hostplus BTF – BCP3 Pty Ltd
Partners Group Secondary 2008 (EUR), S.C.A., SICAR – Partners Group Management Ltd
Partners Group Secondary 2011 (EUR), S.C.A., SICAR – Partners Group Management Ltd
Partners Group Direct Investments 2012 (USD) ABC, L.P. – Partners Group Management Ltd
Partners Group Direct Equity 2016 – Partners Group Management Ltd
Partners Group Client Access 19 L.P. Inc. – Partners Group Management Ltd
Partners Group Client Access 19A L.P. Inc. – Partners Group Management Ltd
Partners Group Client Access 25 L.P. Inc. – Partners Group Management Ltd
Private Equity US Opportunities II, L.P. – Flexstone Partners, LLC
Private Equity US Opportunities III, LP – Flexstone Partners, LLC
Roc Asia Pacific Co-Investment Fund III – Roc Capital Pty Limited
Safar Partners Fund, L.P. – Safar Partners GP, LLC
Siguler Guff HP China Opportunities Fund LP – Siguler Guff HP China GP, LLC
Siguler Guff HP Opportunities Fund II, LP – Siguler Guff HP II GP, LLC
Siguler Guff Small Buyout Opportunities Fund II, L.P. – Siguler Guff SBOF II GP, LLC
Square Peg Australia 2015 LP – Square Peg Capital Pty Ltd
Square Peg Global 2015 Trust – Square Peg Capital Pty Ltd
Square Peg CI 2015 Trust – Square Peg Capital Pty Ltd
Square Peg 2018, LP – Square Peg Capital Pty Ltd
Square Peg Global 2018 Trust – Square Peg Capital Pty Ltd
Wilshire Australia Private Markets Pooled Superannuation Trust – Wilshire Australia Pty Limited
Wilshire Private Markets Asia No.1 Fund – Wilshire Australia Pty Limited
Wilshire Private Markets Asia No.2 Fund – Wilshire Australia Pty Limited

Infrastructure
Campus Living Villages Fund – Campus Living Funds Management Limited
CFS Infrastructure Fund (Anglian Water Group Sector) – Colonial First State Property Limited
Darling Harbour – Capella Management Services Pty Ltd
European Diversified Infrastructure Fund II SCSp – First State Investments (UK) Limited
IFM Australian Infrastructure Fund – IFM Investors Pty Ltd
IFM Hostplus Trust – IFM Investors Pty Ltd
IFM International Infrastructure Fund – IFM Investors Pty Ltd
Macquarie Global Infrastructure Fund III – Macquarie Specialised Asset Management Limited
NSW Ports Consortium – Industry Funds Management Pty Ltd
QGIF Iona Aggregator Trust – QIC Investments No. 1 Pty Ltd
QIC Global Infrastructure Fund – QIC Limited
QIC REV Investment Trust No. 1 – QIC Infrastructure Management No. 2 Pty Ltd
Utilities Trust of Australia – H.R.L Morrison & Co Limited

Property
Australian Prime Property Funds (Retail, Commercial & Industrial) – Lendlease Investment Management
Charter Hall Prime Industrial Fund – Charter Hall Funds Management Limited
Charter Hall Prime Office Fund – Charter Hall Funds Management Limited
ISPT Core Fund – ISPT Pty Ltd
ISPT Development and Opportunities Fund I – ISPT Pty Ltd
ISPT Development and Opportunities Fund II – ISPT Pty Ltd
ISPT Non-Discretionary Residential Mandate – ISPT Pty Ltd
ISPT Retail Australian Property Trust – ISPT Pty Ltd
Invesco Core Real Estate USA (ICRE) Fund – Invesco Core Real Estate U.S.A., L.P.
Kayne Anderson Core Real Estate, L.P. – Kayne Anderson Core Real Estate Advisors I, LLC
Lendlease Asian Retail Investment Fund – Lendlease Investment Management
Lendlease Communities Fund 1 – Lendlease Investment Management
Lendlease Sub-Regional Retail Fund – Lendlease Investment Management
Long Weighted Investment Partnership (LWIP) Trust – Charter Hall Wholesale Management Limited
Long Weighted Investment Partnership (LWIP) Trust II – Charter Hall Wholesale Management Limited
Macquarie Real Estate Equity Fund 6 – Macquarie Admin Services Pty Limited
Select Property Portfolio No. 2 – AMP Capital Investors Limited
Select Property Portfolio No. 3 – AMP Capital Investors Limited

Fixed income
iShares Global Bond Index Fund – BlackRock Asset Management Australia Limited
iShares Wholesale Aust Bond Index Fund – BlackRock Asset Management Australia Limited
Macquarie True Index Australian Fixed Interest Fund – Macquarie Investment Management Australia Limited
Specialised Credit Fund – Industry Funds Management Pty Ltd
Super Loans Trust – ME Portfolio Management Ltd

Cash
Citigroup Pty Ltd
IFM Investors Pty Ltd
Members Equity Bank Pty Ltd

Other (Alternatives)
Autonomy Capital Global Macro Fund L.P. – Autonomy Capital International Limited
Bridgewater Pure Alpha Fund II, Ltd – Bridgewater Associates, Inc
Fitzroy Horizons Fund – International Asset Management Limited
GMO Systematic Global Macro Fund – GMO Australia Limited
GSA Capital Partners Trend Fund – GSA Capital Partners LLP
IPM Systematic Macro Fund – Macquarie Investment Management Australia Limited
QIC Liquid Alternatives Fund (H) – QIC Limited
Ethical Leaders Balanced Fund – AMP Capital Funds Management Limited
Select Market Access Fund – Tangency Capital Ltd

Credit
Apollo ST Fund Management LLC
Apollo Offshore Structured Credit Recovery Fund IV Ltd – Apollo ST Fund Management LLC
Barings LLC
Cross Ocean Partners US SS Fund – Cross Ocean Partners Management LP
Kayne Anderson Real Estate Debt II LP – Kayne Anderson Capital Advisors, L.P.
Kayne Anderson Real Estate Debt III LP – Kayne Anderson Capital Advisors, L.P.
Kayne Senior Credit III Offsh Fund L.P. – Kayne Anderson Capital Advisors, L.P.
Loomis Sayles CLO II Ltd – Apollo ST Fund Management LLC
Loomis Sayles Credit Opportunities Fund – Loomis, Sayles & Company LP
HayFin Special Opportunities Credit Fund LP – HayFin Special Opportunities GP Limited
HayFin Special Opportunities Fund II LP – HayFin Special Opportunities Fund II GP LP
HayFin Special Opportunities Fund II USD Co-Invest LP – HayFin Special Opportunities Fund II GP LP
Redding Ridge Holdings LP

Currency
Currency Overlay – Mesirow Financial Investment Management Inc.

Choiceplus
Choiceplus Cash
Term Deposits
Direct Equities (ASX 300 shares & ETFs)

Fees and other costs

Because Hostplus is an industry super fund, our Pension administration fees are a competitive \$7.50 a week. Like most pension funds, investment expenses may apply. But we strive to ensure our investment management costs are competitive. You'll find an explanation of our fees and other costs here.

Consumer Advisory Warning.

Did you know?

Small differences in both investment performance and fees and costs can have a substantial impact on your long-term returns.

For example, total annual fees and costs of 2% of your account balance rather than 1% could reduce your final return by up to 20% over a 30-year period (for example, reduce it from \$100,000 to \$80,000).

You should consider whether features such as superior investment performance or the provision of better member services justify higher fees and costs.

You or your employer, as applicable, may be able to negotiate to pay lower fees*. Ask the fund or your financial adviser.

To find out more.

If you'd like to find out more or see the impact of fees based on your own circumstances, the Australian Securities and Investments Commission (ASIC) website (www.moneysmart.gov.au) has a superannuation calculator to help you check out different fee options.

*The wording in this section is prescribed by law, and employers are unable to negotiate fees on behalf of pensioners who may hold a TTR account.

Fees and other costs.

This document shows fees and other costs that you may be charged. These fees and other costs may be deducted from your money, from the returns on your investment or from the assets of the superannuation entity as a whole.

Other fees, such as activity fees and advice fees for personal advice may also be charged, but these will depend on the nature of the activity or advice chosen by you. Entry Fees and exit fees cannot be charged.



Taxes and other costs are set out in another part of this document.

You should read all the information about fees and costs because it is important to understand their impact on your investment.

The fees and other costs for each investment option offered by Hostplus, are set out on page 51.

Hostplus Pension		
Type of fee	Amount	How and when paid
Investment fee ¹	Varies according to your chosen investment option(s), ranges between 0.00% and 0.86% ²	The investment fee is not deducted from your account balance. It is deducted daily from gross investment earnings before net investment returns are applied to your account.
Administration fee ¹	\$390.00 p.a. (\$7.50 per week)	The Administration Fee is deducted from your account each month and is paid into the Fund's Administration Reserve.
Buy – sell spread	Nil	Not applicable
Switching fee	Nil	Not applicable
Advice fee Relating to all members investing in a particular investment option	Nil	Not applicable
Other fees and costs ²		
Indirect cost ratio (ICR) – Investment costs ¹	Varies according to your chosen investment option(s), ranges between 0.01% and 1.17% ³	The ICR is not deducted from your account balance. It is deducted daily from gross investment earnings before net investment returns are applied to your account.

1. If your account balance for a product offered by the superannuation entity is less than \$6,000 at the end of the entity's income year, the total combined amount of administration fees, investment fees and indirect costs charged to you is capped at 3% of the account balance. Any amount charged in excess of that cap must be refunded.

2. See "Additional explanation of fees and costs" for a description of other fees and costs; such as activity fees, personal advice fees and Choiceplus investment option fees. No fees and costs can be negotiated with the trustee.

3. The Investment fee and ICR – Investment fees and costs are estimated for the financial year ended 30 June 2019. Investment fees (but not ICR) include performance fees which may vary from year to year. Because the investment fees and costs are estimates based on the previous financial year's investment performance, fees and costs payable in respect of each future year may be higher or lower.

Example of annual fees and costs

The table below gives an example of how fees and costs for the Hostplus Balanced option can affect your pension over a 1 year period. You should use this table to compare this product with other pension products.

Example – Hostplus Balanced option		Balance of \$50,000
Investment fees	0.58%	For every \$50,000 you have in the Balanced option you will be charged \$290 each year
PLUS Administration fees	\$390 (\$7.50 per week)	And , you will be charged \$390 in administration fees regardless of your balance
PLUS Indirect costs for the Pension product	0.33%	And , indirect investment costs of \$165 each year will be deducted from your investment
Equals Cost of product		If your balance was \$50,000, then for that year you will be charged fees of \$845 for the Pension product.

Note: Additional fees may apply. **And**, if you leave the superannuation entity, you may be charged an **exit fee** of \$0 and a **buy/sell spread** which also applies whenever you make a contribution, exit, rollover or investment switch. The **buy/sell spread** for exiting is **0%** (this will equal to \$0 for every \$50,000 you withdraw). Please note the Hostplus Pension default investment option is the Cash option, not the Balanced option demonstrated above and these fees will vary from option to option. The inclusion of a Balanced option example is required by law.

Estimated Hostplus Superannuation Fund - 30 June 2019 Fees and costs

Investment option	Investment Fee			Indirect Cost Ratio		
	Management Fee (1)	Performance Fee (1)	Total Investment Fee (1)	Transaction Cost (3)	Operational Cost (3)	Total Indirect Cost Ratio (ICR) (2)
Capital Stable	0.36%	0.03%	0.39%	0.15%	0.10%	0.25%
Conservative Balanced	0.39%	0.04%	0.43%	0.15%	0.11%	0.26%
Socially Responsible Investment (SRI) – Balanced	0.78%	0.08%	0.86%	0.32%	0.09%	0.41%
Indexed Balanced	0.02%	0.00%	0.02%	0.02%	0.01%	0.03%
Balanced	0.49%	0.09%	0.58%	0.19%	0.14%	0.33%
Shares Plus	0.48%	0.09%	0.57%	0.17%	0.12%	0.29%
Cash	0.01%	0.00%	0.01%	0.00%	0.01%	0.01%
Diversified Fixed Interest	0.13%	0.00%	0.13%	0.02%	0.02%	0.04%
Property	0.51%	0.07%	0.58%	0.40%	0.14%	0.54%
Infrastructure ⁴	0.35%	0.00%	0.35%	0.04%	0.28%	0.32%
Australian Shares	0.36%	0.04%	0.40%	0.25%	0.05%	0.30%
International Shares	0.45%	0.01%	0.46%	0.09%	0.08%	0.17%
International Shares - Indexed	0.02%	0.00%	0.02%	0.04%	0.03%	0.07%
International Shares (Hedged) - Indexed	0.02%	0.00%	0.02%	0.05%	0.00%	0.05%
Macquarie - Australian Fixed Interest	0.00%	0.00%	0.00%	0.00%	0.02%	0.02%
BlackRock - International Fixed Interest	0.07%	0.00%	0.07%	0.04%	0.01%	0.05%
Industry Super Property Trust - Property	0.27%	0.00%	0.27%	0.58%	0.11%	0.69%
Lendlease Australian Prime Property Funds - Property	0.67%	0.00%	0.67%	0.15%	0.09%	0.24%
IFM - Australian Infrastructure	0.37%	0.00%	0.37%	0.00%	0.23%	0.23%
Balanced Equity Management - Australian Shares	0.14%	0.00%	0.14%	0.12%	0.05%	0.17%
IFM - Australian Shares	0.02%	0.00%	0.02%	0.03%	0.02%	0.05%
Paradice (Small Cap) - Australian Shares	0.76%	0.00%	0.76%	1.11%	0.06%	1.17%
Neuberger Berman - International Shares	0.61%	0.00%	0.61%	0.02%	0.10%	0.12%

The performance based fee component comprises actual fees paid and estimates of fees to be paid for the financial year ending 30 June 2019. The Indirect Cost Ratio and the Investment fee is based on the expenses incurred from 1 July 2018 to 30 June 2019. As a result these figures are indicative only and may change in subsequent years depending on (for example) the performance of each option. These costs are deducted before the net investment return for each investment option are declared and applied to members' accounts. See Section 7 for information on tax. Please note; all fees and costs are inclusive of GST (unless otherwise stated) less any input tax credits and stamp duty (if applicable). The fund passes on any tax deduction on investment costs in the form of higher returns.

4. The Infrastructure option was introduced on 1 December 2019, therefore the Indirect Cost Ratio and the Investment Fee for this option is not based on actual expenses incurred from 1 July 2018 to 30 June 2019 but on reasonable estimates expected for the full 2019/20 financial year.

Additional explanation of fees and costs.

Defined fees

1. Investment fees

An investment fee is a fee that relates to the investment of the assets of a superannuation entity and includes:

- (a) fees in payment for the exercise of care and expertise in the investment of those assets (including performance fees); and
- (b) costs that relate to the investment of assets of the entity, other than:
 - (i) borrowing costs; and
 - (ii) indirect costs that are not paid out of the superannuation entity that the trustee has elected in writing will be treated as indirect costs and not fees, incurred by the trustee of the entity or in an interposed vehicle or derivative financial product; and
 - (iii) costs that are otherwise charged as an administration fee, a buy-sell spread, a switching fee, an exit fee, an activity fee, an advice fee or an insurance fee,

but does not include property operating costs.

Note: The costs referred to in paragraph (b) do not include transactional and operational costs referred to in paragraphs (b), (ea) and (eb) of the definition of transactional and operational costs.

Management fee

A management fee is a fee that is indirectly or directly paid to an investment manager for their time and expertise in managing a portfolio or investment trust. Management fees result in a reduction in the value of each investment option and are deducted daily from investment earnings before net investment returns are applied to your account.

Performance fee

In certain circumstances, Hostplus agrees, as part of the fees payable to an investment manager, to pay a performance fee. Performance fees are payable to investment managers if they outperform required performance targets. The performance fees payable varies between the underlying investment managers and may change from year to year.

These performance fees are included within the investment fee and are borne by members invested in an investment option before investment earnings are declared and applied to their account. Investment fees can change as a result of changes to the performance fees.

2. Indirect Cost Ratio (ICR)

The indirect cost ratio (ICR), for a MySuper product or an investment option offered by a superannuation entity, is the ratio of the total of the indirect costs for the MySuper product or investment option, to the total average net assets of the superannuation entity attributed to the MySuper product or investment option.

Note: A fee deducted from a member's account or paid out of the superannuation entity is not an indirect cost.

3. Transactional and operational costs

Hostplus incurred transactional and operational costs in the course of investing which is already included in the Indirect Cost Ratio (ICR). Transaction costs are incurred when assets are bought or sold and are an additional cost to the member. Different transaction costs arise depending on the assets involved. For example, the transaction costs incurred in buying or selling listed securities and derivatives are different to the transaction costs in buying or selling property, and private equity and infrastructure businesses. Examples of transactional and operational costs include such items as:

- (a) Brokerage
- (b) Buy-sell spreads
- (c) Settlement costs (including custody costs)
- (d) Clearing costs;
- (e) Stamp duty on an investment transaction
 - (ea) where an asset is acquired other than through a financial market, any part of the acquisition price of the asset that exceeds the price at which the asset could have been disposed of;
 - (eb) where an asset is acquired through a financial market, any part of the acquisition price of the asset that exceeds the bid price in the financial market that would apply without the acquisition having occurred either:
 - (i) immediately following the acquisition; or
 - (ii) if the acquisition was a part of multiple acquisitions reflecting a single and non-recurring instruction to acquire, after the last acquisition made in accordance with the instruction.
- Operational costs include all administrative / operational expenses that are additional costs – for example, custody, accounting/ tax, trustee-related expenses, organisational expenses, advisory committee expenses, director fees, regulatory and compliance costs, administration, legal fees, salaries, consulting and other overheads.

4. Borrowing costs

Borrowing costs are an additional cost to the member and may arise in a few circumstances, including (but not limited to) where money is borrowed to purchase an asset and where securities are borrowed as part of the investment strategy. Borrowing costs are recovered daily from the earnings of an investment option prior to the distribution of any earnings to members.

The following borrowing costs currently apply:

Capital Stable	0.14%
Conservative Balanced	0.14%
Balanced	0.16%
Shares Plus	0.12%
Property	1.13%
Infrastructure	0.02%
Industry Super Property Trust - Property	0.44%
Lendlease Australian Prime Property Funds - Property	0.64%

All other investment options have nil borrowing costs.

5. Property Operating Costs

Property operating costs are an additional cost to the member that are paid or payable in relation to the holding of real property or an interest in real property, but do not include any of borrowing costs, amounts paid or payable relating to the acquisition or disposal of real property or an interest in real property, or amounts otherwise disclosed in this document.

Property operating costs (for example, rates, utilities, staff costs) are incurred, even if recovered from the tenant or through rental income – including such costs of any “interposed vehicle” – but not including property development or refurbishment costs. Property operating costs are recovered daily from the earnings of an investment option prior to the distribution of any earnings to members.

An interposed vehicle is any holding vehicle or entity that would not be considered the ultimate reference asset. Examples include master/feeder structures, fund of fund structures, holding companies and companies used to manage shareholder rights. Vehicles include trusts / funds, limited partnerships / companies, exchange traded funds, listed investment companies (LICs), life companies and hedge funds. Technically, a vehicle is an interposed vehicle if more than 70% of its assets (by value) are invested in relevant financial products.

The Property Operating Costs are shown below:

Capital Stable	0.12%
Conservative Balanced	0.12%
Socially Responsible Investment (SRI) – Balanced	0.02%
Balanced	0.14%
Shares Plus	0.10%
Property	1.19%
Industry Super Property Trust - Property	1.07%
Lendlease Australian Prime Property Funds - Property	0.72%

All other investment options have nil property operating costs. The property operating costs comprises actual costs paid for the financial year ending 30 June 2019. Property Operating Costs payable in respect of each future year may be higher or lower.

6. Administration fee

An administration fee is a fee that relates to the administration or operation of the superannuation entity and includes costs that relate to that administration or operation, other than:

- borrowing costs; and
- indirect costs that are not paid out of the superannuation entity that the trustee has elected in writing will be treated as indirect costs and not fees, incurred by the trustee of the entity or in an interposed vehicle or derivative financial product; and
- costs that are otherwise charged as an investment fee, a buy-sell spread, a switching fee, an exit fee, an activity fee, an advice fee or an insurance fee.

The administration fee is also known as the ‘member fee’.

7. Activity fees

A fee is an activity fee if:

- (a) the fee relates to costs incurred by the trustee of the superannuation entity that are directly related to an activity of the trustee:
 - that is engaged in at the request, or with the consent, of a member; or
 - that relates to a member and is required by law; and
- (b) those costs are not otherwise charged as an administration fee, an investment fee, a buy sell spread, a switching fee, an advice fee or an insurance fee.

Family Law fee

Under family law, your spouse, a person considering entering into a superannuation agreement with you, or their authorised representative, can request information about your account. Hostplus charges a \$75 fee for supplying this requested information, which is paid by the person making the application at the time the request is made.

Hostplus also charges a fee of \$60 for splitting the interest in your account upon receipt of a splitting agreement or court order, which is deducted from your account at the time the benefit is split.

Dishonoured payment fees

If you make a contribution by cheque or direct debit that is dishonoured, a handling fee of \$15 will be deducted from your account.

Contribution splitting fees

A \$60 contribution splitting fee will be payable by the splitting member for each transaction which will be deducted from the member's account.

8. Advice fees

A fee is an advice fee if:

- (a) the fee relates directly to costs incurred by the trustee of the superannuation entity because of the provision of financial product advice to a member by:
 - a trustee of the entity; or
 - another person acting as an employee of, or under an arrangement with, the trustee of the entity; and
- (b) those costs are not otherwise charged as an administration fee, an investment fee, a switching fee, an exit fee, an activity fee or an insurance fee.

Throughout this PDS, advice fees are referred to as "financial planning fees".



Hostplus offers a financial planning service to its members by Hostplus financial planners licensed by Industry Fund Services Limited (IFS), ABN 54 007 016 195, AFSL 232514.

Members who choose to engage the services of a Hostplus financial planner will receive a fixed quote before proceeding with personal advice services. This quote will be provided to you once the planner has understood and agreed with your specific requirements. The fee (once approved by you) will be charged on a fee for service basis.

Hostplus members can elect to authorise the fund to deduct all or a portion of the agreed advice fee from their Hostplus account to cover the cost of personal advice that relates solely to the members' interest in Hostplus (please note; conditions apply).

For more information or to arrange a consultation, simply call us on 1300 467 875 or refer to the IFS Financial Services Guide (FSG).

9. Buy-sell spreads

A buy-sell spread is a fee to recover transaction costs incurred by the trustee of the superannuation entity in relation to the sale and purchase of assets of the entity. Hostplus does not charge members any buy-sell spread fees.

10. Exit fees

An exit fee is a fee other than a buy-sell spread, that relates to the disposal of all or part of a member's interests in a superannuation entity.

Hostplus does not charge members exit fees.

11. Switching fees

A switching fee for a superannuation product other than a MySuper product, means a fee to recover the costs of switching all or part of a member's interest in the superannuation entity from one investment option or product in the entity to another.

Hostplus does not charge members switching fees.

12. Alteration to fees and costs

We undertake to notify all Hostplus members of any change in fees and costs. We are required to let you know 30 days before the change takes effect if the change results in an increase in fees (unless the increase is an increase in a fee that results from an increase in costs). In addition, we may introduce or increase fees at our discretion, including where increased charges are incurred due to government changes to legislation; increased costs; significant changes to economic conditions and/or the imposition or increase of processing charges by third parties.

13. Fees for the Choiceplus investment option

The fees set out below are current at the date of this publication but may vary from time to time in the future.

For more information about Choiceplus download the Choiceplus guide from hostplus.com.au/retirement/pension-investment-options

Portfolio administration fee

In addition to our standard \$7.50 per week Hostplus Pension administration fee, the Choiceplus investment option has a portfolio administration fee of \$15.00 a month (\$180.00 a year including GST). The portfolio administration fee will be deducted from your Hostplus Choiceplus transaction account at the end of each month.

Brokerage fees for shares, Exchange Traded Funds (ETFs) and Listed Investment Companies (LICs)

Whenever you buy and sell shares, ETFs and LICs there are brokerage fees that apply. The applicable fees are shown in the table below.

Brokerage fee per trade	
Transaction value	Brokerage fee*
\$0.00 to \$10,000.00	\$19.95
\$10,000.01 to \$27,500.00	\$29.95
\$27,500.01 to \$250,000	0.11% of trade value
*Fees are exclusive of Goods and Services Tax (GST).	

The brokerage fee payable depends on the transaction amount and where it falls within the above ranges (only one range is applicable per trade). For example, a \$9,000 trade would incur a brokerage fee of \$19.95 (exclusive of GST). A \$24,000 trade would incur a brokerage fee of \$29.95 (exclusive of GST) – and if you placed a \$45,000 trade, your total brokerage would be calculated as:

$\$45,000 \times 0.11\% = \49.50 (exclusive of GST).

*Brokerage fees are subject to Goods and Services Tax at the rate of 10%. A refund (for the reduced input tax credit) of 75% of the GST paid will be credited to members' accounts at the time of settlement. For example, brokerage fees of \$19.95 are subject to GST of \$1.99. Members will be credited 75% of the GST paid ie. \$1.50.

For any limit/market orders not fully executed on the same trading day, normal brokerage will be charged for the portion executed each day.

Management fees for Exchange Traded Funds (ETFs) and Listed Investment Companies (LICs)

The price quoted on the ASX for each ETF or LIC reflects all fees and expenses incurred in the management of that ETF or LIC. Management fees, custody costs and other expenses are included in the ETF & LIC fees and deducted from the returns of the underlying securities in the ETF. These fees may cause the total return of the ETF or LIC to be different to the return of the underlying index which the ETF or LIC aims to track.

Changes to fees and charges

Hostplus may change fees and costs at any time. You will receive at least 30 days' notice before any increase to fees.



Taxation

Here is a brief summary of how pension and lump sum benefits are taxed. The tax information set out in this guide based on tax law current as at the date of this guide. It is general information only and you should seek independent professional taxation advice for detailed tax advice specific to your circumstances.

Tax File Numbers.

We are authorised to collect your Tax File Number (TFN) under the Superannuation Industry (Supervision) Act 1993.

If you are aged under 60, you will need to complete the TFN Declaration form at the back of this guide. If you are over age 60, you don't have to provide your TFN. However, if you don't provide your TFN, the taxable component of your pension account may be subject to tax at the highest marginal tax rate plus Medicare levy (if applicable).

What's more, if you don't provide your TFN, the trustee, the trustee of another super fund, or RSA provider holding super benefits for you now or in the future may not be able to locate or consolidate those benefits for you, or may not be able to identify your benefits in order to pay them.

The consequences of not providing your TFN may change in the future as a result of legislative change.

If you provide your TFN, we may pass it on to another pension fund that receives transferred benefits in the future – unless you tell us not to do so. Your TFN may also be given to the ATO. We will only use your TFN for lawful purposes, including for the purposes of administering your account, identifying or finding your benefits where other information is insufficient, calculating tax on payments, and providing information to the ATO.

Rollovers into your pension account.

You don't pay tax on any funds you roll over from another super fund to begin a pension account, except where your rollover comes from an 'untaxed' fund. Untaxed funds are uncommon and generally are older funds for government employees. If your lump sum comes from an untaxed fund, the trustee is obliged to deduct 15% tax from this untaxed rollover amount when you establish your Hostplus Pension account.

Net investment returns and tax.

When your account is in the tax-free environment there is no tax payable on the gross investment returns.

Gross investment returns in a TTR account that are in the taxed environment are taxed 15%. To determine if your TTR account is in the taxed or untaxed environment refer to the When is a TTR account in the taxed or tax-free environment? section.

Taxable components of your benefit.

If you have reached age 60 when you receive income from your pension account or make a lump sum withdrawal, you don't pay any tax.

If you are under age 60, your benefit will be taxed as per the table below. Lump sum payments from your Hostplus Pension account are composed of taxable and tax-free components. The taxable component is subject to tax as follows.

Tax treatment of taxable components		
Age	Lump sum benefits	Pension Plan benefits
Under preservation age	Taxable at 20% (plus Medicare levy)	Taxable at marginal rate (plus Medicare levy) 15% tax offset may apply in limited cases such as a disability super benefit or a death benefit income stream.
Between preservation age and 59	First \$210,000* is tax-free and the balance is taxed at 15% (plus Medicare levy)	Taxable at marginal tax rate (plus Medicare levy) 15% tax offset
Aged 60 and over	Tax free	Tax free

* This is the low rate cap amount applicable to the 2019-20 income year. The low rate cap is indexed annually in line with AWOTE but only increases in increments of \$5,000. The tax rate figures above do not include the 2% Medicare levy which is also payable. Visit ato.gov.au for more information.

Tax-free components of your pension plan.

The tax-free portion of your pension payment incurs no income tax and is calculated by dividing your tax-free component by the beginning balance of your Hostplus account. The tax-free amount is calculated when you first rollover into a Hostplus Pension account.

Your tax-free component is the sum of your:

- non-concessional contributions (personal contributions, spouse contributions and co-contributions)
- pre-July 1983 benefits calculated at 30 June 2007
- any capital gains tax (CGT) exempt component
- post 1 June 1994 invalidity component.

This results in a percentage which will then be applied to all your future income payments and lump sum commutations/ payments to determine the portion of that payment which is exempt from tax. Once you reach age 60, all payments are tax-free.

Tax offsets.

You may receive a 15% tax offset on your pension payments if you are:

- aged 57 or over (but under age 60)
- in receipt of a pension due to disability, or
- in receipt of a pension due to the death of another person and there is a taxable component of their income.

If you are under age 60 and wish to reduce the tax paid on your income payment by the tax offset and tax-free threshold, please indicate your preferences on the Australian Taxation Office TFN Declaration form included in this guide.

Example.

David aged 58 has chosen to receive an income of \$7,000 from his Hostplus Pension account this year. His tax-free portion is 10%. David will only declare \$6,300 (\$7,000 less 10%) of this income for tax purposes.

He also received a tax offset of \$945 (15% of \$6,300) which will reduce the tax that he may pay.

This example is provided for illustrative purposes only.

Working out your tax offset	
Insert your chosen annual income payment \$	\$
Less your tax-free portion	\$
Equals:	\$
Multiply by 15% (0.15) equals your tax offset	\$

Restrictions on commutations.

If you request a full commutation we must pay you the minimum (pro-rata) pension payment prior to receiving your remaining account balance as a lump sum payment.

If you request a partial commutation, the above requirement does not apply provided you leave a sufficient amount to meet the remainder of that year's minimum retirement income payments.

Members investing in Choiceplus will need to maintain an income payment reserve in their non Choiceplus investments, allowing Hostplus to pay you at least the minimum annual pension required by legislation.

TTR pensions generally cannot be commuted except in limited circumstances.

Preservation.

Under federal legislation, superannuation benefits must be 'preserved' for retirement. This means they must be retained within a complying superannuation or rollover fund until a condition is met for benefits to be paid – or released from the preservation rules.

In most cases, the condition for payment of benefits is permanent retirement once the member has reached their 'preservation age' (see preservation age table). However, there are other conditions under which Hostplus can release benefits before permanent retirement:

- permanent disability (subject to trustee approval)
- death
- reaching age 65, whether working or not
- reaching age 60, and ceasing current employment
- terminal illness.

Date of birth	Preservation age
Before 1 July 1960	55
1 July 1960–30 June 1961	56
1 July 1961–30 June 1962	57
1 July 1962–30 June 1963	58
1 July 1963–30 June 1964	59
From 1 July 1964	60

Deeming rules and account-based pensions.

Deeming rules apply to your income streams. Deeming is the income included when calculating your eligibility for the Age Pension. Deemed income is where the Government assumes you earn a rate of return even if that rate isn't what you actually earn on your investment – meaning all financial assets are assessed under the same rules.

Hostplus Pension members who started an income stream before 1 January 2015 and who are receiving an eligible income support payment will continue to be assessed under existing rules, unless they have moved their balance to a new account-based pension or their income support payment ceased from 1 January 2015.

We recommend you discuss your circumstances with your licenced financial adviser or Centrelink before deciding to invest in Hostplus Pension to determine how the deeming rules apply to your personal circumstances.

Death benefits and taxation.

Death benefits are paid as a pension or a lump sum to your dependants in most circumstances. Dependants for tax purposes include:

- current or former spouse (or de facto spouse)
- a child under 18 years of age
- a financially dependent child who is under 25
- a child who is disabled irrespective of their age
- an interdependant (see page 13).

The tax rates quoted in the table assume that the death benefits recipient's Tax File Number has been provided.

We strongly recommend that you consult a licensed financial and taxation adviser about how these laws may apply to your specific circumstances.

	Tax applicable
Lump sum	The tax-free component is tax free. Where a lump sum is paid to a non-dependant, the taxable component (what remains after deduction of the tax-free component) is taxed at 15% (plus Medicare levy).
Pension (dependants only)	If deceased was aged 60 or over at date of death: Tax free
	If deceased was under age 60 but death benefit recipient is aged 60 or over: Tax free
	If deceased was under age 60 at date of death, and so is the death benefit recipient: The tax-free component is tax free. The taxable component is assessed at marginal rates, with a 15% tax offset (plus Medicare levy). Once the death benefit recipient turns 60, the pension becomes tax free.

Important information

Your privacy.

Protecting your privacy is important to Hostplus. Under the Privacy Act, we are required to handle your personal information in accordance with a set of principles known as the Australian Privacy Principles (APPs).

We collect your information to enable us to identify you, set up your superannuation account, to keep it running smoothly and respond to any queries or request you may have regarding your account. The kind of information we collect from you includes your name, date of birth, address, tax file number and phone numbers via membership application forms, over the phone via our contact centre, through our online portals when you update your details and from our Hostplus financial planners licensed by Industry Fund Services.

At times we may need to disclose relevant personal information to external organisations that help us provide product and services to you. This includes our fund administrator, insurer, mail houses, other superannuation funds and regulatory bodies to the extent required by law. We and our fund administrator may also need to disclose your personal information to overseas recipients.

i You should read our privacy policy for more detailed information. Our privacy policy also provides information about how you can access and correct your information, as well as how you can make a complaint about a breach of the APPs or the Privacy Act.

For more information on privacy or to obtain a copy of the Hostplus privacy policy, visit hostplus.com.au/privacy or call 1300 348 546. You can also email us at privacy@mail.hostplus.com.au or write to us at Locked Bag 5046, Parramatta NSW 2124.

If our Privacy Officer is unable to resolve your complaint, you may lodge a complaint with the Privacy Commissioner. You can contact the Office of the Australian Information Commissioner (OAIC) on 1300 363 992 or by visiting www.oaic.gov.au

Enquiries and complaints.

If you have an enquiry or complaint, just call 1300 348 546. We'll do everything in our power to attend to your matter promptly and courteously. If you are not happy with the way your matter is handled, we want to know. Please write to us at:

Hostplus
Resolutions Officer
Locked Bag 9
Carlton South VIC 3053
or email to resolutions@hostplus.com.au

If you are not satisfied with either the way Hostplus handles your complaint or its resolution, you may contact the Australian

Financial Complaints Authority (AFCA). AFCA provides free, fair and independent financial services complaint resolution to Hostplus members and their beneficiaries. You can contact

AFCA via:
Website: <https://www.afca.org.au>,
Email: info@afca.org.au,
Telephone: 1800 931 678

In writing to:
Australian Financial Complaints Authority,
GPO Box 3
Melbourne VIC 3001.

Cooling off period.

After making your initial investment into Hostplus Pension, you have 14 days to reconsider your investment. The 14-day cooling off period starts on the date of issue of your welcome letter.

Within this period, you may withdraw your investment or transfer to another institution without being subject to fees imposed by Hostplus Pension. To withdraw or transfer your investment, simply send a letter to Hostplus Pension within the 14-day period.

If you choose to withdraw during the cooling off period the amount you receive may be less than the amount of your original investment. It will reflect any movement in the value of the option/s you have selected, transaction costs, amounts already paid to you, and any tax payable on that amount. If contributions already made were taxable, then this tax may already have been paid, and you may be able to claim it back from the ATO.

If any of the investments you made to Hostplus Pension were transferred from another complying superannuation fund, approved deposit fund or RSA, and were either preserved or restricted non-preserved benefits from the other fund (which means that under Federal Government regulations, they could not be paid out to you but had to be preserved in that fund until some future time), then those amounts can only be repaid to you or your beneficiary if you have satisfied a condition of release (see page 8).

If you have not satisfied a condition of release amounts will be transferred to another complying superannuation fund, non-commutable pension product or approved deposit fund of your choice.

Your rights and obligations.

Your rights as an investor will be governed by the trust deed and by certain provisions of the law. The Hostplus trust deed and the law set out the conditions under which Hostplus Pension operate and the rights, responsibilities and duties of the trustee.

Family law and pensions.

The Family Law Act 1975 allows couples to divide their pension interests in the event of the breakdown of their relationship. The interests may be divided by formal agreement or by a Family Court order. Interests can be divided in the payment phase (when the member is in receipt of income payments) as a percentage of the regular income payments.

In the event that a member's pension interests are split, a new Hostplus Pension account can be created by the non-member spouse or their interest may be transferred, rolled over to another regulated superannuation fund or paid in cash, subject to eligibility.

Family law payment splits may affect your transfer balance cap. If your pension account is subject to a payment split, your personal transfer balance cap space will increase by the amount withdrawn.

We recommend that you seek professional advice from your legal adviser or the Family Court as to the consequences of separation and divorce on your pension interests.

The trustee.

Host-Plus Pty Limited is responsible for the administration and management of the fund. The trust deed and the law contain the main obligations of the trustee.

Trust deed.

The Hostplus trust deed deals in part with the trustee's powers, responsibilities and obligations as the trustee for Hostplus Pension. It contains certain minimum provisions. The trustee can change the trust deed but if we believe the change will adversely affect your rights as a member, we will not make changes without at least 30 days notice to you.

You can view the Trust Deed at hostplus.com.au/super/about-us/governance-and-disclosures

Custodian.

An independent custodian, appointed by the trustee, holds Hostplus assets. As at the date of this guide the custodian is Citigroup Pty Limited.

Glossary of terms used.

For a glossary of investment terms see page 22.

Australian Financial Services Licence (AFSL)

A licence issued by the Australian Securities and Investments Commission (ASIC) under the Corporations Act that permits the issuing of a financial product or giving of financial advice.

Beneficiary

A person for whose benefit assets are being held. Beneficiaries of a pension are the members and their dependants.

Commutation

The process of converting part or all of a pension product into a lump sum benefit.

Complying superannuation fund

A superannuation fund that qualifies for concessional tax rates. Under legislation, only a regulated superannuation fund that meets the operational standards set down by the government can be a complying fund. If a fund is not a regulated superannuation fund and/or is non-complying, it is ineligible for the taxation concessions.

Consumer Price Index (CPI)

A measure of the quarterly changes in the prices of a 'basket' of goods and services which account for a high proportion of representative expenditure of metropolitan wage and salary earners. To calculate the CPI, the Australian Bureau of Statistics collects approximately 100,000 prices of a fixed list of goods, four times a year. The CPI is the most common method of measuring the rate of inflation.

Income Payment Reserve (IPR)

The income payment reserve (IPR) is the amount you must retain in non Choiceplus investments, allowing Hostplus to pay you at least the minimum annual pension required by legislation. The IPR is reset each year at 1.5 times the new minimum pension amount calculated for your pension plan. For information about the minimum limits on your pension payments see page 11.

Licensed financial adviser

Refers to a financial services licensee or an authorised representative of a financial services licensee as defined in the Corporations Act 2001. A licensed financial adviser will work with you to establish your goals and develop a plan to help you achieve them.

A financial adviser must hold an AFSL or be an authorised representative of an entity that holds such a licence in order to provide financial services including financial products advice.

Rollover

Transfer of a lump sum to a rollover fund or to another pension fund.

Switching

Transferring an account balance or portion thereof between investment options available within a fund.

Tax File Number (TFN)

A unique number issued to each taxpayer by the Australian Tax Office. The TFN enables the tax office to match information it receives about income earned by taxpayers, with details disclosed in their tax returns. Trustees for superannuation funds are required to seek, store and pass on TFNs of beneficiaries who have authorised the use of the TFN for superannuation and tax purposes. Trustees must request, quote and transfer TFNs in accordance with statutory guidelines.

Transfer Balance Cap

The total amount of superannuation that can be transferred into the retirement phase.

Trustee

A person or company (corporate trustee) appointed under the terms of the trust deed to hold the trust property for the beneficiaries and to make sure that the plan is operated in accordance with the trust deed. Superannuation trustees must also comply with a number of legislated requirements as set out in the Corporations Act and Regulations and the Superannuation Industry Supervision (SIS) Act and Regulations.

Helpful contact details**Taxation and superannuation**

Australian Taxation Office
Phone 13 10 20
Web www.ato.gov.au

Retirement Services

Centrelink
Phone 132 300
Web www.centrelink.gov.au

Retirement Services

Department of Veterans Affairs
Phone 133 254
Web www.centrelink.gov.au

Hostplus Pension

Hostplus Pension
Phone 1300 348 546
Mail Locked Bag 5046, Parramatta NSW 2124
Web www.hostplus.com.au/retirement

Privacy Act

Office of the Australian Information
Commissioner (OAIC)
Phone 1300 363 992
Web www.oaic.gov.au

If you have a question
or need assistance call
1300 348 546, 8am – 8pm
(AEST), Monday to
Friday and we'll be
happy to help.



Starting a Hostplus Pension account

Now that you've read our Pension guide, all you need to do is complete and return the enclosed membership form. To help, there's a handy checklist you should complete.

If you have a question or need assistance call **1300 348 546** 8am-8pm (AEST), Monday to Friday and we'll be happy to help.

Communicating with you.

On joining, you will receive a welcome kit including:

- a welcome letter
- certificate of membership
- Centrelink schedule (this is also available online at hostplus.com.au/retirement).

Each year you will receive:

- two statements for the periods ending 31 December (generally available in March) and 30 June (generally available in September) showing all transaction fees, switches and beneficiary details. You can view the Half Yearly Statements on Pension online. We will let you know via your nominated contact details when your statement is available and how you can access it. If you would prefer us to mail your full statement to you, you may opt out any time by calling us on **1300 348 546**, or updating your communication preferences on Pension Online.

If you opt out within seven days of the date of this notification, any disclosures already delivered digitally will be sent to your nominated contact details*.

- access to an annual report which is available online at hostplus.com.au between September and December each year
- Centrelink schedule (after every commutation)
- by 15 July, if you are under age 60, PAYG payment summary in relation to pension income paid and tax deducted during each year
- in July you will receive new details of your minimum/maximum amounts and variation form (if applicable).

In the event of significant change to products and services relating to your account Hostplus will email you the details relating to the change. If we do not hold your email address we will write to you.

Throughout the year your investment transactions will be made available to you via the Pension Online.

In addition, you can request details of your Hostplus Pension account at any time by contacting our customer service centre on **1300 348 546**.

* We can send notification and disclosures to you at a different electronic or postal address. Please update your contact details by calling us or logging into Pension Online.

Providing proof of your identity.

When submitting forms to Hostplus Pension, you may be required to provide documentation so we can prove you are the person entitled to establish the pension account and to whom the superannuation benefit belongs. By law you are required to provide certified copies of identity documents in certain circumstances. (eg. When applying to establish a pension account).

Please ensure the person certifying your proof of identity documents has no connection to any organisation which will benefit from the establishment of your Pension account.

Note that Hostplus has to satisfy itself as the Trustee of your Pension fund as to the identity of its pensioners prior to being able to establish the account in your name. To facilitate this, Hostplus may use your certified ID on its own or in conjunction with an electronic identity verification service such as greenID.

Please submit documents from the list below:

Option A

A certified copy of any one of the following:

- Current drivers licence or learners permit issued by a State or Territory of Australia with your photograph (both sides)
- Current passport issued by the Commonwealth of Australia that has not expired within the past two years (Information and photo page).
- Foreign passport or similar travel document containing a photograph and the signature of the person that has not expired within the past 2 years (documentation not written in English must be accompanied by an English translation prepared by an accredited translator (National Accreditation Authority for Translators and Interpreters (NAATI)))
- Card issued under a State or Territory containing a photograph of the person:
 - Proof of age card or Key pass
 - Dept. of Defence ID
 - Police ID
 - Firearms / shooting licence
 - Waterways / boat licence
 - Working with children license

OR

Option B

Certified copies of any one of the documents from List 1 and a certified copy of one of the documents from List 2 :

List 1

- State or Territory Gender Recognition Certificate or Recognised Details Certificate
- Birth certificate or birth extract issued by a State or Territory of Australia
- Citizenship certificate issued by Commonwealth of Australia; Foreign Citizenship Certificate (translated into English if required by a translator accredited by the National Accreditation Authority for Translators and Interpreters (NAATI))
- Australian Visa
- Medicare Card
- Immigration Card – Permanent Residence Evidence Card (PRE), Evidence of Immigration Status Card (EIS) Certificate of Identify (COI) – Certificate of Evidence of Residential Status (Form 283) issued by the department of Immigration and Citizenship (DIAC)
- Foreign drivers licence (both sides and translated into English if required by a translator accredited by the National Accreditation Authority for Translators and Interpreters (NAATI))
- Employee ID card issued by a government authority or public service
- One of the following Centrelink Pension Cards:
 - Health Care Card
 - Commonwealth Seniors Health Card
 - Pensioner Concession Card
 - Interim Concession Card

List 2

- Government benefits notice (less than 12 months old)
- Utility bill (less than 3 months old)
- A current debit/credit card
- Car registration notice (less than 12 months old)
- Rates notice from local council (less than 12 months old) containing your name and residential address
- Notice issued by Federal, State or Territory government or local council (within the past 12 months) containing your name and residential address
- For members under the age of 18:
 - Learners permit
 - Student Card (Photo ID)
- A notice issued by a school principal that records the period of time the individual attended the school (issued within the last 3 months)

What if I recently changed my name or I'm signing on behalf of another member?

Your name must be the same as shown on your proof of identity. If you have changed your name you will need to provide a certified copy of what is called a 'linking document'. A linking document is a document that proves a relationship exists between two (or more) names.

If you are signing on behalf of another Hostplus member, you will also need to provide a linking document. The linking document you provide must be certified or it can't be accepted. Examples of linking documents are:

Change of name

As part of the identification process you will need to verify your identity by providing either one document from OPTION A or two documents from OPTION B:

And

A certified copy of any one of the following documents:

- Marriage Certificate
- Divorce Certificate
- Deed poll or change of name certificate from the Registry of Births, Deaths and Marriages
- Notice of assessment from the Australian Taxation Office (less than 24 months old). Document does not need to be certified if provided through the MyGov portal

Change of DOB

As part of the identification process all members will need to verify their identity by providing either one document from OPTION A or two documents from OPTION B:

And

A certified copy of any one of the following documents:

- Birth Certificate
- Drivers licence
- Passport

Note: Only the one verification document is required in this instance

Change of Gender

Please provide either of the following:

1. statement from a Registered Medical Practitioner or Registered Psychologist verifying your gender
2. valid Australian Government travel document, such as a valid passport specifying your preferred gender
3. State or Territory Birth Certificate which specifies your preferred gender or
4. State or Territory Gender Recognition Certificate or Recognised Details Certificate showing a State or Territory Registrar of Birth, Death and Marriages has accepted a change in sex.

We will not be able to update your gender details if you have not provided one of these documents.

Signing on behalf of another member.

As part of the identification process you will need to verify their identity by providing either one document from OPTION A or two documents from OPTION B:

And

A certified copy of any one of the following documents:

- Power of Attorney
- Guardianship papers

Signing on behalf of a minor.

As part of the identification process you will need to verify their identity by providing either one document from OPTION A or two documents from OPTION B:

If the member is under the age of 18 the parent or legal guardian will need to sign the application on the members behalf and provide one of the following certified documents:

- Birth certificate
- Power of Attorney
- Guardianship papers

Important Information for Indigenous Australians.

If you are a member with Indigenous Australians and/or Torres Strait Islander heritage and unable to meet the above mentioned supporting document requirements, please refer to hostplus.com.au/super/about-us/rap for alternative identification requirements.

The simple way to certify proof of identity.

You are required by law to provide certified copies of proof of identity documents in certain circumstances. (For example: when withdrawing your benefit). To help you provide the right documentation, we've provided a step-by-step guide on how to certify your proof of identity documents. If you have changed your name or you are signing on behalf of someone else you must follow this same process.

What is a certified copy?

A certified copy is a copy of an original document, which has been certified and signed by a person who is authorised to certify that it is a true and correct copy of the original.

How do I obtain a certified copy of a document?

You will need to take your original document(s) and a clear and legible photocopy of both sides of the original document to a person who is authorised to certify proof of identity documents.

What do the certifiers need to do?

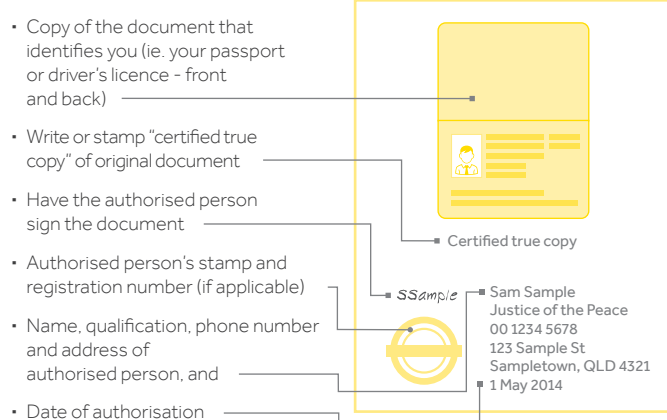
The certifier will need to compare your copy with the original, then stamp or write 'This is a true and correct copy of the original'.

On every page of your proof of identity the certifier must include all of the following:

- signature
- name
- address
- occupation
- phone number
- date of authorisation
- authorised person's stamp and registration number (if applicable).

What does a certified identity document look like?

This is what a certified proof of identity document should look like:



Find someone to certify your documents.

Only certain people are authorised to certify identification documents. Many of the more common occupations are listed below:

- Police officer
- Agent of the Australian Postal Corporation who is in charge of, or a permanent employee with two or more years of continuous service with, an office supplying postal services to the public
- Pharmacist
- Chiropractor
- Dentist
- Legal practitioner
- Medical practitioner
- Nurse
- Optometrist
- Physiotherapist
- Teacher employed on a full-time basis at a school or tertiary education institution
- Veterinary surgeon
- Bank, building society, credit union or finance company officer with two or more years of continuous service
- Justice of the Peace
- Notary public

For a complete list of people permitted to certify documents go to hostplus.com.au/id

Member residing overseas.

For members residing overseas, the persons who are authorised to certify identification documents are:

- An Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the Consular Fees Act 1955).
- An employee of the Commonwealth or the Australian Trade Commission who is authorised and exercises his or her function in that place.
- A person authorised as a notary public in a foreign country.
- Any person who is in a country or place outside Australia and is currently licensed or registered in Australia (under a State or Territory law) to practise in an occupation listed in Step 5 above.

Members residing overseas must have their identification documents certified by a person who has an Australian connection (as set out above). Any documents certified by a person who is licensed or registered to practise in an occupation listed above in a foreign country (and not in Australia), or who holds a position in a foreign country, will not be accepted by Hostplus (except for a foreign notary public).

i Important note.

- All pages of your proof of identity documents must be certified.
- The certification must be on the copy of the document, not on the back of the page or a separate page attached to the document.
- The certified copies of your proof of identity documents must contain an original signature. Faxed or emailed copies will not be accepted.
- If any documents are written in a language other than English, they must be accompanied by an English translation prepared by an accredited translator.
- Documents certified more than 12 months ago will not be accepted.
- The person certifying your documents can not be the benefactor or be connected to any organisation you are using to assist you in obtaining access to your super, even if they are authorised to certify documents.
- If these conditions are not met, Hostplus will be unable to process your request. If you need more information about certifying a document, simply call **1300 467 875**, 8am–8pm (AEST), Monday to Friday.

Membership form checklist.

Before you return your completed Membership application form, use the checklist below to ensure your application is processed promptly and we can get your super working for you without a hitch.

- ☐ Are you aware that under the transfer balance cap rules you can only commence a pension account with a maximum balance of \$1.6 million which includes any other retirement phase accounts you may have?
- ☐ Have you provided all your contact details? (Step 1, membership form)
- ☐ Have you supplied certified documents where requested?
- ☐ If you're under age 60, have you completed a TFN Declaration?
- ☐ Have you completed a transfer authority for each listed rolling over fund? (Step 2, membership form)
- ☐ Have you completed payment details? (Step 5, membership form)
- ☐ Have you provided a bank statement and completed your bank account details? (Step 6, membership form)
- ☐ Have you consulted a financial adviser before choosing the reversionary beneficiary option? (Step 7, membership form)
- ☐ Have you read, understood and signed the Declaration in Step 10, membership form?

 There is a cooling off period for 14 days from the date of issue of your welcome letter.



Hostplus Pension membership form.

1 December 2019

Complete this application if you are joining Hostplus Pension. This form must be completed in full. Please use **BLOCK** letters and dark ink. Please attach certified proof of identity documents. Please refer to page 66 of the PDS for details and the fact sheet on "The simple way to certify proof of identity" document in the pack.

(This application is related to the Pension Guide Product Disclosure Statement dated 1 December 2019.)

1 Provide your personal details.

*Mandatory fields

Title* ☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr ☐ ☐ ☐ ☐ ☐ ☐ Other Gender* ☐ Male ☐ Female

Given names*

Surname*

Date of birth*

Residential address*

Suburb State P/C

Hostplus communications will be sent to your postal address.

Postal address (if different from your residential address)*

Suburb State P/C

Home phone Business phone

Mobile phone* Preferred method of contact ☐ Mail ☐ Email ☐ Phone

Email address*

Tax File Number For members under 60 years, please complete the enclosed TFN Declaration form.

☐ As a member of Hostplus Pension, you may receive information on new products, special offers and promotions from Hostplus, Hostplus industry partners and associations from time to time. Please tick the box if you do not consent to receive such information.

Are you applying as a Transition to Retirement (TTR) member?

Only mark the yes box if you are choosing TTR. Please ensure you have read and understood the information provided in this PDS before selecting this option. This option is only available to members who are under 65 years and working.

☐ Yes ☐ No

Are you intending to claim a tax deduction for the current financial year for any super contributions?

If yes, you must lodge your section 290-170 notice of intent to claim form with your respective funds prior to commencing your Hostplus Pension account. Not submitting a valid notice (in the approved form) may impact on the deductibility of contributions and the amount of contributions that count toward your contribution limits. This can have significant tax consequences. We recommend you speak with a licensed tax (financial) adviser in relation to your eligibility to claim.

☐ Yes ☐ No

A. Hostplus Super to Hostplus Pension

Are you rolling over from Hostplus Super to the Hostplus Pension?

☐

No – please proceed to section B

☐

Yes – please complete the section below

Your Hostplus Super Membership Number

Would you like Hostplus to link your active Super and Pension accounts online so you can view them on Member online at the same time?

☐

Yes

☐

No

I authorise the transfer of:☐

the total fund value of my benefit **or**

☐

the partial amount of \$, , of my benefit to Hostplus Pension (must retain minimum \$6,000 in my Hostplus super account) **or**

☐

the total fund value of my benefit, but retain \$6,000 in my Hostplus super account.

Are you a Choiceplus Member?☐

No - please proceed to section B

☐

Yes - please complete the section below

☐

By ticking this checkbox I authorise the full transfer of my Choiceplus Cash Transaction Account, shares, ETFs and LICs into my Pension account. I have read and understood the information provided in this PDS and Choiceplus guide before selecting this option.

B. Other Super fund to Hostplus Pension

Please write the name of the institution and the approximate amount expected.

Fund name

1

Membership number

Unique Superannuation Identifier (USI)

Full or partial rollover

☐

Full rollover

☐

Partial rollover -
please provide amount

Amount

\$, ,

Fund name

2

Membership number

Unique Superannuation Identifier (USI)

Full or partial rollover

☐

Full rollover

☐

Partial rollover -
please provide amount

Amount

\$, ,

Fund name

3

Membership number

Unique Superannuation Identifier (USI)

Full or partial rollover

☐

Full rollover

☐

Partial rollover -
please provide amount

Amount

\$, ,

Fund name

4

Membership number

Unique Superannuation Identifier (USI)

Full or partial rollover

☐

Full rollover

☐

Partial rollover -
please provide amount

Amount

\$, ,

3 Investment options.

Your money will be invested in the default Cash option unless specified by you. If you wish to select how you would like your funds invested, please provide us the instruction by completing the table below. You must have at least 1% in any selected option. If you do not make an investment choice or your choice is invalid (eg. does not add up to 100%) your money will be invested in the default Cash option.

Either

☐

Percentage: Specify in the table below the percentage to be invested in each option.

Or

☐

Amount: Specify in the table below the amount to be invested in each option.

Investment options	Percentage of total %	Amount
Pre-mixed options		
Capital Stable	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Conservative Balanced	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Socially Responsible Investment (SRI) – Balanced	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Indexed Balanced	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Balanced	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Shares Plus	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Sector specific options		
Cash (default)	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Diversified Fixed Interest	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Property	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Infrastructure	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Australian Shares	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
International Shares	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
International Shares – Indexed	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
International Shares (Hedged) – Indexed	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Individual manager options		
Macquarie Investment Management – Australian Fixed Interest	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
BlackRock Asset Management – International Fixed Interest	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Industry Super Property Trust – Property	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Lendlease managed Australian Prime Property Funds (Retail, Commercial & Industrial) – Property	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
IFM – Australian Infrastructure	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Balanced Equity Management – Australian Shares	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
IFM – Australian Shares	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Paradice Investment Management (Small Cap) – Australian Shares	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Neuberger Berman – International Shares	<input type="text"/> <input type="text"/> <input type="text"/> %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>
Total	<input type="text"/> 1 <input type="text"/> 0 <input type="text"/> 0 %	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> , <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/>

Future investment switches

After this initial investment choice, please make your switches through your online account at hostplus.com.au/retirement or by calling us on 1300 348 546, 8am - 8pm (AEST) Monday to Friday.

You can only invest in Choiceplus once your pension account has been established. For more information about Choiceplus visit hostplus.com.au/choiceplus and download the Choiceplus guide. **Please note: The Choiceplus investment option is not available to TTR members.**

Amount

Please tick either options A, B or C indicating the amount you would like to receive:

A.
☐

The standard minimum amount allowed under government legislation.

B.
☐

Maximum amounts (this option is only for members who are between preservation age and 64, working and choosing the Transition to Retirement facility).

C.
☐

specify an amount (before tax) of \$ from the commencement date of my pension plan to 30 June,

OR

per payment

If you have selected a specific dollar amount:

Would you like to index this amount in line with CPI each year?

☐

Yes

☐

No

or

Would you like to increase this amount by a nominated percentage each year (subject to minimum and maximum amounts)?

☐

Yes

☐

No

If yes, please indicate % amount. If no instruction is received, the default will be 'No' (whole numbers up to 5% pa).

%

Frequency of income payments
☐

Fortnightly

☐

Monthly

☐

Quarterly

☐

Half-yearly

☐

Yearly

For **monthly** payments, please choose the starting date

☐

15th of each month

OR

☐

End of month

For **quarterly, half-yearly or yearly** payments, please fill in the starting month you wish to receive payment

Your payment cannot be made until all funds are allocated to your account. Your payment nominations will remain in place, until you advise us in writing to change them. If you do not nominate the frequency of your pension payments, your pension will be paid annually in June, unless you advise us in writing to the contrary. **Please note:** If you invest between 1 June and 30 June, you may choose not to receive a payment until the next financial year.

5 Payment details.

Please indicate how you would like to draw down your pension payments. If you do not make any nomination below, payments will be drawn down Pro-rata ie. in proportion to your current investment allocation.

Either

☐

Proportional: Specify below the proportion to be withdrawn from each investment option.

Or

☐

Priority order: Elect to have the pension payments withdrawn from each investment option in the order you specify below.

Or

☐

Pro-rata

Investment options	Proportional eg. 25%				Priority order eg. 1, 2, 3	
Capital Stable	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Conservative Balanced	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Socially Responsible Investment (SRI) – Balanced	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Indexed Balanced	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Balanced	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Shares Plus	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Cash (default)	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Diversified Fixed Interest	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Property	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Infrastructure	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Australian Shares	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
International Shares	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
International Shares – Indexed	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
International Shares (Hedged) – Indexed	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Macquarie Investment Management – Australian Fixed Interest	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
BlackRock Asset Management – International Fixed Interest	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Industry Super Property Trust – Property	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Lendlease managed Australian Prime Property Funds (Retail, Commercial & Industrial) – Property	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
IFM – Australian Infrastructure	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Balanced Equity Management – Australian Shares	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
IFM – Australian Shares	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Paradice Investment Management (Small Cap) – Australian Shares	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Neuberger Berman – International Shares	<input type="text"/>	<input type="text"/>	<input type="text"/>	%	<input type="text"/>	<input type="text"/>
Total	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	%		

Future payment choices:

After this initial selection, please make your payment choices through your online account at hostplus.com.au/retirement or by calling us on **1300 348 546**, 8am - 8pm (AEST) Monday to Friday. Payments cannot be made directly from the Choiceplus investment option. **Please note: The Choiceplus investment option is not available to TTR members.**

6 Bank account details.

*Mandatory fields

Name of bank, building society or credit union*

Branch address*

Suburb State P/C

Country

Name account is held in*

BSB number*

Account number*

Please supply copy of bank statement verifying that the above listed bank account is in your name or if held jointly, you must be one of the account holders.

7 Beneficiary options.

In the event of your death there are several ways you can nominate to whom your remaining benefit is paid. Note: You can only select one type of beneficiary nomination. These are listed below.

i If you do not nominate a beneficiary, the balance of your account will be paid to your estate, your dependants, or a combination, as determined by the trustee. For more information please see pages 14-15.

Select **one** of the following options:

☐ Non-binding beneficiary

This is the person to whom you request your account to be paid upon your death. The trustee holds the ultimate responsibility as to who receives any benefit upon your death, however they will take your nominated beneficiary into account when making any decision. Please note a lump sum payment or the option to continue the pension is available under this option.

Please nominate who you would prefer your benefits to be paid to in the case of your death. You can nominate more than four beneficiaries by attaching extra names to this form.

It is your responsibility to inform your beneficiaries that you have provided Hostplus with their personal information. You should refer them to the Hostplus Privacy Policy available at hostplus.com.au/privacy

Given names	Middle initial/s	Surname	Nature of dependency eg. spouse, child, etc.	Share %
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
				100%

☐ Binding death nominations

If your binding nomination is valid, the trustee is required to pay your benefit to the dependent/s you nominate.

Please note a lump sum payment or the option to continue the pension is available under this option.

To make a binding nomination, complete the binding nomination form in this PDS and send it to: Hostplus Pension, Locked Bag 5046, Parramatta NSW 2124. Binding Nominations expire after three years of the date the Binding Nomination Form was signed, at which time you are required to complete a new Binding Nomination form. If a new Binding Nomination form is not received the distribution of your benefit will revert to a non binding nomination as detailed above. You can change your Binding Nomination at any time by completing a new Binding Nomination form.

☐ Reversionary pension beneficiary

This is the person to whom you request your pension will continue to be paid in the event of your death. You can only nominate one reversionary beneficiary. This nomination is permanent and cannot be changed. We recommend you seek financial advice if you wish to make a reversionary nomination.

Given names

Surname

Relationship to you eg. spouse, child, etc.

Their date of birth

Their gender

☐ Female ☐ Male

Please tick appropriate box.

☐

Financial adviser

☐

Industry super fund employee

☐Fund communication
(eg. newsletter)☐

Advertising (trade journals, newspaper)

☐

IFFP retirement planning seminar

☐Friends/family/
work mates☐

Other (please specify)

The purpose of this authority is to enable your financial adviser to obtain relevant information and/or monitor all your Hostplus account(s) on your behalf.

☐

This authority continues until revoked in writing by you.

Financial adviser's details*

Adviser's name

Adviser's company name*

Fax*

Email address

Address*

Suburb

State

P/C

Country

Business phone*

Mobile phone*

Australian Financial Services Number (AFSL)*

Australian Business Number (ABN)*

Additional contact person

Before you sign this application form the trustee or licensed financial adviser is obliged to provide you with a Product Disclosure Statement (PDS) which is a summary of important information relating to the plan. The PDS will help you to understand the product and decide whether it is appropriate to your needs.

Your Privacy

Hostplus is authorised under the Superannuation Industry (Supervision) Act 1993 and the Anti-Money Laundering and Counter Terrorism Financing Act 2006 to collect personal information from you so we may set up a pension account for you as well as administer your pension account on an ongoing basis. The personal information we are seeking to collect from you is your name, address, date of birth, Tax File Number (TFN), contact details, bank account details, and your nominated beneficiaries.

We need to collect the requested personal information from you for the following purposes:

- to establish and manage your pension account
- to implement your investment choices
- to transfer monies or pay benefits to you
- to report the investment performance of your account to you
- to keep you up to date about other products and services available to you as a member of Hostplus (which may include direct marketing communications).

The Hostplus privacy policy is available on the Hostplus website at hostplus.com.au/privacy and includes information about overseas disclosure of personal information, how you may access and seek correction of your personal information as well as how you can make a complaint about a breach of your privacy.

Hostplus usually discloses your personal information to our administrator Australian Administration Services Pty Limited (AAS) ABN 62 003 429 114, mail houses and the ATO. AAS (a company within the LINK Group of companies) may also disclose your personal information to overseas recipients. Please see the LINK Group's Privacy Policy at <http://www.linkgroup.com/privacy.html> for further information. As a member of Hostplus Pension, you may receive information on new products, special offers and promotions from Hostplus, Hostplus industry partners and associations from time to time.

I, whose signature appears below, declare that:

General – relating to your Hostplus account

- All details in this application are true and correct.
- I have received, read and understood the PDS dated 1 December 2019 to which this application applies and agree to be bound by the provisions of the trust deed (as amended from time to time) governing the plan.
- The details of my investment in Hostplus Pension can be provided to the financial planning group or adviser authorised in Step 9.
- The whole of my investment is made up of one or more rollover benefits.

- If this application is signed under Power of Attorney, the Attorney declares that no notice of revocation of that Power of Attorney has been received. (A certified copy of the Power of Attorney should be submitted with this application unless we have already sighted it.)

- I have read and understood the Privacy Statement on page 60.
- I undertake to provide the trustee with any further information it may request relating to my Hostplus membership and I will update the trustee if any of the information provided changes.

Where I have requested the transfer of my Choiceplus shares, ETFs and LICs to my Pension, I confirm that:

- I have read, understood and agree to the terms and conditions relating to the transfer as set out in the PDS and the Choiceplus guide provided by the trustee via the Hostplus website, and agree to be bound by the terms and conditions for investing in the Choiceplus investment option (as amended from time to time)
- I have sought financial and taxation advice (as appropriate) to understand any implications of the transfer; and
- release and indemnify the trustee at all times against any and all costs, charges, expenses and losses incurred directly or indirectly in connection with any requests made for an asset transfer that results in:
 - (i) the cancellation of pending buy or sell orders for any Choiceplus Investments I hold;
 - (ii) a delay caused as a result of a pending term deposit, or other asset specific event (such as pending cash transfers, trades, or non-income corporate actions); and/or
 - (iii) closure of my Choiceplus account.

I declare that, with regard to my eligibility to become a member of Hostplus Pension, one of the following is true (tick as appropriate):

☐ I have reached my preservation age but have not ceased gainful employment and I agree to be bound by the conditions relating to the payment of Transition to Retirement accounts, described in this PDS.

☐ I have reached my preservation age and am no longer gainfully employed. I am not intending to rejoin the workforce either full-time or part-time at any time in the future.

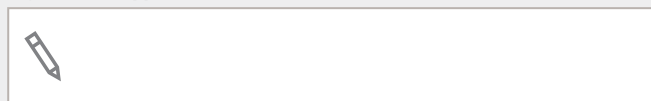
☐ I am 60 years or older and I have ceased gainful employment since turning 60.

☐ I have been declared permanently and totally disabled/incapacitated and have provided the trustee with two medical certificates to that effect.

☐ I am 65 or over.

☐ I am eligible as a dependant to receive a death benefit income stream. For information about eligibility please refer to page 15.

Signature of applicant*



Date*



Faxed or scanned forms cannot be processed. However photocopied forms can be processed if signed with an original signature.

It is important that you answer all questions on this form. In confidence when completed.



On completion, please send your original application to:
Hostplus Pension, Locked Bag 5046, Parramatta NSW 2124.



Tax file number declaration

This declaration is NOT an application for a tax file number.

- Use a black or blue pen and print clearly in BLOCK LETTERS.
- Print **X** in the appropriate boxes.
- Read all the instructions including the privacy statement before you complete this declaration.

Section A: To be completed by the PAYEE

1 What is your tax file number (TFN)?

For more information, see question 1 on page 2 of the instructions.

OR I have made a separate application/enquiry to the ATO for a new or existing TFN. ☐

OR I am claiming an exemption because I am under 18 years of age and do not earn enough to pay tax. ☐

OR I am claiming an exemption because I am in receipt of a pension, benefit or allowance. ☐

2 What is your name? Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐

Surname or family name

First given name

Other given names

3 What is your home address in Australia?

Suburb/town/locality

State/territory

Postcode

4 If you have changed your name since you last dealt with the ATO, provide your previous family name.

5 What is your date of birth? Day / Month / Year

6 On what basis are you paid? (select only one)

Full-time employment ☐ Part-time employment ☐ Labour hire ☐ Superannuation or annuity income stream ☐ Casual employment ☐

7 Are you: (select only one)

An Australian resident for tax purposes ☐ A foreign resident for tax purposes ☐ OR A working holiday maker ☐

8 Do you want to claim the tax-free threshold from this payer?

Only claim the tax-free threshold from one payer at a time, unless your total income from all sources for the financial year will be less than the tax-free threshold.

Yes ☐ No ☐ Answer **no** here if you are a foreign resident or working holiday maker, except if you are a foreign resident in receipt of an Australian Government pension or allowance.

9 (a) Do you have a Higher Education Loan Program (HELP), Student Start-up Loan (SSL) or Trade Support Loan (TSL) debt?

Yes ☐ Your payer will withhold additional amounts to cover any compulsory repayment that may be raised on your notice of assessment. No ☐

(b) Do you have a Financial Supplement debt?

Yes ☐ Your payer will withhold additional amounts to cover any compulsory repayment that may be raised on your notice of assessment. No ☐

DECLARATION by payee: I declare that the information I have given is true and correct.

Signature

Date

Day

Month

Year

You MUST SIGN here



There are penalties for deliberately making a false or misleading statement.

Once section A is completed and signed, give it to your payer to complete section B.

Section B: To be completed by the PAYER (if you are not lodging online)

1 What is your Australian business number (ABN) or withholding payer number?

Branch number (if applicable)

2 If you don't have an ABN or withholding payer number, have you applied for one? Yes ☐ No ☐

3 What is your legal name or registered business name (or your individual name if not in business)?

H O S T P L U S

S U P E R A N N U A T I O N

4 What is your business address?

L O C K E D B A G 5 0 4 6

Suburb/town/locality

P A R R A M A T T A

State/territory

N S W

Postcode

2 1 2 4

5 What is your primary e-mail address?

6 Who is your contact person?

Business phone number

1 3 0 0 3 4 8 5 4 6

7 If you no longer make payments to this payee, print X in this box. ☐

DECLARATION by payer: I declare that the information I have given is true and correct.

Signature of payer

Date

Day

Month

Year



There are penalties for deliberately making a false or misleading statement.



Return the completed original ATO copy to:
Australian Taxation Office
PO Box 9004
PENRITH NSW 2740



IMPORTANT
See next page for:
■ payer obligations
■ lodging online.



30920917

Sensitive (when completed)

Payer information

The following information will help you comply with your pay as you go (PAYG) withholding obligations.



Is your employee entitled to work in Australia?

It is a criminal offence to knowingly or recklessly allow someone to work, or to refer someone for work, where that person is from overseas and is either in Australia illegally or is working in breach of their visa conditions.

People or companies convicted of these offences may face fines and/or imprisonment. To avoid penalties, ensure your prospective employee has a valid visa to work in Australia before you employ them. For more information and to check a visa holder's status online, visit the Department of Immigration and Border Protection website at border.gov.au

Is your payee working under a working holiday visa (subclass 417) or a work and holiday visa (subclass 462)?

Employers of workers under these two types of visa need to register with the ATO, see ato.gov.au/whmreg

For the tax table "working holiday maker" visit our website at ato.gov.au/taxtables

Payer obligations

If you withhold amounts from payments, or are likely to withhold amounts, the payee may give you this form with section A completed. A TFN declaration applies to payments made after the declaration is provided to you. The information provided on this form is used to determine the amount of tax to be withheld from payments based on the PAYG withholding tax tables we publish. If the payee gives you another declaration, it overrides any previous declarations.

Has your payee advised you that they have applied for a TFN, or enquired about their existing TFN?

Where the payee indicates at question 1 on this form that they have applied for an individual TFN, or enquired about their existing TFN, they have 28 days to give you their TFN. **You must withhold tax for 28 days at the standard rate according to the PAYG withholding tax tables.** After 28 days, if the payee has not given you their TFN, you must then withhold the top rate of tax from future payments, unless we tell you not to.

If your payee has not given you a completed form you must:

- notify us within 14 days of the start of the withholding obligation by completing as much of the payee section of the form as you can. Print 'PAYER' in the payee declaration and lodge the form – see 'Lodging the form'.
- withhold the top rate of tax from any payment to that payee.



For a full list of tax tables, visit our website at ato.gov.au/taxtables

Lodging the form

You need to lodge TFN declarations with us within 14 days after the form is either signed by the payee or completed by you (if not provided by the payee). **You need to retain a copy of the form for your records.** For information about storage and disposal, see below.

You may lodge the information:

- **online** – lodge your TFN declaration reports using software that complies with our specifications. There is no need to complete section B of each form as the payer information is supplied by your software.
- **by paper** – complete section B and send the original to us within 14 days.



For more information about lodging your TFN declaration report online, visit our website at ato.gov.au/lodgetfndeclaration

Provision of payee's TFN to the payee's super fund

If you make a super contribution for your payee, you need to give your payee's TFN to their super fund on the day of contribution, or if the payee has not yet quoted their TFN, within 14 days of receiving this form from your payee.

Storing and disposing of TFN declarations

The TFN Rule issued under the *Privacy Act 1988* requires a TFN recipient to use secure methods when storing and disposing of TFN information. You may store a paper copy of the signed form or electronic files of scanned forms. Scanned forms must be clear and not altered in any way.

If a payee:

- submits a new *TFN declaration* (NAT 3092), you must retain a copy of the earlier form for the current and following financial year.
- has not received payments from you for 12 months, you must retain a copy of the last completed form for the current and following financial year.



Penalties

You may incur a penalty if you do not:

- lodge TFN declarations with us
- keep a copy of completed TFN declarations for your records
- provide the payee's TFN to their super fund where the payee quoted their TFN to you.



Identification requirements.



If you are of Aboriginal or Torres Strait Island descent, please contact us as there may be additional requirements applicable to your identification requirements.

When submitting forms to Hostplus, you may be required to provide documentation so we can prove you are the person to whom the superannuation belongs to. To help you provide the right documentation, please take a moment to carefully read the information provided below:

- Part A - What supporting documentations are required
- Part B - How to certify document

Part A – what supporting documentation is required?

Option A

Certified copy of any one of the following documents:

- Current drivers licence or learners permit issued by a State or Territory of Australia with your photograph (both sides)
- Current passport issued by the Commonwealth of Australia that has not expired within the past two years (Information and photo page)
- Foreign passport or similar travel document containing a photograph and the signature of the person that has not expired within the past 2 years (documentation not written in English must be accompanied by an English translation prepared by an accredited translator (National Accreditation Authority for Translators and Interpreters (NAATI))
- Card issued under a State or Territory containing a photograph of the person:
 - Proof of age card or Key pass
 - Dept. of Defence ID
 - Police ID
 - Firearms / shooting licence
 - Waterways / boat licence
 - Working with children license

OR

Option B

Certified copies of any one of the documents from List 1 and a certified copy of one of the documents from List 2 :

List 1

- State or Territory Gender Recognition Certificate or Recognised Details Certificate
- Birth certificate or birth extract issued by a State or Territory of Australia
- Citizenship certificate issued by Commonwealth of Australia; Foreign Citizenship Certificate (translated into English if required by a translator accredited by the National Accreditation Authority for Translators and Interpreters (NAATI))
- Australian Visa
- Medicare Card
- Immigration Card – Permanent Residence Evidence Card (PRE), Evidence of Immigration Status Card (EIS) Certificate of Identify (COI) – Certificate of Evidence of Residential Status (Form 283) issued by the department of Immigration and Citizenship (DIAC)
- Foreign drivers licence (both sides and translated into English if required by a translator accredited by the National Accreditation Authority for Translators and Interpreters (NAATI))
- Employee ID card issued by a government authority or public service
- One of the following Centrelink Pension Cards:
 - Health Care Card
 - Commonwealth Seniors Health Card
 - Pensioner Concession Card
 - Interim Concession Card

List 2

- Government benefits notice (less than 12 months old)
- Utility bill (less than 3 months old)
- A current debit/credit card
- Car registration notice (less than 12 months old)
- Rates notice from local council (less than 12 months old) containing your name and residential address

- Notice issued by Federal, State or Territory government or local council (within the past 12 months) containing your name and residential address

For members under the age of 18:

- Learners permit
- Student Card (Photo ID)
- A notice issued by a school principal that records the period of time the individual attended the school (issued within the last 3 months)

What if I recently changed my name or I'm signing on behalf of another member?

Your name must be the same as shown on your proof of identity. If you have changed your name you will need to provide a certified copy of what is called a 'linking document'. A linking document is a document that proves a relationship exists between two (or more) names.

If you are signing on behalf of another Hostplus member, you will also need to provide a linking document. The linking document you provide must be certified or it can't be accepted. Examples of linking documents are:

Change of name

As part of the identification process you will need to verify your identity by providing either one document from OPTION A or two documents from OPTION B:

And

A certified copy of any one of the following documents:

- Marriage Certificate
- Divorce Certificate
- Deed poll or change of name certificate from the Registry of Births, Deaths and Marriages
- Notice of assessment from the Australian Taxation Office (less than 24 months old). Document does not need to be certified if provided through the MyGov portal

Change of DOB

As part of the identification process all members will need to verify their identity by providing either one document from OPTION A or two documents from OPTION B:

And

A certified copy of any one of the following documents:

- Birth Certificate
- Drivers licence
- Passport

Note: Only the one verification document is required in this instance

Change of Gender

Please provide either of the following:

1. statement from a Registered Medical Practitioner or Registered Psychologist verifying your gender
2. valid Australian Government travel document, such as a valid passport specifying your preferred gender

3. State or Territory Birth Certificate which specifies your preferred gender or
4. State or Territory Gender Recognition Certificate or Recognised Details Certificate showing a State or Territory Registrar of Birth, Death and Marriages has accepted a change in sex.

We will not be able to update your gender details if you have not provided one of these documents.

Signing on behalf of another member

As part of the identification process you will need to verify their identity by providing either one document from OPTION A or two documents from OPTION B:

And

A certified copy of any one of the following documents:

- Power of Attorney
- Guardianship papers

Signing on behalf of a minor

As part of the identification process you will need to verify their identity by providing either one document from OPTION A or two documents from OPTION B:

If the member is under the age of 18 the parent or legal guardian will need to sign the application on the members behalf and provide one of the following certified documents:

- Birth certificate
- Power of Attorney
- Guardianship papers

Important Information for Indigenous Australians

If you are a member with Indigenous Australians and/or Torres Strait Islander heritage and unable to meet the above mentioned supporting document requirements, please refer to hostplus.com.au/super/about-us/rap for alternative identification requirements.

Part B – how to certify a document.

What is a certified copy?

A certified copy is a copy of an original document, which has been certified and signed by a person who is authorised to certify that it is a true and correct copy of the original.

How do I obtain a certified copy of a document?

You will need to take your original document(s) and a clear and legible photocopy of both sides of the original document to a person who is authorised to certify proof of identity documents.

What do the certifiers need to do?

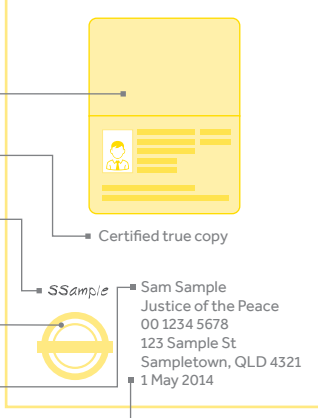
The certifier will need to compare your copy with the original, then stamp or write 'This is a true and correct copy of the original'.

On every page of your proof of identity the certifier must include all of the following:

- Signature
- Name
- Address
- Occupation
- Phone number
- Date of authorisation
- Authorised person's stamp and registration number (if applicable).

What does a certified identity document look like?

This is what a certified proof of identity document should look like:

- Copy of the document that identifies you (ie. your passport or driver's licence - front and back)
 - Write or stamp "certified true copy" of original document
 - Have the authorised person sign the document
 - Authorised person's stamp and registration number (if applicable)
 - Name, qualification, phone number and address of authorised person, and
 - Date of authorisation
- 

Find someone to certify your documents.

Only certain people are authorised to certify identification documents. For a complete list of people permitted to certify documents go to hostplus.com.au/id. A few common examples are:

- Police officer
- Agent of the Australian Postal Corporation who is in charge of, or a permanent employee with two or more years of continuous service with, an office supplying postal services to the public
- Pharmacist
- Legal practitioner
- Medical practitioner
- Justice of the Peace

Member residing overseas.

For members residing overseas, the persons who are authorised to certify identification documents are:

- An Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the Consular Fees Act 1955).
- An employee of the Commonwealth or the Australian Trade Commission who is authorised and exercises his or her function in that place.
- A person authorised as a notary public in a foreign country.
- Any person who is in a country or place outside Australia and is currently licensed or registered in Australia (under a State or Territory law) to practise in an occupation listed in Part B.

Members residing overseas must have their identification documents certified by a person who has an Australian connection (as set out above). Any documents certified by a person who is licensed or registered to practise in an occupation listed in Part B in a foreign country (and not in Australia), or who holds a position in a foreign country, will not be accepted by Hostplus (except for a foreign notary public).

Important note.

- All pages of your proof of identity documents must be certified.
- The certification must be on the copy of the document, not on the back of the page or a separate page attached to the document.
- The certified copies of your proof of identity documents must contain an original signature. Faxed or emailed copies will not be accepted.
- If any documents are written in a language other than English, they must be accompanied by an English translation prepared by an accredited translator.
- Documents certified more than 12 months ago will not be accepted.
- The person certifying your documents can not be the benefactor or be connected to any organisation you are using to assist you in obtaining access to your super, even if they are authorised to certify documents.

If these conditions are not met, Hostplus will be unable to process your request. If you need more information about certifying a document, simply call **1300 348 546**, 8am–8pm (AEST), Monday to Friday.

Hostplus Pension binding death benefit nomination form.

1 December 2019

Complete this form to make, update or cancel a binding death benefit nomination for your Hostplus Pension account.

For this form to be valid:

it must be signed by two witnesses over 18 who are not listed as beneficiaries on this form

you and your witnesses must sign and date at the same time, and

your total benefit nominations must equal 100%.

This form must be completed in full and signed on the reverse. Please use BLOCK letters and dark ink.

1

Provide your details.

*Mandatory fields

Pension Plan membership number (if known)

Date of birth*

Title*

☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr Other

Given names*

Surname*

Address*

Suburb

State

P/C

Country

Home phone*

Business phone*

Mobile phone*

Email address

2

Tell us what you want to do.

Please tick one box only

- ☐ Make a binding death benefit nomination, **go to Section 3**
- ☐ Update an existing binding death benefit nomination, **go to Section 3**
- ☐ Cancel a binding death benefit nomination




A cancelled, invalid or expired form means that Hostplus will decide which of your spouse, children, dependants or estate receives your death benefit, and in what proportions.


- I have read and understood the Important information overleaf.
- I understand that this binding death benefit nomination form is only valid if:
 - the beneficiary/ies listed in Section 3 are my spouse, child, dependant or legal personal representative, as stated in the definitions on page 13
 - it is signed by me in the presence of two witnesses who are 18 years of age or older and not listed as beneficiary/ies on this form
 - my two witnesses and I sign and date this form at the same time, and
 - my benefit nomination percentages total 100%.
- I understand that:
 - this binding death benefit nomination is effective for three years from the date on which it is signed
 - my beneficiary/ies and I will be bound by the provisions of the Hostplus trust deed
 - I can cancel or update a binding death benefit nomination at any time by completing a new binding death benefit nomination form
 - this nomination binds the Hostplus trustee to distribute my benefit as specified, unless my binding nomination is invalid or has expired; in which case I understand that Hostplus can use its discretion to identify and pay beneficiaries, and
 - Hostplus accepts no responsibility for an incorrect nomination or completion of this form.
- It is your responsibility to inform your beneficiaries that you have provided Hostplus with their personal information. You should refer them to the Hostplus privacy policy at www.hostplus.com.au/privacy.
- I have read the information about privacy in my Hostplus Pension Guide Product Disclosure Statement dated 1 December 2019 or at hostplus.com.au/retirement and I understand how my personal information may be used.

[illegible][illegible]



[illegible][illegible][illegible]





It is important that you answer all questions on this form. In confidence when completed.



1191.0 1219 ISS12

Important information.

Binding death benefit nominations

- To provide greater certainty about who receives your benefit when you die, you can make a nomination which binds the trustee to pay to whom you direct (providing you are still a member of Hostplus Pension when you die).

The person/s you nominate must be any one or more of the following:

- Your current spouse (including de facto).
- Your child (including step, adopted or ex-nuptial).
- Any person/s financially dependent or interdependent on you.
- Your legal personal representative, which means the executor or administrator of your estate.

It is important to note that all your nominated beneficiaries must be alive and fall within one of these categories after your death.

A number of options are available so binding nominations should be considered carefully. (See pages 14–15).

Please note that Hostplus Pension will not charge you a fee for making a binding nomination.

At the time of a claim a beneficiary can choose to receive the pension as a lump sum payment or opt to continue the pension. We recommend financial advice is sought as treatment of tax and benefits will depend on personal circumstances.

How long is the nomination valid?

If you make a binding nomination, it will be valid for three years from the date it was signed. It is important that you update your nomination regularly to ensure that your wishes are met.

You may renew, change or cancel your nomination at any time. If your nomination is valid, we must follow it no matter how your circumstances have changed. For example, if you nominate your husband or wife and you later separate, but have not yet obtained a divorce, your nomination remains valid and binds us unless you vary or cancel it, or it expires.

Your dependants have the right to complain to the Superannuation Complaints Tribunal (SCT) about the trustee's decision. The SCT will review the decision and all supporting documentation and may be able to change the decision in some circumstances (for example, if the nomination had expired at the date of death).

What is a valid nomination?

To make a nomination valid, you must also follow these procedures. Your nomination must:

- be made to us in writing on the application form over the page
- clearly set out the proportion of the benefit to be paid to each person nominated (total must add up to 100%)
- be signed and dated by you in the presence of two witnesses over the age of 18 and who are not nominated beneficiaries in the form
- be sent to us (a nomination will not be valid until we receive it).
- You may also wish to inform your nominated beneficiaries of your nomination.

How do I update my binding nomination?

If you want to make a new or cancel a binding nomination you must complete a new Binding nomination form.

Additional binding death benefit nomination forms can be obtained from Hostplus Pension by calling **1300 348 546** or from [hostplus.com.au/retirement](https://www.hostplus.com.au/retirement)

Default option

The trustee of Hostplus Pension will use its discretion to determine how your benefit should be paid if, at the time of your death:

- you have not made a binding death nomination
- your nomination has been cancelled
- your nomination is invalid (for example, it is not correctly signed and witnessed, if it is more than three years old and has not been renewed, or any of the people nominated die before you or no longer fall within one of the permitted categories).

Privacy

Hostplus only collects information on this form that is essential for the administration of your binding death nomination. Hostplus will not use the information about you, or your witnesses, for any other purpose, or pass it to any organisations without express permission, except as required by law. You should consider consulting your legal adviser before making or cancelling a binding death nomination. It is your responsibility to inform your beneficiaries that you have provided Hostplus with their personal information. You should refer them to the Hostplus privacy policy at www.hostplus.com.au/privacy





Hostplus Pension administration

Mail Locked Bag 5046, Parramatta NSW 2124

Phone 1300 348 546

Visit hostplus.com.au/retirement

Email info@hostpluspension.com.au